### Mission Statement:
Saint Cecilia School fosters learning and skills that enable our students to strive daily to give witness to the love of God and to bring the presence of Christ to all people through loving service.

### 5 YEAR SCHOOL IMPROVEMENT PLAN 2011-2016

**Goal 1: Growth and Sustainability:** The faculty, staff and families of Saint Cecilia School will dedicate their efforts to building a strong school wide community that will retain students and increase enrollment.

<table>
<thead>
<tr>
<th>Objectives</th>
<th>Action Steps</th>
<th>Units of Measure</th>
<th>NEASC Recommendations (June 2010)</th>
<th>Supporting Data</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1.1.a Increase Enrollment at Saint Cecilia School</strong></td>
<td><em>Establishment of a Public Relations/Enrollment Committee</em> that will work, in conjunction with the school administration, to research, develop and implement strategies to increase enrollment at SCS.</td>
<td><em>School Enrollment Data</em></td>
<td>Standard 3: Enrollment <em>Explore the formation of an admissions committee consisting of faculty and staff who can better identify how individual student needs can appropriately be met by the programs offered at SCS</em></td>
<td>Academic Year</td>
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<td><strong>1.1.b Develop plan to maintain retention status of students to SCS</strong></td>
<td><em>Public Relations/Enrollment Committee</em> will work, in conjunction with the school administration, to identify different avenues to market and advertise the school</td>
<td><em>Number of Application Packets Handed Out During Registration Period</em></td>
<td><em>Number of New Applications Submitted to School</em></td>
<td>10-11</td>
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<td></td>
<td><em>Continue to support and strengthen the existing Parent Teacher Organization (PTO). PTO president will report monthly to school administration regarding fundraising, events, membership, etc...</em></td>
<td><em>Establishment of a Strategic Marketing Plan (To be developed for SY 12-13) to outline all marketing initiatives</em></td>
<td><em>Placement of advertisements in local media (RI Catholic, Valley Breeze, Pawtucket Times, Attleboro Patch) and Church Bulletin at Parish of Blessed Pope John Paul II</em></td>
<td>11-12</td>
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<td><em>Continue to support and maintain an informative website that relays information regarding SCS</em></td>
<td><em>Attendance at annual Open House</em></td>
<td><em>Monthly tracking on school website</em></td>
<td>12-13</td>
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<td><strong>1.2. Build an extensive and active core of SCS alumni</strong></td>
<td><em>Establish an Alumni Relations Committee</em> that will work, in conjunction with the school administration to research, identify and build an alumni base</td>
<td><em>Alumni Contact Data Base needs to be developed</em></td>
<td>Standard 11: Evaluation and Assessment <em>Recommends that SCS seeks ways to establish an alumni organization</em></td>
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<td><em>Establishment of Alumni Association</em></td>
<td><em>Recommends that SCS follows up on the experience of alumni to further</em></td>
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<td><em>Updated Alumni section on website</em></td>
<td><em>Alumni Contact/Data Base/Donations</em></td>
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<td><em>Church Bulletin announcements</em></td>
<td><em>Establishment of an up to date alumni data base</em></td>
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<td><em>Need to develop and administer an alumni survery</em></td>
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### Goal 2 Academic Achievement: The faculty, staff and families of Saint Cecilia School will dedicate their efforts to fostering rigorous curricula and programs so that all students will achieve increasingly higher levels of academic proficiency.

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| 2.1. Develop a curriculum that is challenging, exploratory, integrative and relevant for all grade levels and subjects. | *Establish a Curriculum Coordination Committee that will work, in conjunction with the school administration, to map out currently K-8 curriculum. | *Terra Nova Scores  
*Catholic HS Entrance Exam scores  
*Teacher Assessments  
*Common Assessments | **Standard 10: Administration**  
*Recommended that the faculty pursue the formation of a Curriculum Committee to be tasked with writing the Curriculum Plan  
**Standard 4: Program**  
*Recommended that the school develop a comprehensive written curriculum based on the Diocesan Guidelines and state frameworks with the goal of developing a formalized written curriculum for St. Cecilia School for all subject areas at all grade levels  
*Recommended that the school continue researching the feasibility of reestablishing a formal art program | Data needed:  
*Average student scores on Terra Nova Test for grades 3-8  
**Need to see trends over past years  
*Average student scores on Catholic HS entrance exams  
**Need to see trends over past years |
| 2.2. Incorporate STEM subjects into the Middle School Program of Studies for 2012-2013 | *Establish a subcommittee that will research Middle School Math and Science curricula at area Catholic schools. This sub-committee will work in conjunction with the Curriculum Coordination Committee and the school administration | *Research different programs of studies of area Catholic schools  
*State of RI NECAP Mathemetic GLEs and NECAP Science GSEs | **Standard 10: Administration**  
*Recommended that the faculty pursue the formation of a Curriculum Committee to be tasked with writing the Curriculum Plan  
**Standard 4: Program**  
*More professional development time to be devoted to addressing curriculum planning and school specific issues.  
*Recommended that the school develop a comprehensive written curriculum based on the Diocesan Guidelines and state frameworks with the goal of developing a formalized written curriculum for St. Cecilia School for all subject areas at all grade levels | Data needed:  
*Will be in progress during school year |
## 2.3. Update textbooks for 2012-2013 school year

- **Establish a subcommittee that will contact and research and presented findings regarding appropriate textbooks during the 2011-2012 school year.** This sub-committee will work in conjunction with the Curriculum Coordination Committee and the school administration.

- **Contact Vendors of Textbooks**
- **Contact Diocese for list of approved texts and vendors**
- **Contact other area Catholic Schools regarding textbooks used in their schools**
- **Research list of textbooks used in Pawtucket Public Schools**

### Standard 4: Program

- **More professional development time be devoted to addressing curriculum planning and school specific issues.**
- **Recommends that the school develop a comprehensive written curriculum based on the Diocesan Guidelines and state frameworks with the goal of developing a formalized written curriculum for St. Cecilia School for all subject areas at all grade levels.**

### Data needed:

- *Will be in progress during school year*

## 3. Facilities Improvement Goal: The faculty, staff and families of Saint Cecilia School will dedicate their efforts to establishing initiatives in order to secure the financial and educational well-being of the school.

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| 3.1. Supplement the cost of tuition and aid in capital improvements through fundraising events | *Establish a [Fund Raising Coordination Committee](#) that will work, in conjunction with the school administration and PTO, to oversee all fundraising for the school (*Would work collaboratively with school PTO)*

*Establish a committee that will research for major grants so as to offset the costs associated with major capital improvements* | Standard 7: Early Childhood Program

*Recommends that SCS continue to explore ways to raise funds to provide the early childhood students with enrichment programs that would further enhance the current program* | Data needed:

*For the major fundraising initiative (ex. Walk-a-thon, Silent Auction, Dress Down days, etc..), keep an active track of financial status...can track for period of time to see trends, successes, failures, etc....*

| 3.2. Improve and upgrade the technology (software and hardware) that is at SCS | *Establish a [Technology Committee](#) that will investigate current technology in the building and make recommendations for improvements and Major areas to work on:

*Main HUB in computer room*

*Filtering Software for all computers* | Standard 6: Resources to Support the Program | Data needed:

*Will be in progress during school year* |
upgrades.
*Construct a school Technology Plan: Research other school/district plans

*Update all classroom computers in the building
*Update computers in the computer lab

*Recommends that the school review and revise the current Technology Plan to provide a more comprehensive map to guide the purchase/upgrade and use of technology in the school.

**Standard 14: Infrastructure**

*Recommends that the school review and expand upon the current Technology Plan

**Standard 2: Governance**

*Recommends that the school develop a comprehensive 5 year plan that includes enhancing the school’s physical plant, technology, and financial planning which will assure the future viability of the school

| 3.3. Establish an updated written Facilities Plan to address building needs and concerns | *Work, in conjunction with the school administration, to identify and research areas of concern within the Physical Plant | **Standard 14: Infrastructure**
*Recommends that the school prepare an updated written Facilities Plan

**Standard 2: Governance**

*Recommends that the school develop a comprehensive 5 year plan that includes enhancing the school’s physical plant, technology, and financial planning which will assure the future viability of the school | Data needed....
*Will be in progress during school year |

| 3.4 Establish an updated written Financial Plan that will address the fiscal concerns of the school. | *Work, in conjunction with the school administrations and business manager, to identify and research area of concern regarding the financial well-being of SCS | **Standard 2: Governance**
*Recommends that the school develop a comprehensive 5 year plan that includes enhancing the school’s physical plant, technology, and financial planning which will assure the future viability of the school | Data needed....
*Will be in progress during school year |