



Life Teen Voucher Program

The Life Teen Voucher Program has been developed to give Active Members of St Joseph's Life Teen program the ability to offset the costs for Trips and Events held by the program by performing Community Service. It is completely voluntary and can be used for any of the programs offered below.

Service Request Form: (Please Print Clearly) *See Back for Terms & Conditions**

Your Name: _____

Your Phone Number: _____

Your Email: _____

Service Site Name: _____

Service Site Address: _____

Service Site Contact Name: _____

Service Site Phone Number or Email: _____

Scope of Work Requested: _____

To be filled out by Lifeteen Director or Youth Minister:

This Service Request is assigned to: _____

This Voucher will be awarded in the amount of units upon completion: _____

This Service Request is assigned Project # : _____

This Service Request is approved by: _____

Service Recipient Acknowledgment: Filled out by Service Site:

I acknowledge that the LifeTeen participate named above has accomplished the scope of work as outlined above to our complete satisfaction.

Signature: _____ Date: _____

How to apply for Lifeteen Voucher Program

1. Service must be approved in advance.
2. Teen submits a Voucher Service Request completely filled out. (Available Online <https://stjosephscharlton.com/lifeteen-program> Please Print and Complete Form)
3. Life Teen Director or Youth Minister approves and records Service Request.
4. Teen brings form to Community Service project.
5. Teen submits the completed form to Lifeteen Director, who requests the Voucher Unit from Bank Committee.

PROGRAM VOUCHER AVAILABLE

- Mission trip to Haiti up to 30 UNITS
- Mission trip to Boston up to 30 UNITS
- Steubenville East Weekend 25 UNITS
- Trip to March for Life 7 UNITS
- White Water Rafting 7 units
- All approved activities within the Life Teen Program

Terms and Conditions

- Teens must be Active Members of the Life Teen Community to be eligible to participate in this program.
- Vouchers are issued in denominations of **one voucher unit per hour** of Community Service.
- Teens are limited to earning thirty (30) voucher units per term.
- Vouchers should be used before the start of the next Lifeteen year. They can roll over, up to one year.
- Vouchers cannot be transferred to another person without the written consent of the Life Teen director.
- No voucher may be requested for more than three (10) credits. For example; Vacation Bible School will not exceed 10 credits earned.
- The Community Service hours **must be approved in advance** by the Life Teen director or Youth Minister, who shall assign a unit value to the service. Once assigned a value, service cannot be awarded for more units than was assigned.
- Service Requests that originate from an individual (ex. Residential yard work) must submit to CORI checks if they are requesting Community Service at their place of residence.
- **Community Service** - shall be defined as work done for the parish or another civic or religious organization such as babysitting at a parish event, visiting the elderly in a nursing home, or volunteering as a helper in a food pantry or homeless shelter. It does not include activities in conjunction with a school or the fund-raising activities of another civic organization. (Examples include NJHS, STUCO, Honor Societies)
- **Active Members** - The Life Teen Director or Youth Minister shall define what an Active Member is in terms of attendance, participation, and any other criteria.