



OFFICE OF THE PRESIDENT

March 23, 2020

Dear Titan Parents and Guardians,

First and foremost, I want to thank you for your continued patience and understanding throughout the past week. As you are well aware, this is an unprecedented situation that is impacting all of us and we are all in this together.

This continues to be a very rapidly evolving situation and we will do our best to communicate with you as much as possible as we pass on important information. Please know that what is most important is the safety and well-being of your children and we will do our best to make decisions that are in the best interest of our students.

To that end, allow me to give you a few notes on what the administrative team is doing at this time:

- The best way that we can respond to the COVID-19 pandemic is to continue to collaborate with the Diocese of Bismarck, our Board of Directors, state agencies, and government and local officials and act accordingly. I have daily teleconferences with superintendents from across the state, the North Dakota Department of Public Instruction, and Governor Burgum. These teleconferences revolve around making prudent, data-driven decisions for schools across the state (both public and non-public) in collaboration with the North Dakota Department of Health, the North Dakota Department of Public Instruction, and Governor Burgum's Office.
- The administrative team and administrative support staff meet every morning to ensure we are all working together and that we address parent and student needs and concerns as they come in.
- Father Hochhalter (Trinity Junior High and High School Dean of Students) and Mrs. JoLyn Tessier (Trinity Elementary Principal) lead their respective faculty members daily. I thank both of them for their tremendous leadership at this time.
- Our elementary faculty, and our junior high and high school faculty continue to work tirelessly to offer the best strategies we can to educate your sons and daughters in the most effective and efficient way possible. I extend heartfelt gratitude to all our teachers for being so adaptable and so willing to work hard to bring education into the homes of our students.

A couple of 'how-to's' to share with you today:

- *For all Titan families:*
 - If you are in need of Internet service or do not have a device to engage in learning at home, please contact Father Hochhalter (frkregg.hochhalter@k12.nd.us or (701) 483-6081)
 - The Trinity Catholic Schools website continues to be the best source for all announcements, tutorials, and information. Please check it daily, and be sure to read *Titan Train*, our e-newsletter, on Fridays.
- *For 7-12 students and families:*
 - There are a number of tutorial videos found here: <https://www.trinitycatholicschools.com/grade-7-grade-12> to help you child begin the online learning platform Microsoft Teams. Please view these tutorials with your child.
 - If a 7-12 student needs login information for Office 365, please contact Mrs. Wegleitner (pam.wegleitner@k12.nd.us or (701) 483-6081)
 - If a junior high or high school student has questions about Microsoft Teams and finding class information through Teams, students should contact their teachers directly via email. The video tutorial "Emailing Teachers" is particularly helpful in this regard: <https://www.trinitycatholicschools.com/grade-7-grade-12>
- *For elementary students and families:*

- For questions with regards online learning and use of IXL or Reading Wonders, please contact the child's classroom teacher directly. Our teachers use class apps (Class DoJo, ClassTag, Bloomz) for communication, and all teachers have email addresses, found on our Trinity Catholic Schools website: <https://www.trinitycatholicschools.com/elementary-teacher-pages>
- Butter Braid pickup has been moved to Wednesday, April 1. Please read this week's *Titan Train* e-newsletter for time/location information.

I know that there may be a lot of unanswered questions as we face the uncertainty of the upcoming days and weeks. Please know that we will do our best to communicate information to you as it is available to us in administration.

Thank you, again, for your patience, understanding, and flexibility in these challenging circumstances and **know how much we appreciate you – our Titan parents and guardians!** With all of us pulling together and believing in each other we will make it through this and be stronger and better because of it.

Be assured of my prayers for you and your family.

In Christ,

A handwritten signature in cursive script that reads "Steve Glasser".

Steve Glasser, President