

**REPORT – PASTORAL COUNCIL MEETING
TUESDAY OCTOBER 10, 2017 – 7:00PM**

In Attendance: Patrick Manning, Angie Reynolds, and Chery Lutz – Members; Susan Bonner – President; Kyle Nesrsta - Seminarian, Judy Tixier - Parish Business Manager and Ex Officio member, and Father Charlie Garza – Pastor.

Opening Prayer –The Team said the **Building to Heal** prayer together.

Minutes adopted from September 12 meeting as written.

Welcome – Kyle Nesrsta, Seminarian, Pastoral Year at St. Martin’s

- Kyle will serve at SMdP from Sept – mid May 2018
- Finished 2nd year of Theology and 4th year overall
- Will need to arrange his evaluation team --- discerning who would be a good candidate as he gets to know more people at the parish
- Currently supporting the EDGE program and RCIC kids on Sunday mornings

Reports

- Virtual/Suggestion Box Comments
 - Fr. Charlie read a hand-written letter from a Parishioner, but because the letter was received by mail with no return address and written anonymously, no action can be taken to prepare a response to the author.
- Capital Campaign – Update
 - Recent campaign “last chance” push was effective
 - \$1.855M currently collected
 - \$1.3M remaining in pledges
 - While we will continue to monitor our future plans, we are in a very good position for loan approval of \$2M and optimistic for a Jan ground breaking
 - Building cost is \$4.5M not including accoutrements
 - An announcement by Fr. Charlie is planned the weekend of Oct. 21-22
 - Finance committee will meet next week.
 - Offertory is slightly under budget (all disaster collections are completed)
- Building Update – Update
 - Construction drawings are 95% complete
 - Bid out will occur once everything is authorized and 100% of drawings are complete
 - Sewer system update – The city has approved us to connect to the city sewer system; however, capacity could be reached in a year or two, forcing us into a pump and haul situation until the new plant is completed (targeted for 2020). Our design will include connection to the city line and also pump and haul capability.
 - Kitchen core team was established and meeting—kitchen drawings will be 100% complete in the next week.
 - Anticipate timeline will hold to initiate groundbreaking in Jan.
 - The Bishop has expressed interest in coming to the groundbreaking ceremony

- Still about \$100K over of the \$4.5M target and continue to look at where to trim expenses
- Mass Times Survey – Oct. 14/15
 - The Leadership Team is planning to conduct a brief survey at all the Masses the weekend of Oct.14-15
 - It will be distributed during Offertory and include very brief questions regarding why they chose the Mass time they do and what would inspire them to attend a different Mass.
- Encountering Jesus – Evaluation/Feedback
 - Attendees will be asked to complete an evaluation form during the last session as they arrive
 - A separate evaluation form for the Facilitators will be emailed for completion
- Ministry Newsletter – Evaluation/Feedback
 - No feedback on recent Newsletter
 - A Divine Renovation (DR) reminder/mentor of the month will be included in each issue.
 - EIM certification reminders will always be included
 - Newsletter is sent bi-monthly - Next release, end of November

Old Business

- Healing the Whole Person – Preparations
 - Currently 181 registered (not including approx. 40-50 from Spanish Comm)
 - Spanish to English translation will be provided
 - Check in process will occur each evening and name tags provided
 - Dr. Bob, Sr. Miriam, brother Bart and Kim Glass will be here
 - The schedule can be accessed on our website
 - Limited childcare will be available in the Parish Hall
 - Parking will be supervised (first entrance into the lot will be closed off)

New Business

- Ministries – DR Consultants and discerning how to better support ministries
 - PC Members have been assigned to each of the ministries
 - As DR Consultants, they will work with the ML's to assess their current state and assist them with future growth, alignment to our parish Mission, communication of their purpose, etc.
 - The PC will conduct a working session to build an assessment tool and plan the approach to take as “DR Consultants” with the Ministries

Announcements

Next PC meeting, Tuesday, November 14 @ 7:00pm

Closing Prayer offered by Susan Bonner

Meeting Concluded at 8:15 PM

Respectfully submitted – Chery Lutz