

St. Martin de Porres Building Committee

Meeting Minutes—8/1/2017

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1. Deacon Rositas led the committee in an opening prayer.
2. Attendees: Michael, Stacy, Dawn, Flint, Carroll, and Deacon Rositas.
Guest: Francis Zordilla (Claycomb Architects)
3. Michael provided packet of information about different options for seating in the worship space.
4. Francis said that the 65% plans are due next week and will be provided to Navcon, so they can update the cost estimate.
5. Francis brought some sample boards showing two different examples of the stone “cuts” which were discussed at the last meeting. One had more roughness and irregularity, while the other was more smooth and uniform. The committee consensus of using the smoother stone cut was confirmed.
6. Discussed the altar platform height. At the last meeting, the committee discussed whether 12” or 18” height would be best. If we use 18” height, it will require longer access ramps that may protrude into the circulation area and an additional stair around the edges of the platform, that would take area away from the seating space.
7. The committee visited the church to measure the existing altar platform and stairs and to discuss the altar platform configuration for the proposed building.
 - a. Existing altar platform is about 37’ wide and 14’ deep.
 - b. Existing stair has a 6” rise and 16” tread.
 - c. Typical standard stairs have a 7” rise and 11” tread.
 - d. Building plans currently show altar platform to be 46’ wide (including the choir area which is 11’ wide) and 11’ deep.
8. After discussion, the consensus of the committee was to use:
 - a. Altar platform depth of 14’ (based on Deacon Rositas’ concern that the 11’ depth would not be large enough for the priest and deacon to move freely in the altar area).
 - b. Maximum altar platform width that will allow space for the choir adjacent to the altar.

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- c. Altar platform height of 14" total.
- d. Stair dimension 7" rise and 16" tread.
9. Based on the information provided by Michael, the committee discussed options for seating in the worship space including chair type and width, comfort considerations, ability to link chairs into rows, stackability and storage, and the weight of the chairs. The consensus was that padded chairs would be preferred over hard plastic chairs. In addition, light-weight chairs that can be folded and placed on racks for storage would be preferred over heavier chairs that must be stacked for storage.
10. Action Items:
 - a. Francis will update the design of the altar space based on the recommendations of the committee.
 - b. Francis will remove the jack & jill bathroom (that is not in the nursery area) from the plans as recommended by the committee as a cost-saving measure.
 - c. Michael will provide the dimensions, model number, and power requirements for the existing ice machine to Francis.
 - d. Michael will contact Joe Cave to get his input on the kitchen appliances (type, power and gas requirements, dimensions, etc.)
 - e. The committee members will research the preferred chair types and provide information for consideration at the next meeting.
11. The next committee meeting will be August 17 at 7:30 PM.