

MEETING MINUTES

St. Bruno Parish Pastoral Council

St. Paul Parish – St. Matthew Room

MISSION STATEMENT: St. Bruno Parish is a community of people sharing a common faith in the teachings of the Catholic tradition. We come together to worship God and to spread the Good News that Jesus gave us. Through celebrating Christian unity, we provide emotional support and practice the works of mercy.

Date | time 6/23/2020 6:30 PM -8:30 PM | *Meeting called by* Kelly Wiza

Council Members Present: Kelly Wiza, Michelle Michel, Britney Fowler, Samantha Davis, Lynn Dreist, Rachel Turner, Mike Karczewski, Kristin Habanek, Pat Seegers, and Steve Paquin.

Excused: John Hoffman, Kathy Galando

Time	Item	Owner
6:30-6:35PM	Opening Prayer	Fr. Dan
6:35-6:45PM	Fr. Dan's Report	Fr. Dan
	<ul style="list-style-type: none">- Explain Everyday Stewardship<ul style="list-style-type: none">o Staff and PC have had retreats on Stewardshipo Understand and then accept the live-style of stewardship, then help branch out to the Parisho Will continue the readings next year during our meetingso Our fall retreat is cancelled<ul style="list-style-type: none">▪ Kelsey new communications director and Fr. Dan are looking at other ways to provide an in-house retreat in the fall- Role of Liaisons<ul style="list-style-type: none">o Templates of what the liaisons should be doing and holding each other accountable.o Must hold committees accountable at reading Everyday Stewardship and good communicationo You report what your committee is doing and planning to PC and visa-versao You help facilitate and lead the discussion- Sunday dispensation extended to August 2nd.- Archbishop is considering pushing us into Phase 2- Arch sent a grid of every parish activity and how many people can come	

Time	Item	Owner
6:45-7:05PM	New Business <ul style="list-style-type: none"> - Election of Officers <ul style="list-style-type: none"> o Chair – Michelle Michel o Vice-Chair – Mike Karczewski o Secretary – Britney Fowler - Liaison Assignments <ul style="list-style-type: none"> o Stewardship – Fr. Dan o Finance – Pat Seegers o School – Rachel Turner o Human Concerns – Lynn Dreist o Building and Grounds – Pat Seegers o Faith Formation – Samantha Davis o Prayer and Worship – Kristin Habanek - Update Pastoral Council Roster - Golf Outing - Donation/auction item from Pastoral Council? 	Kelly
7:05-7:15PM	Old Business <ul style="list-style-type: none"> - Men Who Cook Auction Update <ul style="list-style-type: none"> o Raised very close to the amount that was budgeted (which was \$65,000), but don't have the final numbers yet 	Kelly
7:15 – 7:30PM	Finance Presentation <ul style="list-style-type: none"> - School can be the hardest to predict but they have been right on with their budgeting - Right now we are anticipating a balanced budget which gets submitted to the diocese - PPP program has helped with cash flow - Took advantage of small business giving - Lots of our giving is electronic. - Would like our goal for all our giving to be at 100% online. - We are at about 25% right now - Our parish is very good at giving 	Pat
7:30-7:40PM	Approval of Minutes – May 2020 <ul style="list-style-type: none"> - Approved 	Britney/All

Time	Item	Owner
	Thank You Cards <ul style="list-style-type: none"> - Michelle Vandenhouten (MWC Auction) - Fr. Luke (MWC Auction) 	Michelle/Kelly
7:40-8:15PM	Committee Reports <ul style="list-style-type: none"> - Most committees have not met. - School committee did meet in June. - A goal of the school is to continue to foster the School and parish relationship - Need new Music, Art and $\frac{3}{4}$ teacher 	All
8:15-8:25PM	Calendar of Events <ul style="list-style-type: none"> - Fr. Ralph Golf Outing – August 8 - Backyard Movie Night – August 29th - Cornhole Tournament – September 20th - Next Meeting: August 25 at 6:30 at St. Bruno’s 	Kelly
8:25-8:30PM	Closing Prayer	Michelle

Committee Reports

Committee:	Report:
APC: Michelle Michel	Nothing to report.
Communications: John Hoffman	Nothing to report.
Faith Formation (1 st Monday - every month) Samantha Davis	Did not meet in June.
Human Concerns (2 nd Tuesday – every other month) Michelle Michel	Nothing to report.
Prayer & Worship (4 th Monday – every month)	Did not meet in June.

<p>Kathy Galando</p>	
<p>School (2nd Monday – every month) Britney Fowler & Lynn Dreist</p>	<p>Opening Prayer: Handout</p> <p>Approve March Minutes: Provided 6/5/20 for review Tatum Hain and Katie Schulz approved</p> <p>Belong, Believe, Become: Read attachment/handout Everyday Miracles and discuss Open read among group. Then open to group discussion.</p> <p>Principal’s Corner:</p> <ul style="list-style-type: none"> - Review of a successful if challenging school year – <ul style="list-style-type: none"> o Congrats to parents who rose to the challenge and staff members jumped into their new role. - Huge Thank-You to Derrick Schrieber helping to layout the new Google Classroom for the kids and teachers. Discussed a gift for Mr. Schreiber for all his help during the shut down of school. - Behavior Structure in place except Orange Card System which will come (Thanks, Katie!) - Structure is in place for the orange cards in place, Virus is looking like it's weakening. - Review of School Vision - Just to make sure it is up to date and in keeping with our mission - Reviewed Vision, Mission and Philosophy statements - Staffing planning for 2020-2021 <ul style="list-style-type: none"> o General music teacher needed - PT position, Monday & Wednesday o Art teacher is needed. New kiln in place, hopeful new hire has kiln experience. PT position, Monday & Wednesday o ¾ Grade teacher need <ul style="list-style-type: none"> ▪ Mrs. Mueller is accepting another offer. 3 main reasons for leaving: She found a new job closer to home, difficulty with some of the parent and student relationships, lower seniority - All-School Report cards will likely be sent with information currently available (missing some reading progress and Iowas due to Coronavirus shutdown) - Some IOWA test results may come back. <ul style="list-style-type: none"> o Mary is still trying to receive these results included in the report cards, but may be delayed - Special Needs Scholarship Program (SNSP) <ul style="list-style-type: none"> o Mary has already started application process o Minimal requirements: 1. WI resident 2. Student has an IEP

- July 1st, 2020 open enrollment
- If things go well with parent communication of their needs (supports speech, reading, learning, and emotional needs) program will fund therapists to meet these needs
- Parent Survey will be prepared and sent. For purposes of comparison of data, surveys will use the same questions as last year.
- Enrollment update 89 registered
 - 4 returning students potentially,
 - 2 more students, one first grader also interested. KM not announcing they are opening in the fall until mid August. We will open with a pause in the K3/K4.
 - Possibility of a PT K4 teacher need depending on PreK enrollment
- Report cards will we sent out with a score 1 - Denoting insufficient evidence if report card no overall grade only standard

Agenda Items:

- **Discernment** - Incoming and Outgoing members:
 - Ellen Knaflic new member 2020/21
 - Jenny Harnack stepped down, however, a beautiful speech from her detailing the progress of the committee over the last few meetings.
 - Lynn Dreist of Parish Council is stepping down to liaise for Human Concerns.
 - Rachel Turner stepped down to join Parish Council, and serve as Jr. Liaison
 - Aimee Daniels stepped down to have someone with more experience but staying on committee.
- Nominate new President and Secretary:
 - Tatum Hain was nominated as President by Rachel Turner – No objections. ALL in favor all said yes.
 - Marna Fieber was nominated as Secretary by Rachel Turner – No objections. ALL in favor all said yes.

New chairs Tatum Hain President and Marna Fieber as Secretary for 2020/21 school year.

- **8th Grade Grads:** Katie Schulz - Is there something else planned to celebrate the graduates? A few things are in the works due to the current capacity of Church gatherings
 - First Communion also in a holding pattern due to Covid restrictions, will get update on next phase after June 15th
- **Golf Outing Update:** Katie Schulz & Aimee Daniels Co-Chairs
 - School Committee - July 15th date for donations from the school committee, Denomination up to individual members, Katie provided PayPal and Venmo accounts to pay her directly
 - Donation ideas - Amazon Wish List Item, Cash Donation - Will hold out to decide where that money will be best used.
- **Updated Bylaws (Rachel Turner):** Retyped, formatted into Google Docs

	<ul style="list-style-type: none"> ○ Includes changes made regarding membership including: ○ Allowing substitute teachers whose kids attend SB ○ Minimum 3 year instead of 2 year term ○ Two liaisons instead of one from Parish Council ○ Officers include President & Secretary - Vice-President is not needed, 2 duties rolled into Secretary duties ○ Clarified some of the wording. Otherwise looks like the update is well-received <p>20-21 Committee Goals</p> <ul style="list-style-type: none"> - Brief discussion on future goals of the committee - Currently have plenty going on with Golf Outing, the unknowns of COVID in the future - Sticking with basics of acts of service through Human Concerns – Future - Hygiene Product Drive for St. Ben’s - <p>Business for August:</p> <ul style="list-style-type: none"> - Fill new members - Representation of K4 and 1st - Find a name for ‘producing servant leaders’ <p>Closing Prayer: Memorare</p> <p>Next Committee meeting: Monday, August 10th, 2020 5:30pm Gathering Space until determined otherwise.</p>
<p>Building & Grounds (2nd Tuesday every month) Pat Seegers</p>	<p>Nothing to report.</p>
<p>Stewardship John Hoffman</p>	<p>Nothing to report.</p>
<p>Finance</p>	