

St. Martin de Porres Building Committee
 Meeting Minutes—06/16/2016
 Page 1 of 3

1. Michael led the committee in an opening prayer.
2. Attendees: Michael, Dawn, Walt, Carroll, Marty, David, Stacy, Judy, and Fr. Charlie.
3. The committee reviewed the four different conceptual floor plans for the proposed building. Plans are summarized below:

	Option A	Option B	Option C	Option D
Total Area (sf)	27,572	29,317	25,885	23,469
Assembly Area (sf)	6578	8502	8502	8171
No. of Seats	438	665	665	720
No. of Classrooms (1 st floor/total)	8/19	8/19	6/15	6/13

4. Building discussion points
 - a. The worship space in the proposed building is intended to be transitional, and will only be used for worship for a short time.
 - b. The number of classrooms is critical to meet the needs of the religious education program and other ministries.
 - c. Plans C & D don't have enough classrooms on the first floor.
 - d. Plan D has a diamond-shaped worship space, which maximizes the seating, but may increase the construction cost. There was concern that having too many seats might extend the amount of time that we use the new building for our worship space, instead of building a new sanctuary.
 - e. Father Charlie preferred option A because it has a rectangular footprint and a maximum number of classrooms. However, he would like to orient the seating on a diagonal to the room for maximum efficiency. This would require reconfiguration of the stage and the storage.
 - f. Father Charlie would also like to add some stone inside the worship space for aesthetics.
5. The committee also reviewed the three options for the conceptual site plan. Site plan discussion points:

St. Martin de Porres Building Committee
Meeting Minutes—06/16/2016

Page 2 of 3

- a. Option 1 has the multipurpose building east of the chapel and shows space for expanding the building in the future. This option also shows the future sanctuary to the south of the church and an activities building to the south of the chapel.
 - b. Father Charlie would like to move the future sanctuary to the south of the chapel and move the activities building farther east. This would preserve a large green space facing RM 12, which would be a more inviting than having parking lots in that area.
 - c. The new entrance driveway should come through the green space facing RM 12.
 - d. The site plan shows about 850 parking spaces total. The committee would like to reduce the number of parking spaces to only about 750. This would serve the needs of the parish and allow for preservation of some open spaces.
6. Michael will meet with the architect to give him the comments listed above and ask questions about the site plan.
- a. Why doesn't the site plan show the perimeter driveway that was on the site plan developed by the committee?
 - b. The building plan shows the serving line passing through the kitchen. Can we modify the kitchen to make the serving line more efficient?
 - c. Can we add some storage in each classroom or incorporate a large shared space for storage?
 - d. What about the "jack & jill" bathroom for the nursery/preschool rooms?
 - e. Can we incorporate movable partitions so that some of the rooms can be combined for larger meetings?
7. The committee would still like to consider moving the electric easement, so that it won't cut through the middle of the property.
8. The next committee meeting will be held once the architect has time to address our comments and create revised building and site plans. Michael would like for the entire committee to meet with the architect sometime in July.

St. Martin de Porres Building Committee

Meeting Minutes—06/16/2016

Page 3 of 3

9. Once we get a refined drawing of the site plan and building, we will present it to the parish and explain how the drawings have been developed to take the parish's previous comments into account.
10. Father Charlie reported that the diocese has given our parish approval to start the capital campaign to raise funds for this building project. This campaign will start with a "silent" campaign and then progress to a parish-wide effort.
11. Fr. Charlie closed the meeting by leading the committee in prayer.