

# **St. Bruno Parish School Committee**

## **Meeting Minutes**

January 14, 2019

**Attendees:** Mary MacDonald, Karen Freres, Mr. Birch, Tammy Price, Eddie Phillips, Juanita Gutbrod, Ellen Knafllic,

Michelle Vandenhouten, Britney Fowler, Steve Kelchen, Jenny Harnack, Tatum Hain, Merideth Sutton, Lynda Schneider, Leighann Moll, 2 parents from K-3

**Pastoral Council Representative** – Britney Fowler

### **Open School Meeting Presentation: Mary MacDonald**

1. Staff Roster Reviewed
2. Mission Statement Reviewed
3. St Bruno- Where are we now?
  - a. 107 students currently
  - b. Goal- 16 per grade (for grades 3K and 4K), 16 for K5 (additions on case by case basis), 16-18 per grade for grades 1-8
  - c. Family Style
  - d. Respected in the community
4. Where have we been? Parent Survey (Represents parent feedback following 2017-2018 academic period).
  - a. Somewhat or very satisfied- 100%
  - b. Some degree or great extent feel safe
  - c. 93% Some or great extent say voice is valued (some/great extent)
  - d. 96% Some or great extent feel comfortable sharing concerns
  - e. 90% feel they are important part of improving school (some/great extent)
5. School advisory goals
  - a. Foster frequent and consistent communication between teachers and parents
  - b. Communicate standard assessments (Iowa/Forward/PALS)
  - c. Strengthen partnership between school and parish families
  - d. Assist with development and marketing efforts
6. Faculty Committees- needs connection, not duplication...woven into standards
  - a. Curriculum
  - b. Marketing- meeting weekly
  - c. Safety- new buzzer style door when you enter
  - d. Catholic Identity- achieve arch award
  - e. Technology- Chromebooks
  - f. Early Childhood- an environment unto itself
7. How will we get there? Title money \$1800, Elizabeth Zander helping to make successful learning environment

- a. Organize data and identify needs
  - b. Set goals and academic learning targets
  - c. Choose methods for measuring progress
  - d. Evaluate St Bruno curriculum
  - e. Evaluate assessments used at St Bruno (currently IOWA, Forward, and PALS)
  - f. Align curriculum and assessments
  - g. Plan a reading assessment for all students K5-8
8. Thank you parents- need your help!
- a. Communicate with teachers
  - b. Encourage children's efforts in school- provide time for school work
  - c. Bring your family to mass
  - d. Be an active, joyous part of the Bruno School and Parish Community
9. Parent Comments:
- a. Can we compare our results to other neighboring schools?
  - b. What is the plan for the combo classes for next year?
    - i. Will be determined when the school administration has a better idea of what enrollment numbers will look like
  - c. Suggestion - Alumni updates may be useful for marketing purposes
  - d. Suggestion - Update marketing efforts to focus on Christ based learning, not just Catholic
  - e. Suggestion - Did you know? section of marketing efforts-parent comments, percentage of families who might not be catholic, kids cannot hide with the small class sizes
  - f. Suggestion - Encourage school choice
  - g. Suggestion - Get the kids out in front of the parish!
  - h. Concerns re: Drop off from K-4 to K-5
    - i. Round up night this Thursday- free access to every four year old in the district
    - ii. Full day program we offer is attractive for families in comparison to other schools
    - iii. Usually 50/50 drop off
    - iv. Room for us to retain- form friendships with parents! Talk to other families about your experience! Encourage visits!
10. Juanita brought up the fact that Mary has done a great job of listening to staff concerns
11. No Piano program update at this time

## Goals:

- I. Goals:
  - a. Communication – Goal: Help identify and support programs and systems that foster frequent, consistent communication between school teachers and parents.
    - i. Updates: School administration will seek assistance and/or feedback from school advisory committee when appropriate, during this process.

- b. Assessment Tools (Reading primarily) – Goal: School administration will seek assistance and/or feedback from school advisory committee when appropriate, during this process.
- c. Unity between church and school – Goal: The school committee will regularly review upcoming parish and school planned and potential events to identify opportunities to connect the parish and school in unison to enhance the outcome of each event as well as strengthen the partnership between the school and parish families.
  - i. Updates: Feb 16-17 is welcome weekend; Feb 24 is St. Bens
  - ii. Speak to Betty Igl about involving school families to help with welcome weekend set up and clean up.
- d. Marketing/School Promotion: Goal: The school committee will support marketing efforts for promoting the school internally and to public/community by participating in development, review and distribution processes of marketing efforts where appropriate, as determined by the school administration.
  - i. Updates: Steve Kelchen and Jenny Harnack will collaborate with Kim Scanlan re: future potential for marketing possibilities – Salvation army bell ringers, new baptism school family gift kits.

II. Men Who Cook Auction – will need further discussion at February meeting. All school committee members are encouraged to beginning thinking about involvement and recruiting involvement for Men Who Cook Auction.

- a. HELP NEEDED – recruitment efforts, ideas?
  - i. Chefs
  - ii. Volunteers
  - iii. Coordinators

b. School Committee Contribution – Auction Item

III. Community building

- a. Family movie night – January 11 - Recap
  - i. Small Foot
  - ii. Approximately 30 children
- b. Updates on: Family fun nights for middle school aged students
  - i. focused cooperation with student council

1. Rebecca will work with Kim. (March event?)

**Next meeting: Monday, February 11, 2019 at 6:30pm**