

**Parish Pastoral Council Meeting
January 20, 2016**

Present: Fr. Ray, Eileen Bowes (staff-ex officio), Jane Brihan (staff- ex-officio), Peg Bush, Allison Cyganowski, Rosemarie Dykeman (finance council- ex-officio) , Ludwig Heil, Sandy Hogan, Sue O’Malley, John Sullivan, Sandy Zielie (development – ex-officio)

Absent: Bruce Denner, Deacon Chris Everhart (staff- ex-officio), Jacques Gagnon, Fatima Walsh (staff- ex-officio)

- 1) **Opening Prayer** – Father Ray and members
- 2) **Minutes** – Minutes of Dec 16, 2015 meeting were accepted and will be posted on the website.
- 3) **Development of an ICC Parish Pastoral Council (PPC) Constitution:** Ludwig facilitated continued discussions regarding the Pastoral Council constitution:
 - Article 1: Purpose and Function
 - Article 2: Membership
 - Article 3: Selection of Members and Terms of Office
 - The Ministry Commissions were realigned into three categories with Evangelization for Christ as the overarching mission.
 - Members were asked to consider whether it would be preferable to elect two co-chairs for the PPC rather than a Chair and Vice-Chair. The goal would be to divide the workload more equitably and to make the roles more manageable. This will be discussed further at the next meeting.
 - Ludwig will draft the portions agreed upon tonight for review. We plan to complete the Constitution at the next meeting and then post it on the ICC website.
- 4) **New Business:** Ludwig reported that he has been approached by the Knights of Columbus wishing to address the PPC regarding their Catholic Faith programming on Nashua Cable Access Television (Channel 96). It was agreed that we will finish the Constitution at the next meeting and can invite representatives from the Knights of Columbus to the March 16th meeting. Ludwig will extend the invitation.
- 5) **Action Plan: Immediate tasks before next meeting:**

Item	Member responsible
Draft constitution sections developed tonight and send to all members	Ludwig
Send members copies of the Commissions document	Ludwig
Review constitution formats	All members
Invite K of C to March 16 meeting	Ludwig
Prepare agenda for next meeting	Father Ray, Ludwig, & others TBD
Prepare meeting minutes	Sandy H

Notify members of next meeting	Sandy H
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- 6) *Next Meetings for FY 2015-2016:*
Wednesday February 17th , 7PM
Wednesday March 16th , 7PM
Wednesday April 20th , 7PM
Wednesday May 18th , 7PM
Wednesday June 15th , 7PM

- 7) *Closing Prayer: All members*