

St. Martin de Porres Catholic Church
April 21, 2015
MINUTES

The regular meeting of the Finance Council (“FC”) was called to order and opened with prayer at 10:04 am. Attendees: Rev. Charlie Garza, Glenn Rosilier, David Boone, Josie Kelly, Susan Curran, Denny Givens, and Judy Tixier.

FY 2015 Financial – Third Quarter

The FC reviewed the Parish Financial Report & Commentary and found it to materially represent the financial position of the Parish. The FC recommended that it is ready to present in the bulletin to the Parish. Fr. Charlie so approved.

Review and Approval of Non-Budgeted Items over \$1,000

Youth retreat was canceled which resulted in the loss of a non-refundable \$2,000 deposit.

Outlook for the FY2015 Budget

The FC reviewed the outlook spreadsheet. The performance is better than budgeted. Fr. Charlie reported that we are getting a seminarian for two months this summer and also a part-time person to help with Faith Formation coordination and development. This is a temporary position and does not extend the Faith Formation budget.

Debt Repayment

The FC discussed current debt balances along with projected collections for the rest of the fiscal year.

Easter Service Feedback

The 5:00 Sunday afternoon will continue this summer rather than taking a hiatus. If attendance is acceptable, then it will be kept year around. Total mass attendance is up 20% from a year ago. Easter attendance was approximately 1,600 total.

Plans for Future

- a. Pastoral council has two members leaving. Five new members will be joining for a total of nine members. Members will have staggered terms.
- b. Pastoral plan is complete in draft form and under review by Fr. Charlie.
- c. Finance council will have one new member starting in July. Fr. Charlie prefers to have four to five members on this council.
- d. A Building committee has been established and waiting for written approval from the Bishop.
- e. A ministry program, separate from Faith Formation, for three to five years old (up to 1st grade) will be starting in September. This will occur during the first mass on Sundays.
- f. An anonymous donor has contacted the church about the possibility of establishing a cemetery.

Other

- a. The FC reviewed the schedule for the fair market rental rate for a portion of the rectory to give to Fr. Charlie. For 2014/15 the rate is \$3,780 for his recording purposes.
- b. The parish is now fully converted to the new database required by the Diocese.

- c. The PEC easement is filed and recorded. New poles and appurtenances are installed but old equipment is still to be removed.
- d. Diocese Assessments
 - i. 2016 cathedraicum assessment is up due to increased collections. Judy verified that their numbers were correct.
 - ii. Diocese has the assessed values on our facilities at higher than expected values. This may be due to it being based on replacement values in lieu of actual values.
- e. Air conditioner units had a failure during Easter services. Parish is currently getting bids for various levels of repairs/replacement.
- f. Judy will distribute to the FC the Internal Control Questionnaire Self-Evaluation Form
(note: emailed to FC on 4/24/15)
- g. Next meeting will be May 19 at 10:00 am.

There being no further business, the FC adjourned with prayer at 12:01 pm.

*Respectfully Submitted,
Denny Givens*