

Giving Tree 2019 Work Sessions

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						Nov 16 Bulletin 10:00 Hang Tags Set Up B & D
17 Monitor Trees/Tags	18	19	20	21	22	23 9 am Set up Seton Room 5 pm Work
24 8 am Work 11 am Work 1 pm Work 6 pm Work Monitor Trees	25 1 pm Team Leads Work Gift Cards	26	27	28 THANKSGIVING	29 Pick up gifts after 12:30 pm Mass	30 9 am Work 1 pm Work 5 pm Work
DEC 1 8 am Work 11 am Work 1 pm Work 6 pm Work	2 1 pm Team Leads Work Gift Cards	3	4	5	6 1 pm Work Team Leads Work Gift Cards	7 9 am Work (pre audit) 1 pm Work 5 pm Work
8 8 am Work 11 am Work 1 pm Work 6 pm Work FINAL COLLECT	9 10 am Work 1 pm Work Team Leads Work Gift Cards 7 pm Work	10 9 am Work 1 pm Work 7 pm Work AUDIT	11 9 am Work 1 pm Work 7 pm Work MAKE LISTS	12 9 am Shopping 5 pm Final Sort DISTRITIION PREP	13 10 am Agencies 1-6 pm Families DISTRIBUTION	14 MERRY CHRISTMAS!

Work Sessions will be held in the Seton Room (Giving Tree Headquarters). Gifts will be collected and processed with a Team Leader heading all Work Sessions. Team Leaders – if you are unable to be at your session please contact Mary Travis (214) 789-8935 or travishomes4sale@hotmail.com