

St. Martin de Porres Building Committee
Meeting Minutes—8/5/2015
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1. Opening prayer- prayer was led by Father Charlie.
2. Budget- based on comments from the last meeting, our preliminary budget seems to be reasonable. We need coordinate with the diocese to refine the budget. We also need to gather demographic data for the Dripping Springs area, so we can project for growth.
3. Discussed St. Helen's PAC
 - a. Reviewed photos and plans for their building.
 - b. Reviewed data on their building.
 - i. Total facility = 41,600 SF
 - ii. Footprint of facility = 26,780 SF
 - iii. Architect/builder = Elasser Architectural/Stewart Builders (parishioner of St. Helens)
 - iv. Cost of facility \$4.1 million
 - v. Funding pledged prior to construction = \$2.38 million.
 - vi. Planning/fundraising process started in 2006.
 - vii. Groundbreaking Sept. 2009
 - viii. Completion Sept. 2010
4. Discussed St. Martin de Porres existing facilities
 - a. Parish hall = meeting area 2,296 SF / kitchen 270 SF.
(Worship arrangement seated about 250 people at Easter.
Banquet arrangement will seat about 80-90 people)
 - b. Education Center
 - i. Conference room = 400 SF
 - ii. Great Room = 644 SF
 - iii. Classrooms (6) = 208 SF (average)
 - c. Church (seats about 300 people)
 - i. Seating area = 3750 SF
 - ii. Choir area = 300 SF
 - iii. Sanctuary 750 SF
5. Discussed our needs for the future. We need to account for projected population growth in Dripping Springs as well as the

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possibility of drawing people from St. Catherine's, which is already overcrowded.

- a. Worship space 6,000 SF
 - b. Regular Classrooms –600 SF each (need at least seven rooms, but would prefer ten rooms.)
 - c. Large classroom- 1200 SF (need one)
 - d. Meeting room – one room at 400 SF
 - e. Offices – need at least six offices at 150-200 SF each
 - f. Storage – need closet space (6' x 6') for each classroom. Need storage space for offices, custodians, and ministries.
 - g. Bathrooms – Need to have large bathrooms for worship space and classrooms. Also need small private bathrooms for office space.
 - h. Kitchen and laundry facilities are also needed.
 - i. Minimum area needed = 18,500 SF which does not include walls, hallways, etc. To account for these areas, add at least 15%, which brings the area up to 23,000 SF. To be conservative, we will assume we need 25,000 SF.
6. Discussed general features of the future facility.
- a. For worship space, we need a high ceiling to allow for ventilation and acoustics. This will also improve the aesthetics and make the worship space more inviting.
 - b. Consider putting worship space on a single floor, but using a two-story arrangement for classrooms and offices.
 - c. Two-story facility would need to meet safety/accessibility code requirements, which would require elevators, and specific stair and hallway widths.
 - d. We need to consider the impervious cover requirements when we choose our building footprint. We may be able to get credit for rainwater collection and on-site detention.
 - e. Building needs to be placed to meet long-term needs and efficiently use the space available for parking and driveway

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access. Also consider orienting the building and placing windows to maximize energy efficiency.

- f. For planning purposes, estimate building cost of \$125/SF. Also make sure to include site work, driveways, parking lots, drainage/detention, and sewage costs.
- g. Conduct a parish survey to get input on existing facilities and future needs. Follow-up with a “town hall” style meeting to communicate survey results and tentative plans to the parish.

7. Next meeting date- 9/2/15

8. Action Items:

- i. Create a scaled block diagram of the various spaces needed for the facility. (Carroll)
- ii. Prepare cost estimate for site work, driveways, and parking areas. (Walt)
- iii. Research Texas State Building Code requirements such as how much area per person is needed for classrooms and worship space. Also number/size of bathrooms needed. (Dawn)
- iv. Revise budget and obtain local demographic information. (David)
- v. Create survey to get parishioner input on our existing facilities and our needs for the future. (Michael)

9. Closing prayer- Michael closed the meeting by leading the committee in prayer.