



SAINT PIUS X
CATHOLIC CHURCH
TO RENEW ALL THINGS IN CHRIST

Alcohol Policy

Effective: October 2019

In the spirit of promoting the responsible use of alcohol at parish events, Saint Pius X has approved the following guidelines to govern the usage of alcoholic beverages in connection with functions held anywhere on the parish campus. It is anticipated that the use of alcoholic beverages on the parish campus will only be incidental to, and not the focus of, any event where alcohol is provided. In addition, the expectation is that alcoholic consumption will be modest. This policy specifically excludes liturgical celebrations where communion wine is included.

These guidelines are provided to serve the following purposes:

- Promote the safety of persons attending parish-related events;
- Assure compliance with all applicable laws and regulations;
- Assure that Saint Pius X is adequately protected under existing liability insurance policies;
- Ensure a consistent and vigilant application of this policy.

Alcohol Policy Guidelines

1. Saint Pius X will observe all applicable state, local and federal laws and regulations with respect to alcoholic beverages.
2. No person under the legal drinking age of 21 is allowed to consume alcohol on the premises.
3. In order to serve alcohol at a parish event, the event organizer must request approval to serve alcohol when completing the online *Facility Request Form*. The request must be submitted 30 days prior to the event. If the group's request is approved, the Parish will file for a temporary permit with excise police. Please see Appendix A for the *Procedure for Requesting Permission to Serve Alcohol on the Saint Pius X Parish Campus*.
4. Should a temporary permit be filed to dispense alcohol at a parish event, State law allows only beer and wine to be served. In the extreme case of a parish event at which it is requested for liquor to be served, the parish will be required to hire a licensed alcoholic beverage caterer.
5. A minimum of two (2) bartenders with an *ATC Employee Permit* (permanent bartender license) or *Temporary Employee Permit* must be present at any event at which beer/wine is served.
6. All costs associated with serving alcohol at a parish event will be assumed by the group sponsoring the event. The cost for a *Temporary Beer/Wine Permit* is \$50 per event. The cost for a *Temporary Employee Permit* is \$5 per person.

7. Seven (7) locations have been identified on the parish campus as suitable for hosting an event where alcohol can be served. Within these locations, a defined floor plan has been established for the location of the bar area. Please see Appendix B for a list of locations and respective set up for each of these areas.
8. Whenever alcoholic beverages are provided, non-alcoholic alternatives must be provided in equal quantities, and food must be available. The availability of alcoholic beverages may not be promoted as the focus of the event. It is understood that the consumption of alcohol should be modest and consistent with the spirit of Christian ideals and social responsibility.
9. Alcoholic beverages may not be served at parish events for which minors (children and teens) are the primary audience.
10. Event communications should include information notifying participants that alcohol will be served at any given event.
11. Event coordinators will be responsible for providing designated drivers or ride services for anyone who appears intoxicated.
12. No alcoholic beverages shall be brought into the event other than the ones being distributed under the guidance of the staff members or person(s) responsible for the event.
13. No alcoholic beverages will be permitted to leave the premises where they are served.
14. Stored beer and wine must be in a secure area. After an event, leftover alcohol is to be poured out, removed from the premises or stored in a secure area. No bottles or cans are to be left in the kitchen refrigerators or in an unsecured area.
15. Due to insurance requirements, the serving or providing of alcoholic beverages at events on church property is limited to those events sponsored by Saint Pius X.
16. A copy of this policy will be provided to any individual or group planning an event on parish property where alcohol may be served.

APPENDIX A - Procedure for Requesting Permission to Serve Alcohol on the Saint Pius X Parish Campus

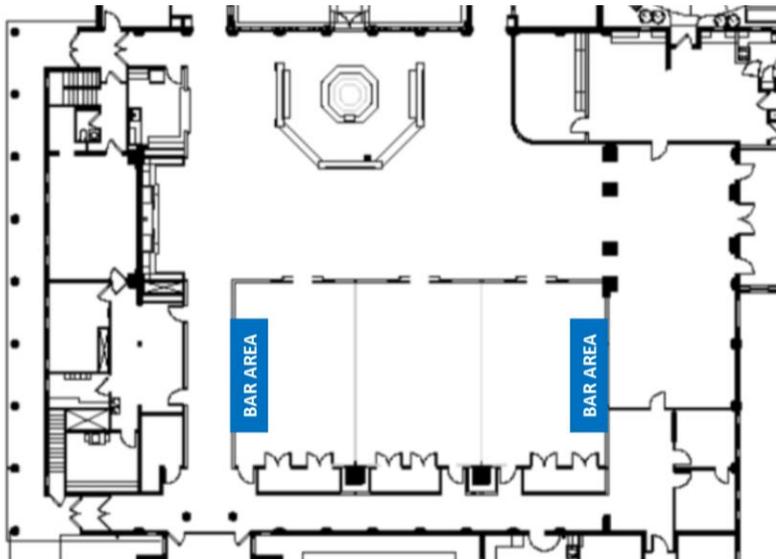
1. When completing the online Facility Request Form, the event organizer must indicate that they would like “to request approval to serve alcohol”.
 - a. The applicant will need to provide the reason for why they prefer to serve alcohol at this event.
 - b. The applicant will need to provide information regarding the two (2) bartenders who will be responsible for dispensing beer and/or wine at the event (name, email address, and phone number). If the two people designated to serve alcohol do not have a valid *ATC Employee Permit*, an *ATC Temporary Employee Permit* must be obtained. Please see Appendix C for this application form.
 - c. Any request to serve alcohol must be submitted 30 days prior to the event to allow proper time to file the necessary permits should the request be approved.

2. A committee designated to oversee such requests will review the application for permission. Notification of the status of approval to serve alcohol will be sent within 10 days of submission of the request form. Upon approval:
 - a. A member of the parish administrative staff will file for a temporary permit with excise police.
 - b. Licensure of the two (2) bartenders will be confirmed. If a *Temporary Employee Permit* must be obtained, the application form will be sent to the listed bartenders as indicated on the *Facility Request Form*. Submission of the application for a *Temporary Employee Permit* must be received within 10 days of the event.

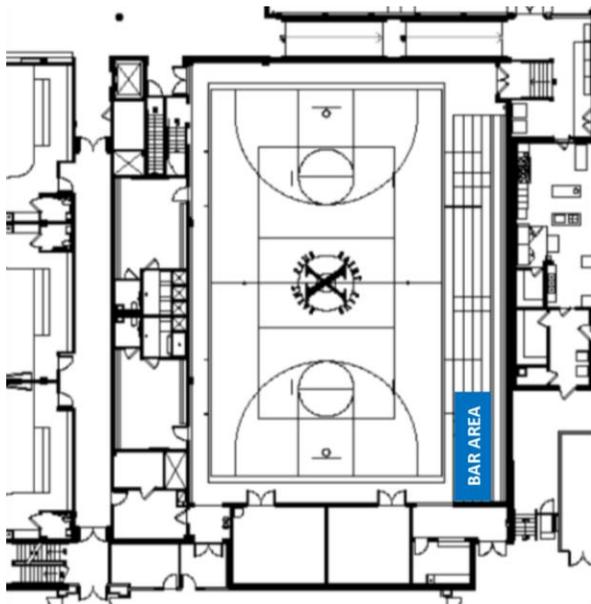
3. The *Temporary Beer/Wine Permit* must be posted in a prominent place near the bar area during the entire duration of the event.

APPENDIX B - Approved Locations on the Saint Pius X Parish Campus for Hosting a Parish Event at Which Alcohol will be Served with Respective Set Up for Bar Area

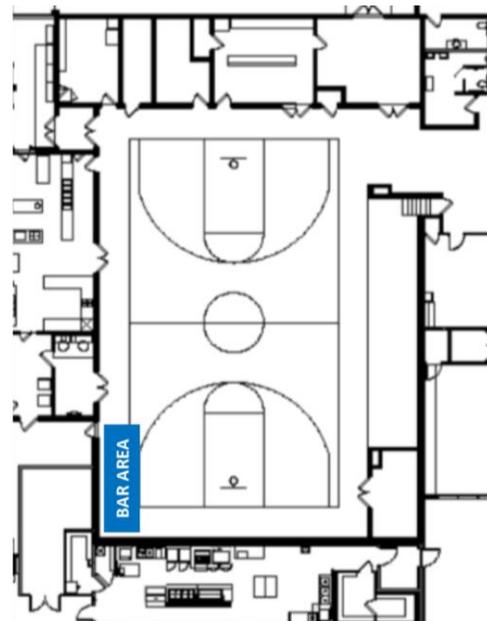
PARISH LIFE CENTER (PLC MEETING ROOMS AND GATHERING SPACE)



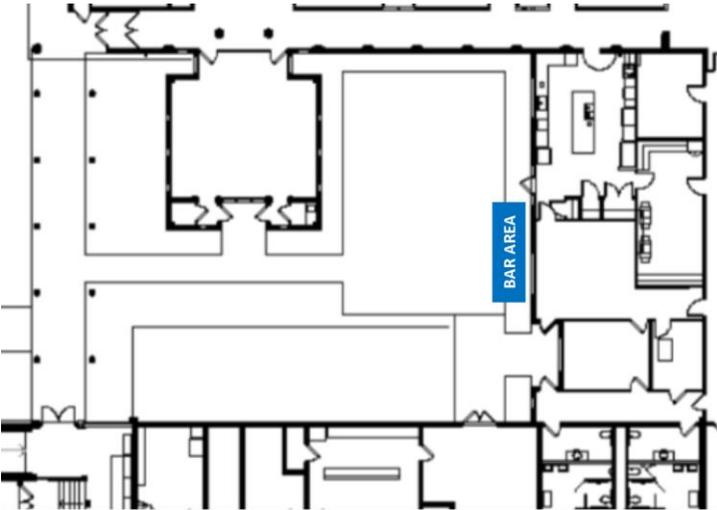
MAIN GYM



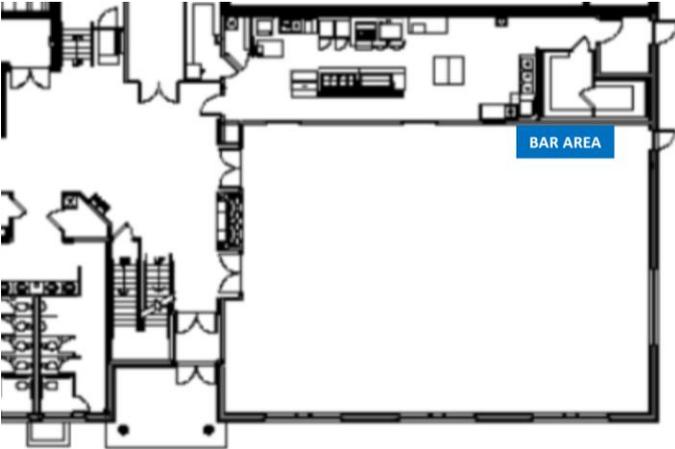
AUXILIARY GYM



PARISH LIFE CENTER COURTYARD (ADJACENT TO HOLY CROSS KITCHEN)



PARISH EDUCATION CENTER MULTIPURPOSE ROOM



ATHLETIC FIELDS - Diagram on a case-by-case basis

PARISH RECTORY - Diagram on a case-by-case basis

APPENDIX C – *Temporary Employee Permit*