

**REPORT – PASTORAL COUNCIL MEETING**  
**TUESDAY September 10, 2019 – 7:00 PM**

**In Attendance:** Susan Blackburn, Jason Methfessel, Ricardo Palacios III and Rita Wolfenstein – Members; Chery Lutz – Chair; Deacon Javier – Guest and Father Justin Nguyen – Pastor

Opening Prayer – The Team said the **Pastoral Council** prayer together.

Minutes adopted from July 9 meeting as written.

**Suggestion Box:** Provide childcare during at least one or more of the Masses so the parents can participate in Mass more fully.

Fr. Justin agrees this is a possibility, but requires more discussion:

- Determine which Masses (11am potentially as a “test”)
- Reach out to MOMs ministry for thoughts and ideas on volunteers and need
- Determine which ages
- Need volunteers: determine if anyone will step forward
  - Safety is required (in addition to EIM requirements)-liability, insurance
- Ask for Diocesan recommendation/approvals

Next steps:

- Fr. Justin will discuss with leadership team
- Chery L. will reach out to MOMs ministry and the requestor to ask for more information
- Bring back to next meeting

### **Reports**

- Financial/Budget Overview
  - A high-level financial status was included in Fr. Justin’s homily the weekend of August 31
  - Fr. shared more detail with the Pastoral Council (PC) regarding the current deficit in income vs. expenses
  - A new format will be used to more clearly reflect the true financial picture in the upcoming bulletin
  - Our Fall Festival has historically been one of the Parish’s most successful fundraising events
  - More information and details regarding the Diocesan Capital Campaign are forthcoming
- Recent Changes
  - Fr. Justin is still observing, absorbing and capturing feedback since his Pastor assignment to St. Martin de Porres
  - Only minor changes have been made primarily specific with the Liturgy of the Mass; for example:
    - Purification of vessels
    - Chair placement on the Altar
    - Prayer additions to Daily and Weekend Masses
    - New prayer for all Liturgical Ministers before Mass
  - No changes have been made with respect to our Healing ministries, services, or other ministries

- Revisiting Parish Mission
  - Goal is to work on a revised Parish Mission with a focus on the purpose of the Parish's existence and a broader view of our Parish activities and ministries
  - Fr. Justin shared a Parish Mission Statement guide for the PC to review in preparation for upcoming work sessions
- Fall Festival Update
  - Committee has been meeting each week and taking a new approach to many aspects of the Festival
  - Pick-up of Raffle tickets is completely voluntary this year and has been a successful practice
  - Festival location has moved from Parish Hall to outside area between St. Dymphna Center and Old Education Center
  - Mass schedule will change for that weekend (Saturday 5PM and 7PM Spanish and Sunday 9AM and 5PM)
  - Outside Vendors allowed to rent a booth at \$50 charge

### **Old Business**

- Adoration Scheduling/Sub Request
  - Researching software options and cost for electronic scheduling, sign-in, sub requests, etc.
  - Determining if there is an integration with the Parish App and what aspects are available
  - Brian and Abby Caswell to meet with Susan Blackburn and determine ideas and full recommendations
  - Chery will provide a status update to the parishioner who suggested this
- Parish Pictorial Directory Status
  - Currently working to resolve some data collection issues
  - A very small percentage of parish participated and only those that did will receive a picture directory
  - No deliverable timeframe has been established
- Upcoming Quarterly Ministry Leader (QML) Meeting – October 12, 2019
  - PC was asked to review the summaries prepared by the Ministry Leaders and submit feedback regarding familiarity of Ministries along with objective feedback and suggestions to Fr. Justin and Chery (will be used to assist with preparing final agenda)
  - Confirmed meeting time of 9:30 – 11:30 AM, Saturday, October 12<sup>th</sup>.
  - PC members to send email reminder of date and time to their Ministry Leaders
  - Chery to create a bulletin reminder
- Fountain Maintenance
  - Under separate cover, Deacon Edward provided follow-up from prior PC meeting, that all fountain maintenance (cleaning, supplies, repair) will be done by the Jim Egloff.

### **New Business**

- Pastoral Council – How can we best support Fr. Justin?
  - Observe the people of God in our own Parish family
  - Ask critical questions
  - Share with our Parish Community

## **Announcements**

- The next PC Meeting will be held on October 8 at 7:00 PM in the St. John Bosco Room 9

**Closing Prayer**-led by Deacon Javier followed by a blessing from Fr. Justin

Meeting Concluded at 9:30 PM

Respectfully submitted – Susan Blackburn & Chery Lutz