

St. Bruno Parish School Committee

Minutes

April 8, 2019

Attendees:

Pastoral Council Representative:

Faculty Representative:

Called to Order:

Opening Prayer led by:

Old Business

- I. **Approve last month's Minutes**

- II. **Allocation of SCRIP/Marcus Fundraiser Funds - Confirmation to be presented at April/May meeting, including how Theater Arts is funded**

Discussed

- III. **Men Who Cook Auction Donation - School Advisory Committee made a contribution toward the Jimmy Buffet Concert package**

- IV. **Parish Liaison** - Developed list of neighboring parishes and Mass times to drop off info and possibly do a quick plug for St Bruno School - St. James - Mukwonago, St. Theresa - Eagle, St. Mary's - Sullivan. [St. Mary's in Palmyra is not open to any information or speaking at one of their Masses. St. James in Mukwonago was next to visit or reach out to, possibly St. Mary's in Sullivan](#)

- V. **2019/20 Enrollment Update** - Deadline on getting more students to enroll is ASAP
 - A. School Choice deadline is April 15th
 - B. Currently 107 with 8 graduating
 - C. 3K and 4K numbers
 - D. 86 committed, ideally 99
 - E. Class size max at 16
 - F. Potential St. Paul transfers - [Possibly 6-11](#)

- VI. **St. Paul** - Discussed comparisons between St. Bruno and St. Paul to assess possible transition adjustments that St. Paul families may experience or be considering as they make the decision to join our school.
- A. Class size - 16
 - B. Library - Book inventory, automation/categorization
 - C. Technology - What software programs were they teaching with, device usage, St. Bruno currently has 11 Kindles that the Tech Committee needs to format, etc. plus the computer cart that is currently in use

New Business

- I. **Welcome Weekend** - Continues to be a success with a good turnout of student/family ambassador visibility as Greeters, Meal Prep & Service, Gifts, Bulletins and Clean Up
- A. Ushers asked that we leave a note on board in Ministry Room of who is presenting Gifts during Mass
 - B. Betty requested that her helpers report to the kitchen after Communion to get instructions and complete meal setup; No need help needed before Mass
 - C. Betty also suggested name tags or a sign identifying who is helping out. For example: *Beverages served by Rachel & Jennifer*. She felt this would let folks know who we are if and encourage more fellowship

*** Ideally would like to see other school families besides School Committee families participate as School Ambassadors***

Discussed passing out school signs to Parishioners after Masses in May and continue through Summer

II. **Community Building** -

- A. Family Movie Night - Looking at May for last one of the school year
- B. Family Game Night - Do we have enough time left in school year; Possibly outline idea for next year with Kim Scanlan/Student Council
- C. School Camp Out - Yes or No for Saturday, August 3rd, 2019/Jenny is not able to oversee this event if we do hold it/Derby Days Weekend was too busy

III. **Recruitment/Retention for School and Parish** - Evangelizing our younger families to carry on our faith

- A. Develop list of ideas to attract young families to Parish & School
 - a. Nursery School/Room during Mass staffed by Faith Formation students and adults - [During Church Nursery is a strong possibility; Charity Doyle created program at St. Theresa in Eagle ??](#)
 - b. Regular coffee service after Sunday Mass and something suitable for after Saturday Mass to encourage fellowship and participation
 - c. Marketing Committee & Social Media - [Continue using Social Media, the school sign on Ottawa Avenue](#)
 - d. What are other successful parishes doing??? [St. Charles? Do we have a contact with someone there?](#)

Discussed issuing another Parent Survey; Whether we can use Survey Monkey for analysis of data to be better streamlined; Katie Schulz and Merideth Sutton had oversaw this last Summer; +/- Mary MacDonald has someone too, that could assist with the survey content

Discussed classroom space for 3rd Grade Math - Are we able to use the old choir loft for space - Not at this time

Classroom assignments are not set yet

Discussed commitments from Teachers for next year

Staff Morale is High/Good

Contracts to be released Mid-May which is Mary MacDonald's goal, not that of the Arch

Mrs. MacDonald is very happy with her role and progress this year, Enjoys the teamwork amongst the Staff

Backburner: St. Bruno Summer Day Care!!

Next committee meeting: Monday, May 13th, 2019 6:30pm Parish Room