



We  love
having you as part of our Flock

Keep in touch with us
via email and text.



Text
SEASPlano

to 84576

OR

Visit us online at:



Flocknote.com/SEASPlano

Text STOP to 84576 to stop txt notifications at any time. Text HELP for help.
There is no charge for this service, but your carrier message and data rates
may apply. View full privacy policy & terms at flocknote.com/txt.



“why should i sign up?”

Why is my church using this?

Your church cares about you. Because they care about you, they want to communicate more easily and effectively with you (and be able to get your feedback too). Using Flocknote allows your church to easily send you the information you care about most via email and text message, and gives you the ability to give them essential feedback, too!

Am I “in for good” if I sign up?

Nope! The nice thing about this great service from the church is that it is always free, and you can unsubscribe from one or all groups at any time.

Is my information secure?

Yes. All of your data is transmitted across an encrypted internet connection, and all of your personal information is stored in secure databases. Your information is never (ever!) sold, rented or given away to any third-parties. Find more info at Flocknote.com/privacy

What if I don't have texting?

Dear Faith Formation Parents,

We want to introduce you to our new Parish communication tool, Flocknote. It is an easy way for us to text message and email our members.

First thanks to all who signed up during our sign-up Sunday last weekend. We will also be at the Ministry Fair to answer any questions you may have about how to sign up and manage your information and join groups.

If you have not done so already, **please take a moment in the next few days to visit us online to set up your preferences.** There are just a couple of easy questions you need to answer.

1. Your First and Last Name

2. Your email address to be associated with that name.

3. Your cell phone number.

If you want to receive text messages please add your cell phone number.

4. Choose the Groups you want to receive messages from.

Select all the Groups you would like to hear from—the ones you belong to and perhaps some that you would like to learn more about. **Double check that you are in each class group that you have children in.**

5. You may choose how to receive your messages for each group you sign up for.

Questions and Answers about Member Accounts and Contact Information:

• Can multiple members have the same contact information?

A specific email address or a specific phone number can only be attached to one account in Flocknote, so separate member accounts cannot share the same contact information. If a family shares an email address, but each family member has a separate cell phone number, there are a couple of options.

- ◆ One option is to create one account for the family that contains only the email address and subscribing that account to all groups the family members wish to receive messages from. Then, create separate accounts for each family member that only contains their cell phone numbers. Each family member can join just the groups they individually want to receive messages from.
- ◆ Another option is to simply add that email address to just one family member's account and ensure they are subscribed to any groups all family members wish to receive messages from. Then, the additional family members can have accounts with only their cell phone numbers.

(These same scenarios can also be used if a family shares a cell phone number, but have separate email addresses.)

• Why did I receive a notice that my 3rd grader is in my 7th grader's class?

You may have received an email this week saying you have been added to our flock. This means we have your email already on file in our old email program. We transferred them over last week. Who the email is associated with depends on the order in which we imported them.

We uploaded the Heads of Household and Spouses emails from the registered members of the parish first and then the students. Your student's name will appear with an email if it differed from what we had on file from when you registered in the parish or if you did not give one when your registered. Often times the Student ones are more current as we forget to notify the Parish Office when changes occur, but we collect and update new ones each year for Faith Formation. The first student uploaded will be associated with that email, regardless of how many children you have and what groups they are in.

• If you already have my email why do I need to sign up again?

- ◆ We want to be sure we have your most current information.
- ◆ If your email is listed under one of your child's names, **please change it to one of the parent's names.**
- ◆ We want to reach you in the method you prefer.

• Can my student have their own account?

Currently, we ask that C.R.E.W. members be the only students that may have a separate email and/or phone number. Communications to them will be limited and monitored.

• How do I edit my account?

- ◆ **Set up a Log-in if you haven't already done so:** Go to [Flocknote.com/log-in](https://flocknote.com/log-in). Enter your email address (or phone number, if that is what you registered with). Then click **Reset or Create a Password** below the big blue Sign In button. After that click on the yellow **Reset my password** button that comes up, and follow the prompts from there. Flocknote will send you a link to create your password.

Note: If you haven't signed up yet please go to [Flocknote.com/seasplano](https://flocknote.com/seasplano) or text **seasplano** to **84576**

◆ Edit your Info

- Login to Flocknote (flocknote.com/login)
- Select the **My Info** button from the top left hand corner under your church or organization's name
- Click on the **Info** tab. Adjust your phone number or email (click on the blue pencil first) as needed and select **Done** (the green check mark) This should work for your name also. The edit pencil should appear as you move your cursor over the name, email address and phone number.

Note: If your new email or phone number was part of another record in Flocknote already, we may ask you to reverify your phone or email address to make sure you are the owner.