

# MEETING MINTUES

St. Bruno Parish Pastoral Council

Parish Meeting Room

**MISSION STATEMENT: St. Bruno Parish is a community of people sharing a common faith in the teachings of the Catholic tradition. We come together to worship God and to spread the Good News that Jesus gave us. Through celebrating Christian unity, we provide emotional support and practice the works of mercy.**

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*Date* Tuesday, January 28, 2019 | *time* 7:00-8:30 PM | *Meeting called by* Michelle Michel

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Council Members Present: Michelle Michel, Kathy Galando, Lynn Dreist, Samantha Wyman-Davis, Pat Seegers, Steve Paquin, Fr. Dan Volkert

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Excused: Kelly Wiza, Britney Fowler

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Time	Item	Owner
7:00PM	Opening Prayer	Fr. Dan
7:00-7:10PM	Faith Formation Presentation	Mary Kral
	<ol style="list-style-type: none"><li>1. Last weekend- The Word of God yellow handout in bulletin which details publications you can order, groups you can join, electronic resources and contact information</li><li>2. Child/Family Ministry<ol style="list-style-type: none"><li>a. Family class on Sundays k-8. Council please promote cause; not everyone participates</li><li>b. First Communion retreats for children &amp; parents.</li><li>c. Looking at new Bible based curriculum for grades 3-5.</li></ol></li><li>3. Adult Ministry<ol style="list-style-type: none"><li>a. Belong, Believe, Become</li><li>b. Alpha -new session started</li><li>c. Small groups</li><li>d. Deacon Joe – Lectio Divina</li><li>e. Evening Prayer – need St. Bruno person to share a story, 1<sup>st</sup> week of lent. Already have someone for St. Paul's</li></ol></li><li>4. RCIA – 5 people</li><li>5. John 10 Youth Ministry Updates<ol style="list-style-type: none"><li>a. Highschool program – picture of swimming pool exercise</li><li>b. "Veil Removed" video at conclusion of Alpha: high school kids watched and the 9<sup>th</sup> graders wanted to watch again.</li><li>c. Altaration – successful. Community is a skill that is learned...lets teach them!</li><li>d. Confirmation retreat Feb. 21-23 for 11<sup>th</sup> grade</li></ol></li></ol>	

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Time	Item	Owner
	<ol style="list-style-type: none"> <li>6. Highlights               <ol style="list-style-type: none"> <li>a. Jen suggested reading Gospel of Luke – 18 kids did. 16 continuing nightly reading in their bibles!</li> <li>b. Prolife club at school</li> <li>c. Feb. 9 showing of unplanned for high school students and parents</li> <li>d. Wisconsin Youth Rally in March – 20 kids going</li> <li>e. Alpha Weekend Away Retreat: 40 Students participated</li> </ol> </li> </ol>	
	<p>Kathy handed out Relevant Radio bible reference sheet for kids to discuss so they can be ready for questions about their faith when they go to college.</p>	
	<p>Discussed parental attendance at church which would also get their kids to church for serving, and RCIA.</p>	
	<p>Incentives to attend: Increase tuition, and if parents/children attend mass, get credit back. Sign in. New business item for March.</p>	
	<p>Approval of minutes from October meeting. Pat motioned. Samantha 2<sup>nd</sup>. All approved.</p>	
7:10-7:30PM	<p>New Business</p> <ol style="list-style-type: none"> <li>1. Everyday Stewardship Reading – Committees must report via liaisons to Pastoral Council. Please list pages covered and a comment or two.</li> <li>2. Catholic Leadership Institute is a consulting company that the Archdiocese wants to be part of a pilot project which requires for us (parishes in our diocese) to complete a survey. From Feb – Mar. Goal to get a profile of each parish. Priests will be surveyed on a personal level. Intended goal to determine where priests would best fit. Feb 23 will go live.</li> <li>3. Pastoral Council membership update: Two members resigned since October meeting. Will leave positions open until next discernment in June.</li> <li>4. New Evangelization position update: Good news: Offer accepted. Kelsey DeMarais. St Paul's member. Background in Communications. Start date June 1<sup>st</sup>.</li> </ol>	Michelle/Fr. Dan

Time	Item	Owner
7:30-7:45PM	<p>Old Business</p> <ol style="list-style-type: none"> <li>1. Report on the APC meeting – Pat (attended with Eileen). Synod Implementation update....</li> <li>2. Website videos: Send pics to Fr. Dan from committees.</li> </ol>	Michelle
7:45-8:00PM	Fr. Dan's Report	Fr. Dan
8:00-8:10PM	<p>Everyday Stewardship Discussion (pages 52-53)</p> <p>We need to be Eli's to Samuels in our parish. We need to affirm people's talents for them to see their potential for service.</p>	Michelle
8:10-8:15PM	<p>Thank You Notes</p> <p>Jim Brahm for Chili Dinner, John Kimpel &amp; Jan Lamparski for work on parish directory.</p> <p>Consider Jonathan Dreist and others for baking many cookies for St. Ben's &amp; those who work with SCRIP at next PC meeting</p>	Michelle
8:15-8:20PM	<p>Eyes and Ears</p> <p>Disposal of old palms: Mark &amp; Fr. Dan have a plan for that. Notice will be in bulletin.</p> <p>School Sign upgrade; can this issue be revisited?</p> <p>More social events for increased fellowship</p>	Michelle
8:20-8:25PM	Committee Reports (submitted notes reviewed "offline")	All
8:25-8:30PM	<p>Calendar of Events</p> <p>Men Who Cook: April 25, 2020</p> <p>Ministry Fair: May 16-17, 2020</p> <p>Next Pastoral Council Meeting: March 24, 2020 at 6:30 pm at St. Bruno</p> <p>Next Stewardship discussion leader: Samantha pp. 58-59</p> <p>All meetings to start at 6:30 pm regardless of location. Plan for one hour without Fr. Dan and one hour with Fr. Dan.</p>	Michelle

Time	Item	Owner
8:30PM	Closing Prayer	Fr. Dan

## Committee Reports

Committee:	Report:
<b>APC:</b> <b>Cindy Maloney</b>	No notes, Pat will report.
<b>Communications:</b>	Did not meet.
<b>Faith Formation</b> (1 <sup>st</sup> Monday - every month) <b>Samantha Davis</b>	<p style="text-align: center;">Faith Formation Committee Meeting Minutes</p> <p style="text-align: center;">December 2, 2019 <span style="float: right;">6 p.m. St. Bruno’s Parish</span></p> <p>Attendees: Karen Farrell, Amy Golden, Mary Kral, Dan Zehnpfennig</p> <p>Excused: Jennifer Geisler, Lori Kaari, Amy La Roche, Jackie Beaudry, Samantha Davis</p> <hr/> <p>Prayer – <i>Everyday Stewardship</i> discussion on Striving for Maturity</p> <p>Pastoral Council – SB (Samantha not in attendance)</p> <p>Pastoral Council – SP: Dan Zehnpfennig: 1. Question on High School formation, what will come after Alpha, and how does that relate to the Catholic Church?</p> <p>2. Reminder to refill the papers on the prayer walls at both parishes.</p> <p>Agenda Items:</p> <ul style="list-style-type: none"> <li>• Recap/feedback for Kathie Amidei: Most feedback was very positive, but comments were made about people having trouble hearing the speaker.</li> <li>• Everyday Stewardship – PC liaisons need to take the lead, Dan will contact Amy LaRoche and Samantha Davis to organize a schedule of leadership.</li> <li>• A reminder to make Room Reflection for Advent, carve out time each day to use the blue book, watch Matthew Kelly’s Best Advent Ever series, etc.</li> </ul> <p>Closing prayer</p> <p>We closed the meeting by watching the Casting Crowns-Matt Maher video Make Room—a beautiful song, asking you to make room in your heart for God to write His story.</p> <p>Next meeting: February 3, 2020 at St. Paul’s; Family Room—Jennifer in charge of Agenda</p> <p>Respectfully submitted: Amy Golden</p> <p>Mary is working on:</p>

	<ul style="list-style-type: none"> <li>• 12/8/19 Scripture opportunity with Deacon Joe at St Paul</li> <li>• 2/9/202 Scripture opportunity with Deacon Joe at St Bruno</li> <li>• 1/26/2020 Sunday of the Word of God promotion of Scripture study</li> <li>• Lent planning - will be trying to get Sunday reading groups going - hosts needed</li> <li>• Lenten follow up to Your Faith Life is a Story</li> <li>• After Alpha groups, facilitation</li> </ul> <p>Amy is working on:</p> <ul style="list-style-type: none"> <li>• Advent sale</li> <li>• First Reconciliation details</li> <li>• Looking at a new series for grades 2-5 from St Mary's Press</li> </ul> <p>Jennifer is working on:</p> <ul style="list-style-type: none"> <li>• 9th/10th Grade Retreat - Alpha Weekend Away (December 6th &amp; 7th)</li> <li>• What's next after Alpha</li> <li>• Fiat/Service Opportunities</li> </ul> <p>Karen is working on:</p> <ul style="list-style-type: none"> <li>• Family Program Speaker – Human Trafficking; December 15</li> <li>• Cookie decorating – Family Program</li> <li>• Mom's group</li> <li>• I will be looking at adding both a middle school rec night and doing Living Stations of the Cross with the kids (mainly middle schoolers but other ages can also be a part of it)</li> <li>• Responding to Middle schoolers</li> </ul>
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<p><b>Human Concerns</b> (2<sup>nd</sup> Tuesday – every other month) <b>Michele Michel</b></p>	<p style="text-align: center;"><b>Human Concerns Bullet Points for Pastoral Council Meeting January 28, 2019</b></p> <ul style="list-style-type: none"> <li>• The Human Concerns Committee met on Tuesday January 7, 2020.</li> <li>• School Representatives: Two representatives from the parish school attended the beginning of the meeting soliciting ideas for volunteer projects for students of all ages. The HCC gave a few ideas and will discuss further. They may request to attend an upcoming PC meeting to discuss.</li> <li>• Everyday Stewardship Reading: "Just Have Faith" (pp. 42-43) The reading/reflection was distributed to HCC members prior to the meeting and was discussed.</li> <li>• Thanksgiving Food Drive: 141 bags of food were collected (up from 114 the prior year) and delivered to the Kettle Moraine Food Pantry on the day after Thanksgiving, November 29. Volunteers unpacked, checked expiration dates, sorted items, and stocked the pantry. The donations and effort of volunteers was much appreciated by te pantry staff!</li> <li>• Giving Tree: The holiday Giving Tree was a big success. St. Ben's: 474 items; Life's Connection: 316 items; St. Vincent DePaul: \$1020 in gift cards; Family Promise: \$495 in gift cards; Hebron House: \$490 in gift cards &amp; 1 item. Annual Giving Tree Donations from 2015-2019 were reviewed.</li> <li>• Family Promise Meals: The HCC continues to supply a meal approximately each quarter for Family Promise. The latest meal was provided January 9, 2020 (4 adults/7 children).</li> </ul>
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	<ul style="list-style-type: none"> <li>• Human Concerns Committee video for the parish website: Photos collected thus far, reflecting activities of the various Human Concerns Committee ministries were reviewed. Additional photos will be collected in the coming weeks.</li> <li>• HCC Funds from Annual Flower Sale &amp; former Guatemalan Mission: \$3321 of available for HCC use (\$1436 from 2019 Flower Sale &amp; \$1885 from former Guatemalan Mission). The committee discussed a few ideas for use of the funds and will discuss further.</li> <li>• Circle of Life ministry update: The ministry continues to send cards to those who have lost a loved one in the parish. The 2020 Bereavement Support Session will run from June 2 through July 28, 2020. Former attendees continue monthly meetings and ministry members attend funerals of deceased parish members.</li> <li>• Hospital Ministry: The Hospital Ministry (delivers the Eucharist to the hospital-bound) has lost a couple of members and is in need of volunteers. An advertisement will be posted in the bulletin.</li> <li>• St. Ben's ministry: Nothing to report.</li> <li>• Respect Life: Nothing to report.</li> <li>• Prayer Shawl: Nothing to report.</li> <li>• Health Ministry: Nothing to report</li> <li>• Next HCC meeting will be Tuesday March 10, 2020.</li> </ul>
<p><b>Prayer &amp; Worship</b> (4<sup>th</sup> Monday – every month) <b>Kathy Galando</b></p>	<p><b>Present:</b> Anna Marie Filipiak, Kathy Galando, Mark Mrozek, Fr. Dan Volkert, Sue Siepmann</p> <p><b>Opening Prayer</b></p> <p><b>Approval of August meeting minutes</b> – reminder to “approve” by email</p> <p><b>Upcoming Mass Dates</b></p> <ul style="list-style-type: none"> <li>• All Saints Masses <ul style="list-style-type: none"> <li>○ Thursday, Oct. 31, 6:30pm @ St. Bruno, Fr. Dan</li> <li>○ Friday, Nov 1, 8:45am @ St. Bruno, Fr. Dick</li> <li>○ Friday, Nov. 1, 8am @ St. Paul, Fr. Dan</li> </ul> </li> <li>• Anointing of the Sick <ul style="list-style-type: none"> <li>○ Sunday, Nov. 3 after the 10:30am Mass at St. Bruno (after the 9am Mass at SP)</li> <li>○ Mark will talk to the Prayer Shawl group to have shawls available</li> </ul> </li> <li>• Thanksgiving Mass <ul style="list-style-type: none"> <li>○ Nov. 28, 9am @ St. Paul</li> </ul> </li> <li>• Communal Reconciliation Service <ul style="list-style-type: none"> <li>○ Monday, Dec. 2, 6:30pm with Frs. Dan, Dick, Dennis and Alex</li> </ul> </li> <li>• Immaculate Conception Masses – moved to Monday, Dec. 9 <ul style="list-style-type: none"> <li>○ Not a day of obligation this year</li> <li>○ Regular Monday morning 8am Mass at St. Bruno</li> </ul> </li> </ul> <p><b>Common Meeting Night</b> - Presentation format discussed (keep it short &amp; simple)</p> <p><b>Ministries</b></p> <ul style="list-style-type: none"> <li>• Lector Workbooks – new system: we have purchased 8 books and lectors sign them out to prepare</li> <li>• Ministry video – the parish website will feature short videos on each ministry. We need photos and quotes or wording by January meeting. We will then review &amp; decide what to include.</li> </ul> <p><b>Security Update</b></p>

	<ul style="list-style-type: none"> <li>• Usher training will take place after Masses Nov. 9/10 to go over the new security handbook.</li> </ul> <p><b>Annual report</b></p> <ul style="list-style-type: none"> <li>• The Archdiocese requires each standing committee to fill out an Annual Report. We have not received ours yet.</li> </ul> <p><b>Advent</b></p> <ul style="list-style-type: none"> <li>• Begins Saturday, Nov. 30</li> <li>• Opening song - O Come O Come Emmanuel</li> <li>• Advent Candle Blessing <ul style="list-style-type: none"> <li>◦ Week 1 - Fr Dan will bless and light (both Masses)</li> <li>◦ Weeks 2-4 Deb (4pm) and Ushers (10am) will find someone to light</li> </ul> </li> <li>• Worship aids are prepared</li> </ul> <p><b>Christmas Eve Masses at 4pm &amp; 6:30pm both with Fr. Dick (at St. Bruno)</b></p> <ul style="list-style-type: none"> <li>• Coordinators <ul style="list-style-type: none"> <li>◦ 4pm - Deb</li> <li>◦ 6:30pm - No coordinator needed, would like a sacristan, but if not present, Fr. Dan &amp; Mark will handle</li> </ul> </li> <li>• Choir at 6:30pm</li> <li>• Either a cantor (Nancy &amp; children) or School Children's Choir at 4pm</li> <li>• Bring up Baby Jesus at 4pm – Deb will find someone</li> <li>• Need 4 Eucharistic Ministers and 2 Ushers for gathering place for 4pm Mass</li> <li>• Will wait to see the attendance numbers from both churches are for Christmas before deciding about a St. Bruno 10pm Christmas Eve mass for 2020. Discuss and decide at our Jan meeting.</li> <li>• Masses at 4pm &amp; 10pm at St. Paul</li> </ul> <p><b>Christmas Day Mass at both parishes at 9:30 (Fr. Dan - SB, Fr. Dick – SP)</b></p> <p><b>Art &amp; Environment</b></p> <ul style="list-style-type: none"> <li>• We have a couple of people willing to make new white Easter banners</li> <li>• Decorating, dates &amp; calendar distributed by Anna Marie – Mark will double check the dates and put on the parish calendar and give a copy to Sue in the office.</li> <li>• Flowers – 5 large red poinsettias ordered for Christmas (per Mary)</li> <li>• AM will contact the office to arrange for the flower donation form to be in the bulletin</li> </ul> <p><b>Stewardship</b></p> <ul style="list-style-type: none"> <li>• Fr. Dan presented the Stewardship initiative that is being adapted at St. Bruno and St. Paul. The committee then had some discussion on prepared Stewardship material regarding everyday stewardship which was led by our Pastoral Council Liaison, Kathy. It will be ongoing.</li> </ul> <p><b>Closing Prayer</b></p> <p>Submitted by Sue Siepmann</p>
<b>School</b>	-

<p>(2<sup>nd</sup> Monday – every month)</p> <p><b>Britney Fowler &amp; Lynn Dreist</b></p>	
<p><b>Building &amp; Grounds</b></p> <p><b>Pat Seegers</b></p>	<p>Members present: Pat Seegers, Paul Kronschnabel, Mike Chilson , Paul Tabat</p> <p>Finance Committee has requested a 5 year plan from Buildings and Grounds</p> <p>Top priorities are: Crack filling of the parking lot for the entire campus.</p> <p>Two quotes have been requested, both companies have been requested to provide separate bids for crack filling, stripping and resealing as separate bids. (waiting for second bid)</p> <p>We must maintain the parking lot, we can not afford not too. Crack filling was done in 2015.</p> <p>Scupper repair/replacement over Kitchen. Must be done, we are really lucky we have not had a lot of snow and melting this season. Dave Strobel has had a repair person on site to asses and give a bid. Kurt was on site also.</p> <p>Secondary Priorities: Paint and repair the walls in the gathering place, meeting rooms, bathrooms</p> <p>One bid secured, waiting for another. (First one is around 10,000.00, does not include repair)</p> <p>Refinish the altar floor,</p> <p>2 bids secured, B &amp; G recommends RS Flooring LLC . 5470.00 ( has been presented previously . It has 15 years of wear. Recommended wood floor refinishing is 6-7 years.</p> <p>Continue to up grade sound system , as FCC changes their license requirements. Need to make sure hearing aid system works.</p> <p>Cost unkown.</p> <p>Parking lot tree replacement due to Emerald Ash Borer disease. 8 trees @500.00 each, which would include grinding out of stumps.</p>



	<p>Upgrade Church lighting, technology has advanced enough so we can look at it now. Are funds earmarked for this ?</p> <p>We will need to upgrade the exterior pole lights, (capitulators). One is in place on the Ottawa Ave parking lot pole near the Chapel, 150.00 each, we have not counted the poles.</p> <p>Third Priorities,</p> <p>Replace gym floor and univalent wall heaters. Two cost estimates, over 45,000.00</p> <p>With the “gym” floor being used as an all purpose floor this is a difficult one to call, Cost estimate, 25,000.00</p> <p>When you take out the univalent wall heaters which sit on the floor, there is no wood under them. If you replace the gym floor you have to do something with the heaters on the floor.</p> <p>Which comes first the chicken or the egg ?</p> <p>Something is going to give out and we need to start a fund for these two really big replacements now. Recommend 5-8,000.00 per year be set aside.</p> <p>Other items to consider as time goes by— upgrade campus security.(door locks) Our system is 15 years old.</p> <p>Spring cleanup will include possible chipping of brush from wetlands. Weed whacking /trimming on east side of evergreens, dividing of daylily , rose replacement, tree replacement , stump grinding</p> <p>Update on shed on the back parking lot. A winner was chosen and the donor has been hard to locate to get it to its new home.</p>
<p><b>Stewardship</b> <b>John Hoffman</b></p>	<p>Present: Jim Brahm, Tom Caldwell, Bea Chilson, Mike Chilson, John Galando, Mark Karpfinger, Chuck Neubert, Wayne Schwister, and Arnie Uglum</p> <p>Absent: John Hoffman, and Scott Vandenhouten</p> <p>Opening Prayer: Hail Mary</p> <p>Meeting called to order at 7:25 p.m.</p> <p>Minutes Approved from October 14, 2019 Meeting</p> <p>NEW BUSINESS</p> <p>There was a short discussion regarding the focus of our committee and how we fit into The Stewardship Parish Committee. Many of our committee members were surprised that we were not on the agenda for the All Parish Committee Night in Oct! We need to get up to speed and how we fit in. Homework assignment to view Stewardship Videos. It may have a clue.</p> <p>CHILI DINNER – January 25, 2020 after 4:00 p.m. Mass</p> <p>Chili Makers: Mike &amp; Bea, Paul Hooper,</p> <p>?Jerry ? Bob, ? Scott, ? Dave Stewart, ? John Hoffman</p>

	<p>Arnie checked bowls, napkins, and silverware is OK</p> <p>Arnie will set out the two baskets for SVDP “offering at will”</p> <p>Mark will pick up/bring cooked noodles/spaghetti, cooked hot dogs, cheese, sour cream, oyster/saltines and bring the 3 dish hot dish unit</p> <p>Jim B. will pick up the buns at the Texas Road House</p> <p>Discussed Projector for video for the children – will check with Kurt</p> <p>Wayne will contact Betty for Cornbread and Dessert</p> <p>Bar Setup – Coolers needed for ice for the beverages</p> <p>Arnie and Wayne will check with Kurt on the bar set up</p> <p>Suggestion to get clear plastic containers to sell chili</p> <p>Dessert: Mike and Bea and Crystal Arnott</p> <p>Stewardship Donation of \$20 for each member for the Men Who Cook Silent Auction on April 25, 2020 that Michelle Vandenhouten heads up.</p> <p>STEWARDSHIP VIDEO – Don’t forget to view the 3 parts before the March 30, 2020 meeting so we can discuss further our mission.</p> <p style="text-align: center;">UPCOMING CALENDAR DATES</p> <p>STEWARDSHIP COMMITTEE MEETINGS</p> <p>March 30, 2020</p> <p>June 8, 2020</p> <p>STEWARDSHIP ACTIVITIES:</p> <p>January 25, 2020 CHILI DINNER after 4:00 pm Mass</p> <p>April 19, 2020 – EASTER EGG HUNT</p> <p>Next meeting March 30, 2020 at 6:30 p.m. in Family Room</p> <p>CLOSING PRAYER – Our Father at 7:28 p.m.</p> <p>Respectfully submitted, Bea Chilson</p>
<p><b>Finance</b> <b>Kelly Wiza</b></p>	