



Saint Catherine of Siena Catholic School

September 17, 2019

PTO Agenda

Meeting was called to order around 7:07 pm by President, Catherine Arellano.

22 Present – All 4 Board members present, Mr. Barr and Mrs. Klincik present

Opening prayer led by Catherine Arellano

Dear Lord, we are your chosen ones, holy and beloved. Help us to grow in heartfelt compassion, kindness, humility, gentleness and patience, so we may bear with one another and be forgiving. If we have a grievance against another, may we be as forgiving as you have been with us. And over all these virtues may we put on love, that is, the bond of perfection. Let your perfect peace control our hearts, the peace that calls us into one body. We are thankful, in your Holy Name. Amen.

1. PTO Officer Reports

- President's Report – (Catherine Arellano)
 - School Council Report **Wellness Fair is this Friday, 9/20 – 26 booths. All construction is on time right now. Bishop will bless the new school gym on Nov. 21 after the All School Mass. Working on putting together some kind of welcome pack that includes an infographic of some sort with statistics on the school. Hope to have it ready by end of the year.**
- Vice President's Report – (Megan McElroy) **No Report.**
- Treasurer's Report (Hilary Walbridge)
 - 2019-2020 Budget Approval **Reviewed the budget. We want to fundraise as much as we're spending which hasn't always been the case. We need to work to bring these two in line. The budget is broken into the pillars of stewardship: hospitality and prayer/formation/service. New items are marked on the budget. Others are standing items that are approved each year. Someone asked about being able to use AmazonSmile through an app. Board will check into this. We'll use this same format for the Treasurer's Report at each meeting. Motion to approve: Elizabeth Goertz. Seconded: Darcy Wilhite. All approved.**
 - Reimbursement Form **Can now be done online. Form is under the Parent Teacher Organization section on St. Catherine's website.**
 - Spirit Wear Update **Found a new vendor through an RFP process. Solicited 3-4 new vendors. All Seasons Sportswear was selected. We plan to place another order in Oct. Considering adding a couple of additional options, including one new design and a ¾ sleeve and a crew neck sweatshirt.**

- All Star Sports Report **Netted \$1,000.**
- Secretary Report (Tammi Ohl)
 - 2019-2020 Room Mom Update
 - Room Mom page on website Room Parents are able to find the Room Parent handbook under the Room Parent section of the website. They are also able to find Teacher's Favorite Things on the website. The favorite things lists are broken out by grade, special teachers (High, Elson, Iseman) and non-teaching staff or there is a full list of all staff. Room Parents can also find their class lists with parent contact information under their teacher's page on the website under Class Directory. Delta lists will be coming soon. Kindergarten classes have the next Staff Luncheon on Oct. 4th and First Grade classes have the Staff Luncheon for Parent/Teacher conferences on 10/15. Need to have food set up and ready to go by 4 pm that day.

Ice Breaker – Toe to Toe

2. Committee Reports

Committee	Point of Contact
Reading Counts	Elizabeth Goertz, Sarah Yeager Been working with Elaine to get the teachers on the same page on goals. Grades are broken into groups: K-2, 3-5, 6-8 – program is to promote reading. They give out rewards 2x a year, once in Dec and once in May. Last year, they gave things such as Echo dots, gift cards & books away as prizes. The kids get tickets from their teacher or librarian and put them in the draw box. They had lots of turnout last year. Everyone was excited about it. If anybody wants to take over for the following school year, let Elizabeth or Sarah know.
Box Tops	Krystle Pauly, Jeanette Garcia Our first Box Top drive will be right after Thanksgiving. Box Tops are moving to digital. We'll go digital next school year. By 2021 there will no longer be any to cut out and turn in. Can download the app. Committee chairs are working on how they will hold school/class/student competitions with the new digital format.
Trunk or Treat	Amme Crowley, Sarah Yeager, Erin Hageman Planning is going smoothly. This year's event will be Oct. 26th. Construction this year has added a little bit of a challenge. However, there is now more room for more trunks. If you have a trunk, your kids get to treat for free. Otherwise, it's \$5/kid up to \$25. They award the Top 3 trunks and

	fan favorite. Once again, they'll serve hot dogs and cinnamon rolls, charging \$5 adult & \$3 kids. If anyone has a business that would like to donate, contact Sarah.
Book Fair	Christine Stearman, Jennifer Smith Instead of doing the Scholastic Book Fair / Family Read Night with Santa during Christmas time, they will be moving it to the Spring. Discussed possibility of bringing in book trucks. Considering doing the BOGO sale at the end of school year again.
Teacher/Staff Appreciation	Heather Leuci This committee is responsible for recognizing all of the additional staff members. Heather Leuci is the new chairperson for this committee. She has a meeting scheduled with the committee members for Sept. 26. Upcoming appreciation days include Oct. 2 nd for Custodian Day, Oct. 13 th for Clergy/Priest Day and Oct. 12-16 for National Lunch Week. This committee is also responsible for life events such as deaths, weddings, etc. Heather is coordinating a gift for Mrs. Richardson for her recent wedding that she will deliver later this week.
Grandparent's Day	Amy Dible

3. Principal's Report

Mr. Barr thanked PTO for staff luncheon. Changes to lunchroom this year – now have 4 lunch periods – allows students to get through line quicker, giving them more time to eat. Need monitor help on M, W, F, especially Friday. Shifts are 11-1. Teachers met before beginning of school with a lunch at Chicken 'n Pickle, provided by PTO, that Mr. Barr thanked the group for. Discussed 2 goals for the year: 1st goal - Relationships (1. Using virtue based restorative discipline – focusing on compassion all year and kindness in the 1st quarter. 2. Positive communication – encouraging teachers to use newsletters on a regular basis). 2nd goal – Relevance (1. New math curriculum called Ready Math. Uses an application called i-Ready. 2. Writing – based on the culminating project that students do in the 8th grade, teachers would start implementing the writing process as early as Kdg. with appropriate writing.

4. Old Business No Report.

5. New Business (Catherine)

- PTO Website

We will be utilizing it more this year – things like Teacher's Favorite Things, Reimbursement Form & minutes from the PTO meetings will be put on the website. This year, we will only have two grant meetings, tonight's and one at the start of the 2nd semester in January.

6. Grant Applications – see following pages

1. Murrillo – Chair pockets Mrs. Gillenwater presented for Mrs. Murrillo. She is requesting new chair pockets for the student chairs. Mrs. Gillenwater showed samples of the current chair pockets and how they are being held together with staples and binder clips. Additional discussion was had about whether we should go ahead and purchase some for the other 1st grade class, but that teacher was reached out to and said hers are still usable at this time. Motion to approve: Amme Crowley. Seconded: Emily Montenegro. All approved.

2. High – Rosary-making supplies For 20-22 students in her elective class to make beaded rosaries for missions around the world. Students would make a rosary from themselves and for classrooms that would need them. Any more made would be put with those the parish makes. Motion to approve: Mia o'Neill. Seconded: Elizabeth Goertz. All approved.

3. Richardson – Mindstorms Robot Mr. Barr spoke for Mrs. Richardson. Discussion was had on what PTO should pay for vs. school. Led to discussion about electives and if this is something parents should pay an extra "fee" for. Mr. Barr noted that electives may change from year to year. Motion to approve: Sarah Yeager. Seconded: Amme Crowley. All approved.

4. Elson – Wellness Fair items Mrs. Elson was not present so Catherine read through the grant. Motion to approve: Darcy Wilhite. Seconded: Mia O'Neill. All approved.

Caleb Edelman from Men's Club was present to invite everyone to a Men's Club meeting on Monday, Sept. 23 in the carpet room of the church. Drinks & appetizers will be served at 7 pm. The speaker, from Newman University, will begin his presentation "Healthy Marriages and Family" at 7:30 pm.

7. **Next meeting:** Tuesday, November 12th @ 7pm

Closing Prayer (Catherine)

As we close this meeting, Lord, we want to give honor to You. Thank You, God, for the time we had today to discuss issues and make decisions. May You bless each person who took the time to gather here today and let Your hand of protection be on them throughout the rest of the week. Let the work done here tonight come to fruition, and let it all be for Your glory. Help us each to do our parts to bring the plans discussed to life. Amen.

Meeting was adjourned at around 8:30 pm.

Upcoming Dates to Remember

October

- 1 – Chipotle Night, 5-9 pm
- 4 – Spirit Dress
- 4 – Kindergarten to provide Staff Luncheon
- 7 – Picture Day (Volunteers Needed)
- 11 – Spirit Dress & Noon Dismissal
- 15 – Parent-Teacher Conferences, 5-8 pm
- 15 – First grade to provide Staff Dinner for Parent-Teacher Conferences
- 17 – Parent-Teacher Conferences, 1-8 pm
- 26 – Trunk or Treat, 6:30 – 8:30 pm
- 31 – All Hallows Party, 2:15 – 3:00 pm

November

- 1 – NO SCHOOL, All Saints Day
- 7 – Chick-fil-A Night, 5 – 8 pm
- 8 – Spirit Dress
- 8 – Second grade to provide Staff Luncheon
- 12 – PTO Meeting, 7 pm

PTO Grant Applications

First Name: Roxanne

Last Name: Murillo

Co-Applicant (if applicable):

Email: rmurillo@saintcatherinewichita.com

Phone Number: 316-789-5984

Item Requested: 30 Chair Pockets

Item Requested for Grade(s) or Teacher/Staff: 1st Grade

Describe the item and how it will enhance the academic experience of students at St.

Catherine of Siena Catholic School.: In my classroom, we have wonderful trapezoid tables that my students call home. Although these tables work well, my students are in need of an area to put their belongings. Chair pockets have been our solution! These chair pockets store their necessary, everyday folders, along with writing utensils and markers. We love and appreciate the set up of our classroom, but chair pockets are a must in order for my students to succeed. Our current chair pockets have seen better days and out of consideration for my new students, I would love to have a fresh set to welcome them this year. These are the chair pockets I am interested in because of the closing flap. The current chair pockets often allow for folder to fall out easily and do stick out. These chair pockets may be more durable due to the elasticity on the sides. I would need 8 sets of 4, in order to easily replace in the future if need be. Giving me a total of 32. Thank you for your consideration.

Amount Requested (\$): \$290

I Agree: I Agree

First Name: Sara

Last Name: High

Co-Applicant (if applicable):

Email: shigh@saintcatherinewichita.com

Phone Number: 316-259-8119

Item Requested: Rosary-making supplies

Item Requested for Grade(s) or Teacher/Staff: Middle School

Describe the item and how it will enhance the academic experience of students at St.

Catherine of Siena Catholic School.: A group of Middle School students are participating in a "Rosary Makers" elective. The students will learn to make basic bead and knot Rosaries during the first 2 quarters. These Rosaries will be given to the parish Rosary Makers ministry to be distributed/donated. The students will regularly pray the Rosary together and participate in this form of stewardship.

Amount Requested (\$): \$200 - Amount required might not end up being this much, as I would place a starter order of around \$50-\$75. The extra money requested would be for if the students use all of these starter supplies, so that a 2nd order would be needed.

I Agree: I Agree

First Name: Ashley

Last Name: Richardson

Co-Applicant (if applicable):

Email: akrier@saintcatherinewichita.com

Phone Number: 316-712-1309

Item Requested: Mindstorms Robot

Item Requested for Grade(s) or Teacher/Staff: Middle School

Describe the item and how it will enhance the academic experience of students at St.

Catherine of Siena Catholic School.: The Mindstorms team is a new robotics team that competes at the Wichita State Robotics competition in the Spring. We would love to have another robot, because we added another team this year. This would help allow every student to participate in practices and acquire programming skills. [https://education.lego.com/en-us/shop/mindstorms-](https://education.lego.com/en-us/shop/mindstorms-ev3?gclid=CjwKCAjw8NfrBRA7EiwAfiVJpbRwZT6kKPVg7pane4wSa18_p7q-r-RjxhSIU3qd9RPQY2oeQ1qIAxoCB4MQAvD_BwE&s_kwcid=AL!790!3!361643866767!e!!g!!mindstorms%20ev3&ef_id=CjwKCAjw8NfrBRA7EiwAfiVJpbRwZT6kKPVg7pane4wSa18_p7q-r-RjxhSIU3qd9RPQY2oeQ1qIAxoCB4MQAvD_BwE:G:s&s_kwcid=AL!790!3!361643866767!e!!g!!mindstorms%20ev3)

[ev3?gclid=CjwKCAjw8NfrBRA7EiwAfiVJpbRwZT6kKPVg7pane4wSa18_p7q-r-RjxhSIU3qd9RPQY2oeQ1qIAxoCB4MQAvD_BwE&s_kwcid=AL!790!3!361643866767!e!!g!!mindstorms%20ev3&ef_id=CjwKCAjw8NfrBRA7EiwAfiVJpbRwZT6kKPVg7pane4wSa18_p7q-r-RjxhSIU3qd9RPQY2oeQ1qIAxoCB4MQAvD_BwE:G:s&s_kwcid=AL!790!3!361643866767!e!!g!!mindstorms%20ev3](https://education.lego.com/en-us/shop/mindstorms-ev3?gclid=CjwKCAjw8NfrBRA7EiwAfiVJpbRwZT6kKPVg7pane4wSa18_p7q-r-RjxhSIU3qd9RPQY2oeQ1qIAxoCB4MQAvD_BwE&s_kwcid=AL!790!3!361643866767!e!!g!!mindstorms%20ev3&ef_id=CjwKCAjw8NfrBRA7EiwAfiVJpbRwZT6kKPVg7pane4wSa18_p7q-r-RjxhSIU3qd9RPQY2oeQ1qIAxoCB4MQAvD_BwE:G:s&s_kwcid=AL!790!3!361643866767!e!!g!!mindstorms%20ev3)

Amount Requested (\$): 415.00

I Agree: I Agree

First Name: Christin

Last Name: Elson

Co-Applicant (if applicable):

Email: celson@saintcatherinewichita.com

Phone Number: 316-737-3912

Item Requested: Plastic Table Cloths, Bowls, Bags, Tablespoons, Measuring Cups, Hospitality items for community professionals (Water bottle, bag skinny pop, peppermints), Balloons & Helium... (I think that's where I'm at.)

Item Requested for Grade(s) or Teacher/Staff: All Grades

Describe the item and how it will enhance the academic experience of students at St.

Catherine of Siena Catholic School.: The fair will take place on Friday, September 20th. We will have 20+ professionals from around the community come in and be a part of our fair.

Students will explore booth to booth on their own schedule (field day style with a partner and a punch card). The goal of the fair is to inform students about many different health, wellness, and safety topics. We hope to encourage out students to make healthy choices, foster safety habits, and enjoy a healthy lifestyle while keeping God the center of their lives.

Amount Requested (\$): 400

I Agree: I Agree

Draft for Approval