

**REPORT – PASTORAL COUNCIL MEETING  
TUESDAY DECEMBER 19, 2017 – 6:00 PM**

**In Attendance:** Steve Fournier, Chery Lutz, Angie Reynolds, and Dan Wierzbowski – Members; Susan Bonner – President; and Judy Tixier - Parish Business Manager

Opening Prayer –The Team said the **Building to Heal** prayer together.

Minutes adopted from November 14 meeting as written.

**Reports**

- Fall Festival – Update
  - Recap meeting with the Committee was held on November 29
  - Festival netted \$57,499
  - Currently looking to recruit/ID new members to the committee due to terms expiring
  - Next year’s Festival date is set for October 28, 2018
  
- Building Update – Update
  - Meeting held today (Dec. 19) with the Building Committee and the Guaranteed Maximum Price (GMP) contract was approved will require signature from the builder and the Diocese
  - The GMP is now \$4,485,139 which is roughly \$285,000 greater than what we had initially projected for the building cost
  - As of 12/1/17 we have total pledged monies of \$3,289,171 with total monies collected at \$2,138,355
  - Measures being taken to reduce costs to stay within budget:
    - Reducing spend on furnishings for new building
    - Reallocating funds from this year’s budget
    - Budgetary cuts in 2018 budget
  - Tree survey was updated and some additional trees may need to be removed to stay in compliance with Dripping Springs strict requirements for buffering removal vs. replacement
  - Groundbreaking set for Jan. 20 at 3:00 PM
  - CDA will be asked to provide refreshments
  - Need contingencies for the church and chapel for septic line being cut (options are portable restrooms or “pump and haul”)
  - Building committee to meet again in January
  - A Paver fundraiser is being considered
  - Working on naming the classroom/meeting rooms in the new building after Saint/Blessed/or Venerable

**Old Business**

- Ministries – DR Consultants
  - Confirm final ministry assignments - DR Consultants
  - Review changes and finalize assessment tool
  - Pilot Process
    - Confirm date include Fr. Charlie
    - Invitation to two pilots

- Training on mentoring MLs – when?

- PC reviewed Ministry Assessment and agreed with final version
- Reviewed Ministry Assignments grid
- First 2 Pilot Ministries will be interviewed by PC as a group
- Pat and Susan will call the Leaders for the 2 Pilot Ministry groups
- Agreed on Jan.19 from 7pm and 8pm for the Pilot groups (pending availability of the Ministry Leaders)\*
- Mentor training for DR consultants to be provided by Fr. Charlie on Jan. 16

*\*Since our meeting, it was decided to postpone the Pilot Ministries interview process at this time.*

### **New Business**

- Next QML – Timing? When will all ML assessments be completed?
  - Use 1<sup>st</sup> Quarter of 2018 to complete and fine tune assessments (Jan-March)
  - Use 2<sup>nd</sup> Quarter to conduct a QML Meeting
    - Show and Tell on How your Ministry has changed since the assessment/mentoring with DR Consultants
    - Address common themes from assessments across all Ministries

### **Misc.**

Agreed to change the email address for Ministry Mentor Newsletter to show coming from “St. Martin de Porres Pastoral Council”

### **Announcements**

- Fr. Charlie signed off on the 2019 ACTS contracts:
  - Women’s ACT Retreat set for Feb 28 – March 3
  - Men’s ACT Retreat set for March 28 – April 3
- Next PC meeting moved to **Tuesday, January 16, 7:00 PM** and will be dedicated for DR Consultant mentor training conducted by Fr. Charlie

**Closing Prayer** – The Team said the “Glory Be”

Meeting Concluded at 9:10 PM

Respectfully submitted – Chery Lutz