

God's Greatest Treasure Is YOU!

Vacation Bible School

Set sail with the Holy Trinity



Adult Leader or Volunteer Form
July 12th – July 16th – 8:00am to 12:00pm

Jesus seeks disciples and we need YOU!

_____ **Yes**, I want to be a Leader or volunteer and am able to attend all 5 days

Name: _____

Primary address: _____

Cell Phone: _____

Email Address: _____ TXDL#: _____ DOB: _____

CIRCLE T-SHIRT SIZE: S 34-36 M 38-40 L 42-44 XL 46-48

Known Allergies: _____

Emergency Contact and Phone: _____

Position desired:

- ___ Group Leader - Crafts (Teacher students crafts and supervise teen volunteers and set-up)
- ___ Group Leader - Snacks (Prepare snacks for students daily)
- ___ Group Leader - Games (Put games together for Students and supervise teen volunteers)
- ___ Group Leader – Music (Teach VBS songs and motions to students and teen volunteers)
- ___ Adult Volunteer (Helper)

**For more information contact: St. Anthony Catholic Church Office at
830-864-4026 or Sandra Richardson – 830-644-8281**

VBS – St. Anthony Catholic Church 2021 – Code of Conduct

As an Adult Volunteer, Your Role and Responsibilities are unique

1. UNDERSTAND that your role is as a Leader. The classroom Leaders and VBS Director are completely in charge. If a Leader leaves the classroom, another Leader will assume responsibility.
2. MAINTAIN student confidentiality at all times. Do not discuss any student with anyone except Leaders or VBS Director.
3. USE good judgment and avoid any compromising situations. Work in a room with other people at all times. Never be left alone with one student out of view of other people. Always keep the door open.
4. STRICTLY follow volunteer guidelines and discipline practices. Physical discipline is absolutely prohibited. Ask Director for assistance with problematic student behavior.
5. REPORT immediately to Director any physically abusive or sexually exploitive behavior towards a student.

Adult Volunteers Take Pride in Being Professional

1. MAINTAIN a constructive attitude. Don't make negative comments about VBS or, its personnel, or the students to other volunteers or individuals outside of VBS or at VBS.
2. BE PROMPT and consistent in your attendance. Students, Leaders and Director depend on your assistance
3. NOTIFY VBS Director as soon as possible if you must be late or absent.
4. ESTABLISH and maintain good and frequent communication with your VBS Director and Leaders.

Health and Safety Are Always Important

1. ALERT VBS Director immediately if any student has an accident while working with you.
2. REFER any student in need of first aid or any type of medication to another Leader or VBS Director
3. LEARN and follow fire drill procedures and all VBS rules
4. NOTIFY the VBS Director of any accident you have on Church grounds. A written form must be submitted to the VBS Director within 24 hours.
5. ALERT the VBS Director before volunteering in VBS if you have been exposed to anyone with COVID.

Code-of-Conduct training is required for Adult Volunteers. Training must be completed before volunteering in any capacity for St. Anthony's Catholic Church. The training is good for 3 years. Volunteers will have to go online to Virtus.org and create an account to complete the training - Protecting God's Children and Sexual Harassment. As soon as you register the Virtus will automatically do a Background Check. Once you have completed the training, please let us know.

I _____ have read and understand the VBS Adult Volunteer Code of Conduct and agree to abide by its guidelines.

(Signature of Leader Volunteer)

(Date)

(Signature of VBS Director)

(Date)