

Church of Our Lady of Refuge
Department of Religious Education

Oct 16, 2020

Staff Memo
From: Luis A Lugo

Re: Change of Location

Since Wednesday the Regional Director, I and Fr. Patrick were on the phone with the Archdiocese, the school was complaining of us using the classroom because of the coronavirus policy. The policy that they want us to implement for just us in the building is not right, and if we do not do it, we can have our program.

So, we came to the conclusion (which is actually Josue idea) of using the rectory for our class.

Following Staff will be at

Ingrid Echavarria	Rectory Office 3	}	Use the parking lot entrance to the Rectory
Vannesa Flores	Rectory Office 2		
Joshua Agosto	Rectory Office 1		

Stephanie Vanderhorst	Room 101	}	Use Parish Hall entrance
Fr. Patrick	Parish Hall		

Deisi Rodriguez	Room 101	}	Use Parish Hall entrance
Jasmin Arriaga	Room 102		
Estefania Guzman	Room 101		

Maribel Morales	Rectory Office 3	}	Use the parking lot entrance to the Rectory
Josue Lopez	Rectory Office 2		
Shelsea Torres	Rectory Office 1		