

St. Martin de Porres Catholic Church
October 13, 2015
MINUTES

The regular meeting of the Finance Council (“FC”) was called to order and opened with prayer at 8:30 am. Attendees: Rev. Charlie Garza, Susan Curran, Josie Kelly, Nat Pantano, and Judy Tixier. Denny Givens and Bart Kalsu sent their regrets.

FY 2016 Financials – First Quarter

The FC reviewed the 1st Quarter FY2016 Financial Results Report & Commentary and, after changing one line in the comments, found it to materially represent the financial position of the Parish. The FC recommended that it is ready to present in the bulletin to the Parish. Fr. Charlie so approved.

Outlook for the FY2016 Budget

The FC reviewed the outlook spreadsheet. While the 1st Quarter report has noted timing issues, the performance is better than budgeted on the FY16 outlook. Fr. Charlie reported that Sunday Mass attendance has been averaging just over 1,000 and that OnLine Giving using WeShare has been consistent which helps with during summer travel periods.

Review and Approval of Non-Budgeted Items over \$1,000

None. Judy did report that an added expense was incurred to renovate the current office space to make a work area for the communications position; however funds were reallocated in the budget.

Debt Repayment – Fall Festival and Gala Proceeds

The FC discussed current debt balances. The FY16 budget targets the last note to be paid off by the end of the FY year. A \$25,000 payment was made in September which was earlier than budgeted. The FC recommended that the proceeds from both the Festival and Gala events be used to pay down the remaining note. The FC will review the 2nd Quarter Financials, along with the Outlook, to determine if the parish is in a position to pay off the remaining note or an additional lump sum by the Epiphany (a real Christmas present in the liturgical context). Fr. Charlie reaffirmed the priorities to 1st pay off debt, 2nd address deferred maintenance issues, and 3rd the new building.

Updates and Other

- a. The Bar & Trailer Park across from the Church on Ranch Road 12 is on the City Council agenda this evening. Fr. Charlie will be attending and asks that others join him. At the Planning & Zoning meeting earlier the set back exceptions were tabled, but the Conditional Use Permits for the Bar and the Trailers were denied. The owner is appealing to the City Council.
- b. The 5 year Deanery review is scheduled today at 2:00 pm. The last review was in 2005. The questionnaire includes statements from the Pastoral and Finance Council chairs as well as other administrative procedures. The Dean will do a physical inspection of the facilities, and also review the Sacramental Registers. Fr. Charlie does not anticipate any issues.
- c. New Facilities Update – Fr. Charlie gave a brief report on the proposed building and location currently being considered. The building is approximately 17,000 sqft which

includes a 6,000 sqft great room. Cost figures are being obtained. Parish review for input will be addressed soon.

- d. Ministry Fair was deemed a success – Fr. Charlie thanked the FC for their support.
- e. Divine Renovation is the book that the ministry heads have been asked to read. FC members are encouraged to read as well. This model is from Maintenance to Mission. A true stewardship parish that takes into account time, talent and treasure.
- f. Fr. Charlie attended the Priest Convocation. There were discussions on means to support Catholic Schools and the funding of the underfunded priest pension.
- g. Diocese of Austin Pastoral Plan was distributed to all parishes. To be reviewed and discussed at a later date.
- h. The FC will be responsible for ticket sales for food and games at the Fall Festival. A two shift schedule was made up.

The next meeting of the FC is scheduled for January 12, 2016 at 8:45 am.

There being no further business, the FC adjourned with prayer at 10:10 am.

*Respectfully Submitted,
Judy Tixier on behalf of
Denny Givens*