

# St. Mary's Catholic Church

1205 Old Mill Rd., Blacksburg, VA 24060  
Office: (540) 552-1092 ~ Fax: (540) 953-2962  
officestaff@stmaryblacksburg.org

## BAPTISM REQUEST FORM

To schedule a Baptism, please fill out one form per child and return to church office.

**Full Name - Child to be Baptized** \_\_\_\_\_ *Please check M  F*

**Date of Birth & Place** \_\_\_\_\_

**Was the child previously baptized (i.e. in another church, emergency)?** N Y **Was the child adopted?** N Y

**Baptism Date & Time – please indicate your first preference** \_\_\_\_\_

Baptisms are normally celebrated at 10:00am on Sunday between the Masses. Other times include Saturday at 2:00pm or 6:00pm. If you are interested in a Baptism during Mass, please contact the Office to schedule. We will gladly work with your family to schedule the best date and time.

**Name of Clergy requested to celebrate Baptism** \_\_\_\_\_

Family Contact Information

**Are you currently registered with St. Mary's Parish?** Yes No

*Please contact the Church Office for information about registering your family at St. Mary's*

*•Families visiting St. Mary's for Baptism need to submit a Permission to Baptize letter from your home parish.*

**Primary Mailing Address** \_\_\_\_\_

**Primary Phone Number(s)** \_\_\_\_\_ **Primary Email Address** \_\_\_\_\_

**Father's Full Name** \_\_\_\_\_ **Religion of Father** \_\_\_\_\_

**Mother's Full Name** \_\_\_\_\_ **Religion of Mother** \_\_\_\_\_

**Maiden Name** \_\_\_\_\_ **Were you married in/or with permission of the Catholic Church?** N Y

**Baptismal Prep Class Completed?** No Yes **Where?** \_\_\_\_\_

*Classes are offered the 3<sup>rd</sup> Thursday of each month at St. Mary's, please call the Office to register.*

*•Please submit copy of a certificate or letter from the parish where the class was taken.*

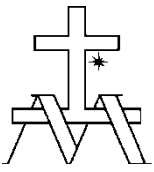
**Godparent Information:** Strictly speaking, a child needs only one godparent for Baptism (male or female), but may have two godparents (one male and one female). As long as there is one Catholic godparent, a baptized person belonging to a non-Catholic Christian community may serve as a Christian Witness for the Baptism.

**Godfather:** \_\_\_\_\_ **Proxy:** \_\_\_\_\_

**Godmother:** \_\_\_\_\_ **Proxy:** \_\_\_\_\_

*If a godparent cannot be present, a proxy may be appointed. Appointment should be made in writing and signed by the godparent. On the record of baptism the names of both the godparent and proxy are entered.*

**Christian Witness:** \_\_\_\_\_ **Denomination:** \_\_\_\_\_



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### Parent's Checklist of documents

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**Please return the Baptism Request Form via email or hardcopy to start the scheduling process.** The secretary will notify the identified primary contact person and confirm the baptism date, time and celebrant.

- Baptism Request form
- Documentation of participation in a Baptism Preparation class
- A Godparent/Sponsor Attestation Form for each Godparent

*Other possible supplemental documents:*

- Godparent's letter to appoint a proxy
- Permission to baptize letter from home parish