

# TITAN SMART

2020-2021 School Reopening Plan  
for Trinity Catholic Schools

REVISED 09.04.2020

TRINITY JUNIOR HIGH &  
HIGH SCHOOL

TRINITY ELEMENTARY  
NORTH

TRINITY ELEMENTARY  
EAST

TRINITY ELEMENTARY  
WEST

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Dear educators, families and students,

At every level, the COVID-19 pandemic has challenged the delivery of education as we know it, forcing schools to become more innovative, nimble and responsive to the needs of students wherever they may be. The student-teacher relationship is a critically important element to the educational success and well-being of every child. COVID-19 forced us to adopt new practices and technologies at a rapid rate and confirmed what we all know to be true: no student learns the same way. Moving ahead, educators like never before, have an opportunity to combine the strengths of multiple delivery models, including technology, providing student voice and choice, while maintaining the foundation of education which is the student-teacher relationship.

Since March 13, 2020, educators, tribal leaders and other stakeholders engaged with the North Dakota Department of Public Instruction (NDDPI), the North Dakota Department of Health (NDDoH) and the North Dakota Governor's Office to respond to the closure of schools to in-person instruction due to COVID-19. On April 1, 2020, all public schools' distance learning plans were approved for implementation. While school buildings were closed to students, essential staff continued to plan, serve and support the 121,000 public and non-public school students across the state of North Dakota.

With utmost gratitude, we recognize the monumental task accomplished this past spring in transitioning students to a distance learning model. This could only be done with the dedication and support of parents, teachers, leaders, communities and state partners. Schools continued to provide essential services such as meal delivery and, with the help of private sector partners, supply technology resources to enable distance learning.

Now as we look ahead to the 2020-2021 school year, North Dakota is positioned to re-open K-12 school buildings to in-person instruction because of our citizens' commitment to following the ND Smart Restart guidance. We have not yet had to manage in-person teaching and learning for 121,000 K-12 students during the COVID-19 pandemic. We are entering new territory this fall as we serve a dual purpose to our state: the education of all students and safeguarding the health and safety of students, staff, families and communities.

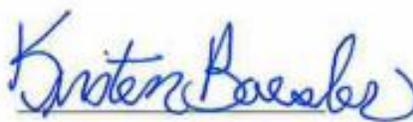
Over the past several months education associations, tribal leaders, stakeholders and other partners have collaborated regarding reopening for the 2020-21 school year. A clear theme that emerged from these conversations was the need for timely guidance to aid in planning for a return to in-person instruction, delivery of services, resumption of extracurricular activities and other programs (including those provided within schools by external organizations). This guidance applies to all North Dakota public schools.

Given the dynamic nature of the COVID-19 pandemic, this guidance will evolve as further research, data and resources become available. North Dakota educators and administrators continue to care for their students, demonstrate passion for their profession and show vision for the future of our state. They have adapted, innovated, and proved that despite the adversities, they continue to build a strong future for North Dakota. We remain steadfastly committed to supporting and partnering with our schools as they work to provide a safe, quality educational experience for every North Dakota student.

Regards,



Doug Burgum  
Governor



Kirsten Baesler  
State Superintendent



Dr. Andrew Stahl  
Interim State Health Officer

I want to start this communication by thanking you for partnering with us to get through the spring as difficult as it was. We are all in this together and please know that we greatly appreciate your support and prayers as we continue to navigate through the unprecedented challenges of COVID-19.

We all know that the end of the 2019-20 school year was a challenge. We are proud of our students, parents, faculty, staff and administration and we are thankful that we were able to celebrate with the Class of 2020 at their Rose Mass and Commencement.

The challenge we face now is planning for what school will look like during the 2020-2021 school year. This is a daunting task as we all realize how the impact and response to COVID-19 has changed rapidly over the past four months. This plan attempts to address these challenges, while providing a flexible framework to guide our response over the next school year.

For academic, social-emotional, and economic reasons, we are compelled to strive to return to an in-person model. Yet, we cannot disregard that the health and safety concerns associated with COVID-19 remain. Please know that the physical and emotional safety of our students, faculty and staff is paramount as we develop our **Titan Smart** reopening plan.

This plan presents hours of critical thinking, research, modeling, and work by our administration, faculty, staff, and Board of Directors. Our plan also utilized excellent data that we received from our faculty and parents. We are taking direction from the office of Governor Burgum, Department of Public Instruction, the Diocese of Bismarck and the CDC, State Health Department, and SW District Health Unit, with whom we will be working, hand in hand, to implement our reopening plan.

This plan may not address every question you have and not everyone will be satisfied with this plan. We recognize some concepts and actions may be polarizing, and there are strong opinions about what the school should do or should not. We must remain open and consider all options so we can move forward, acknowledging that this is subject to change as conditions evolve.

We realize that a lot of things are out of our control, but with our trust in our loving God we will get through these challenging times. Please keep the Trinity Catholic Schools in your prayers.

In Christ,



Steve Glasser, President

## NORTH DAKOTA EXPECTATIONS FOR SCHOOLS

- Schools will continue to be safe environment for students, focusing on both social-emotional and physical health. Local decisions will be rooted in what is best for students.
- School districts should prioritize state guidance and utilize national recommendations as a guide.
- School administrators will make reasoned judgements to limit the spread of COVID-19.
- School administrators will work with their school boards, faculty, staff, and community to communicate decisions and data guiding these decisions.
- Health and safety plans will be approved by the district's school board in consultation with local public health units. Those plans are published on the school's publicly accessible website. ([Governor's executive order 2020-38](#))
- Schools will have a school board approved Distance Learning Plan on file that includes all elements contained in [Governor's Executive Order 2020-38](#). School districts can use their original Distance Learning Plan, but will include new information required and improvements made. Those plans will be published on the school or district's website.
- Schools will take into consideration a hybrid approach to in-person instruction along with distance learning to best meet the health and safety plans of all students and families.
- Schools will utilize the [North Dakota High School Activities Association's](#) (NDHSAA) guidance for all decisions regarding school athletics, activities, and competitions.

## TRINITY CATHOLIC SCHOOLS COLOR-CODED HEALTH GUIDANCE

In March 2020, Trinity Catholic Schools closed its school buildings for in-person, face-to-face learning due to the outbreak of COVID-19 and the order from Governor Burgum. For the remainder of the spring school year, students engaged in distance learning. While our preferred model of instructional delivery is a traditional face-to-face educational environment where we can *educate the whole student – mind, body, and soul*, we anticipate continued public health restriction throughout the 2020-2021 school year.

We want to assure you that Trinity Catholic Schools will continue to be a safe environment for students, faculty, and staff. Our leadership team has developed a plan that allows us to respond quickly to changing local, regional, state, and national considerations. This **Titan Smart** reopening plan is to maximize in-person learning opportunities while carrying out our mission and vision of Trinity Catholic Schools. As conditions change, we may have to change how we provide instruction during the school year. Our **Titan Smart** reopening plan includes a **GREEN/YELLOW/RED** system that outlines what students, staff, and parents can expect under different circumstances.

In order to accomplish our goal of reopening schools, it is imperative that all stakeholders do their part to follow federal, state, and local guidance whether on or off of school premises, monitoring personal health and staying home when sick or exhibiting symptoms of COVID-19.

### **GREEN/BLUE (NEW NORMAL OPERATIONS)**

TCS will reopen with all students attending face-to-face instruction, in school full time, and implementing reasonable procedures in accordance with health guidance. Distance learning will be required for COVID-19 illness time at home.

### **YELLOW (LEARNING WITH CAUTION)**

TCS will remain open to all students with an option for distance learning. Students will attend face-to-face instruction when possible. Based on conditions, a hybrid option of face-to-face and/or distance learning will be provided in all four buildings of the school system based on parent preference for the safety of their child. A hybrid schedule may be implemented in a single building (TEE, TEW, TEN, TJH, and THS) or the entire TCS System. All required work would be the same for face-to-face and/or distance learning.

### **ORANGE/RED (LEARN AT HOME AND STAY SAFE)**

TCS will close schools and shift to distance learning for all students in extreme conditions, which could include a local or state stay-at-home order.

## TITAN SMART PATRON

St. Ignatius of Loyola is a hero of Christianity and a pillar in the Catholic tradition. As the founder of the Society of Jesus, the "Jesuits," St. Ignatius dedicated himself and his group of consecrated men to serve the Church through education. As a patron of education, we are asking him to intercede for our school leadership, especially for our **Titan Smart Task Force**, as a team of decision-makers. St. Ignatius' contribution to the faith of Christianity is founded upon spiritual discernment. Discernment is navigating the right decision, according to God's holy will, from the wrong decision, which may oppose God's blessings.

During these times, there is nothing more important than making decisions according to God's plan--as it is so wonderfully planned for the students of Trinity Catholic Schools. Join us in praying through the intercession of St. Ignatius. May his prayers to the Lord inspire us to make courageous, faith-filled decisions for the health and safety of our students.  
St. Ignatius of Loyola, pray for us.

## TITAN SMART SCHOOL REOPENING PLAN (SYSTEM-WIDE)

The following **Titan Smart** reopening plan for re-entry into the TCS system for the 2020-2021 academic year is based on the North Dakota Department of Public Instruction's (NDDPI) [North Dakota K-12 Smart Restart](#) guidelines. This plan includes four main reentry components: Health & Safety Logistics, Funding, Academic Support, and Social-Emotional Learning (SEL). Due to the private status of TCS, the "funding" component is not directly impacted. In this way, the **Titan Smart** reopening plan integrates with the TCS mission in terms of:

- Mind (Academic Support)
- Body (Health & Safety Logistics)
- Soul (SEL).

Additionally, the TCS leadership team has established a COVID-19 response team, **Titan Smart Task Force**, that will assess changing conditions and make recommendations as needed throughout the academic year. This team is comprised of various experts and stakeholders and will maintain the best interests of the TCS constituency while supporting the mission of TCS. *(For more information on this team, please contact Fr. Gregg Hochhalter at 701.483.6081.)*

The **Titan Smart** reopening plan has been approved by Bishop David D. Kagan and the [Trinity Catholic Schools Board of Directors](#). The TCS leadership team has worked jointly for this input with stakeholders, including faculty, staff, parents, and local health officials.

## COVID-19 RESPONSE

An important part of limiting the spread of COVID-19 in our community is identifying those who may be sick, infected, or who have been exposed, and requires all of us working together to keep the virus in check.

Students/Families: If your child has tested positive for COVID-19, we ask that:

- You **DO NOT** send your child to school.
- Notify TCS of the positive test.
- Follow guidance from your health provider regarding isolation and contact tracing.
- If parents have chosen not to see a health care provider, helpful information can be found on the [ND DOH School Attendance Guidance Worksheet](#). Please carefully read this document for important advice on isolation circumstances.

In the event that the school is notified of a positive COVID-19 case:

- School personnel will alert the **Titan Smart Task Force**.
- The **Titan Smart Task Force** will meet, assess the situation, and assist with contact tracing and investigation to mitigate spread.
- The **Titan Smart Task Force** will coordinate efforts to communicate to staff, students, and parents the possible exposure to COVID-19 while maintaining confidentiality as required by the [Family Educational Rights and Privacy Act \(FERPA\)](#), [Health Insurance Portability and Accountability Act \(HIPAA\)](#), and the [Americans with Disabilities Act \(ADA\)](#).

## COVID-19 PREVENTION

To accomplish the goal of reopening our schools and keeping them open, it will be important for students, staff, parents, and patrons to do their part by following health guidance and monitoring their health. In cooperation with local health officials, we ask that you are current with all immunizations. We also ask that students and staff ask themselves these questions each day:

- Since your last day in school, have you had any of these symptoms that are **NOT** attributable to another condition?
  - Fever (100.4 F or higher) or chills
  - Cough
  - Shortness of breath or difficulty breathing
  - Fatigue
  - Congestion or Runny Nose
  - Nausea, Vomiting, or Diarrhea
  - Muscle or Body Aches
  - Headache
  - Sore Throat
  - New loss of taste or smell
- If the answer is **YES** to any of the above symptoms we ask that:
  - You **DO NOT** send your child to school.

- Contact your local healthcare provider for guidance to determine if testing for COVID-19 is recommended.
- If your child has tested positive for COVID-19 or was directed by a healthcare provider to stay home, we ask that:
  - You **DO NOT** send your child to school until your child has isolated for 14 days and experiences no COVID-19 symptoms.
  - If symptoms do present during the isolation period, follow instructions for seeking medical guidance and possible testing for COVID-19.
- If there is a case of COVID-19 in your child's school:
  - **TCS Titan Smart Task Force** will work with the Southwestern District Health Unit and the North Dakota Department of Health to determine if and when classrooms, spaces, and entire buildings close in response to the conditions.

## COVID-19 COMMUNICATION

At TCS, we partner with parents to develop young people who are well-rounded and can be positive contributors in Christ's world. We rely heavily on this partnership, and ask that parents utilize the various communication areas of TCS to stay in-the-know throughout the academic year, including the following:

- The [TCS website](#) has a [page](#) dedicated entirely to COVID-19 updates.
- *Titan Train* weekly e-newsletter ([click here](#) to subscribe)
- PowerSchool Email and mobile texting system (please contact [Mrs. Pam Wegleitner](#) if you need access to these systems 701.483.6081)

A weekly COVID-19 data report will be offered in the *Titan Train*, illustrating current color code and applicable testing data for students, support staff, faculty, and administration.

## STUDENT ABSENCES

At TCS we have deep care and affection for students who are vulnerable to COVID-19, including those within households and families particularly subject to the virus. Intentional respect for the dignity of the human person must be manifest during these circumstances. This includes all members of the Titan Family. As stated in the student handbooks, children receiving instruction at home or in the hospital under approved special education programs are considered to be in attendance. Students requiring an extended absence are to request a working absence agreement with administration based on Department of Health informed communication.

## TITAN SMART AGE-SPECIFIC SCHOOL REOPENING PLANS

We recognize that this plan applies differently to Titan Tots Preschool and Trinity Elementary East and West than it does to Trinity Elementary North or Trinity Junior High & High School. For this reason, we have grouped the plan into three areas:

- Titan Tots Preschool, Trinity Elementary East, and Trinity Elementary West
- Trinity Elementary North
- Trinity Junior High & High School.

### TITAN SMART SCHOOL REOPENING PLAN: (Grades PreK-4)

Trinity Elementary East, Trinity Elementary West, Titan Tots Preschool, and Trinity Extended Care (TEC) will operate under the **Titan Smart** system-wide plan, and in addition, will utilize the below color-coordinated system for their buildings. The **Titan Smart Task Force** will monitor the circumstances regarding COVID-19, along with the following building-specific contacts:

- Principal: Mrs. JoLyn Tessier
- School Counselor: Mrs. Amanda Steffes
- TEC Director: Ms. Marha Cusick
- Trinity Elementary East Administrative Assistant: Mrs. Deanna Jilek
- Trinity Elementary West Administrative Assistant: Mrs. Tanya Tessier

### GREEN/BLUE (NEW NORMAL OPERATIONS)

Trinity Elementary East, Trinity Elementary West, Titan Tots Preschool, and Trinity Extended Care (TEC) will reopen with all students attending face-to-face instruction, in school full time, and implementing reasonable procedures in accordance with health guidance. Distance learning will be required for illness time at home. Here are the expectations in this scenario:

#### MIND

- We will post informational signage with instructions on proper hand-washing and other factors that can stop the spread of COVID-19.
- Communication will be provided via *Titan Train*, PowerSchool Email, PowerSchool Texting, Class DoJo (Grades K-4) or Class Tag (preschool).
- Distance learning, if applicable, will occur through Microsoft Teams, teacher websites, and the communication apps used by the teacher.
- Teachers will teach their face-to-face class in such a way to accommodate online learning to support families in keeping sick children home.
- Students who are on an ISP or receiving any services through Dickinson Public Schools (DPS) will continue to receive those services through DPS.
- Support and training for parents who need help accessing technology, tools, and online curriculum will be available.

#### BODY

- Masks and facial-coverings are optional, but may be required in certain circumstances, including but not limited to bus trips or field trips where the

destination requires a mask. Students will be provided with a mask at the beginning of the year, and disposable masks will be available on school transportation.

- There will be limited use of shared materials and supplies when possible.
- Desks will be arranged to allow for cohort groups and social distancing when possible and reasonable.
- Buildings will be routinely cleaned and disinfected according to CDC guidelines, with special focus on high-traffic areas.
- Water fountains will be utilized as filling stations only.
- Students must bring their own water bottle from home.
- Teachers will teach and reinforce proper hygiene, including hand-washing and proper coughing/sneezing.
- Hand-washing and use of hand sanitizer will be integrated into daily routines.
- Disinfecting mister will be used on equipment between PE and Music classes.
- Disinfecting mister will be used on preschool toys/supplies/room surfaces between sessions.
- Students eating hot lunch will verbally tell the lunchroom staff their lunch number, which will be entered by the staff into the computer system.
- Lunch times will continue to be staggered with no more than 3 grade levels in the cafeteria at one time, and social distancing will be used when possible.
- Recess times will continue to be staggered with no more than 3 grade levels outside at a time.
- Access to schools may be limited with new protocols for volunteers/visitors.
- Some school events, concerts, assemblies, and gatherings may be changed or canceled.

## **SOUL**

- Students will attend Holy Mass and social distance when possible.
- Students will attend lessons, prayer gatherings, and other religious activities and embrace social distancing when possible.
- The school counselor and, when possible, parish priests will be available for student intervention and counsel as needed.

## **YELLOW (LEARNING WITH CAUTION)**

Trinity Elementary East, Trinity Elementary West, Titan Tots Preschool, and Trinity Extended Care (TEC) will remain open to all students with an option for distance learning. Students will attend face-to-face instruction when possible. Based on conditions, a hybrid option of face-to face and/or distance learning will be provided in all four buildings of the school system based on parent preference for the safety of their child. A hybrid schedule may be implemented in a single

building (TEE, TEW) or the entire TCS System. All required work would be the same for face-to-face and/or distance learning. Protocols will include the same information as the **GREEN/BLUE (NEW NORMAL OPERATIONS)** with these additions:

**MIND**

- Students in preschool, prekindergarten, kindergarten, and grade 1 will receive a learning packet.

**BODY**

- No unscheduled volunteers/visitors will be allowed in school buildings.
- Staff will take necessary precautions when working closely with small groups.

**SOUL**

- Students may alternate weeks to attend Holy Mass, allowing only three grades to attend at a time.
- Students will attend lessons, prayer gatherings and other religious gatherings on alternate days/times when possible.

**ORANGE/RED (LEARN AT HOME AND STAY SAFE)**

Trinity Elementary East, Trinity Elementary West, and Titan Tots Preschool will close and shift to distance learning for all students in extreme conditions, which could include a local or state stay-at-home order. There may be opportunities for Trinity Extended Care (TEC) for working families. Here are the expectations in this scenario:

**MIND**

- Focused, rigorous instruction on key learning standards will occur in each grade and content area including math, reading, religion, science, social studies, PE, and music.
- There will be traditional grades and accountability for students.

**BODY**

- Students will be encouraged to stay home but remain active while following CDC guidelines.

**SOUL**

- Mrs. Tessier will offer, via the TCS website, morning prayer, birthday announcements, and fun facts or jokes, Monday-Friday, following the regular school calendar.
- Students will be encouraged to pray alone and with family on a regular basis.
- Holy Mass will be live-streamed via the TCS Website.

## TITAN SMART SCHOOL REOPENING PLAN: (Grades 5–6)

Trinity Elementary North and Trinity Extended Care (TEC) will operate under the **Titan Smart** system-wide plan, and in addition, will utilize the below color-coordinated system for their buildings. The **Titan Smart Task Force** will monitor the circumstances regarding COVID-19, along with the following building-specific contacts:

- Principal: Miss Amy Grinsteinner
- School Counselor: Mrs. Tammy Hovet
- TEC Director: Ms. Marha Cusick
- Trinity Elementary North Administrative Assistant: Mrs. Kyla L'Esperance

### GREEN/BLUE (NEW NORMAL OPERATIONS)

Trinity Elementary North and Trinity Extended Care (TEC) will reopen with all students attending face-to-face instruction, in school full time, and implementing reasonable procedures in accordance with health guidance. Distance learning will be required for illness time at home. Here are the expectations in this scenario:

#### MIND

- We will post informational signing with instructions on proper hand-washing and other factors that can stop the spread of COVID-19.
- Communication will be provided via *Titan Train*, PowerSchool Email, PowerSchool Texting, and Microsoft Teams.
- Distance learning, if applicable, will occur through Microsoft Teams as well as teacher websites.
- Teachers will teach their face-to-face class in such a way to accommodate online learning to support families in keeping sick children home.
- If a student requires the distance learning accommodation, the school day, bell schedule, and school calendar will remain constant, and accommodations will be at the discretion of the classroom teacher.
- Early release days (3 per semester) will be utilized in conjunction with faculty meetings and regular collaboration among grade-level teachers to monitor vulnerable students, including those in populations affected by COVID-19.
- Students who are on an ISP or receiving any services through Dickinson Public Schools (DPS) will continue to receive those services through DPS.
- Support and training for parents who need help accessing technology, tools, and online curriculum will be available.

## **BODY**

- Masks and facial-coverings are optional, but may be required in certain circumstances, including but not limited to bus trips or field trips where the destination requires a mask. Students will be provided with a mask at the beginning of the year, and disposable masks will be available on school transportation.
- Students will be supported and encouraged to use everyday protective measures, strive for the virtue of modesty, which includes the habit of healthy hygiene practices.
- There will be limited use of shared materials and supplies when possible.
- Desks will be arranged to allow for cohort groups and social distancing when possible and reasonable.
- Buildings will be routinely cleaned and disinfected according to CDC guidelines, with special focus on high-traffic areas.
- Water fountains will be utilized as filling stations only.
- Students must bring their own water bottle from home.
- Hand-washing and use of hand sanitizer will be integrated into daily routines, with required use at the entry of all classrooms, including the library, computer labs, and gymnasium.
- Within the final five minutes of each class period and before the bell rings, classroom teachers will govern disinfecting of contact areas in the classroom, including student desks/chairs, supplies, and books.
- Disinfecting mister will be used on equipment between PE and Music classes.
- All bookshelves, furniture, and computer areas in the library will be disinfected at the end of each school day.
- A disinfecting routine will occur daily in Fisher Commons before school, during lunch, and after school.
- Students eating hot lunch will verbally tell the lunchroom staff their lunch number, which will be entered by the staff into the computer system.
- Lunch times will continue to be staggered in the cafeteria and social distancing will be used when possible.
- Salad bar and other essential self-serve foods and utensils will be served by a staff member. Lunch servers will wear masks in addition to their food safety protocols. The lunchroom will be disinfected after every sitting.
- Playground equipment will be disinfected daily upon use.
- Access to schools may be limited with new protocols for volunteers/visitors.
- Some school events, concerts, assemblies, and gatherings may be changed or canceled.

## **SOUL**

- Students will attend Holy Mass and social distance when possible.
- The St. John Paul II Chapel will be disinfected daily.
- Students will attend lessons, prayer gatherings, and other religious

activities and embrace social distancing when possible.

- All teachers and staff will receive training on creating a developmentally-responsive culture and curriculum specific to grades 5 and 6.
- The school counselor and, when possible, parish priests will be available for student intervention and counsel as needed.

### **YELLOW (LEARNING WITH CAUTION)**

Trinity Elementary North and Trinity Extended Care (TEC) will remain open to all students with an option for distance learning. Students will attend face-to-face instruction when possible. Based on conditions, a hybrid option of face-to-face and/or distance learning will be provided in all four buildings of the school system based on parent preference for the safety of their child. A hybrid schedule may be implemented in a single building or the entire TCS System. All required work would be the same for face-to-face and/or distance learning. Protocols will include the same information as the **GREEN/BLUE (NEW NORMAL OPERATIONS)** with these additions:

#### **MIND**

- Modifications will be made based on guidance from the North Dakota Department of Public Instruction.

#### **BODY**

- No unscheduled volunteers/visitors will be allowed in school buildings.

#### **SOUL**

- Students may alternate Holy Mass schedules, allowing fewer students in the St. John Paul II Chapel at a time.
- Students will attend lessons, prayer gatherings and other religious gatherings on alternate days/times when possible.

### **ORANGE/RED (LEARN AT HOME AND STAY SAFE)**

Trinity Elementary North will close and shift to distance learning for all students in extreme conditions, which could include a local or state stay-at-home order. There may be opportunities for Trinity Extended Care (TEC) for working families. Here are the expectations in this scenario:

#### **MIND**

- Focused, rigorous instruction on key learning standards will occur in each grade and content area including math, reading, religion, science, social studies, PE, and music.
- There will be traditional grades and accountability for students.

#### **BODY**

- Students will be encouraged to stay home but remain active while following CDC guidelines.

#### **SOUL**

- Titan 20 will accommodate streamed daily Holy Mass, prayer, and class meetings.
- Students will be encouraged to pray alone and with family regularly.

## TITAN SMART SCHOOL REOPENING PLAN: (Grades 7–12)

Trinity Junior High & High School will operate under the ***Titan Smart*** system-wide plan, and in addition, will utilize the below color-coordinated system for their buildings. The ***Titan Smart Task Force*** will monitor the circumstances regarding COVID-19, along with the following building-specific contacts:

- Principal: Fr. Kregg Hochhalter
- School Counselor: Mrs. Heather Schieno
- Chaplain: Fr. Christian Smith
- Trinity Junior High & High School Administrative Assistant: Mrs. Vicki Turtle

### GREEN/BLUE (NEW NORMAL OPERATIONS)

Trinity Junior High & High School will reopen with all students attending face-to-face instruction, in school full time, and implementing reasonable procedures in accordance with health guidance. Distance learning will be required for illness time at home. Here are the expectations in this scenario:

#### MIND

- We will post informational signing with instructions on proper hand-washing and other factors that can stop the spread of COVID-19.
- Communication will be provided via *Titan Train*, PowerSchool Email, PowerSchool Texting, and Microsoft Teams.
- Distance learning, if applicable, will occur through Microsoft Teams as well as teacher websites.
- Teachers will teach their face-to-face class in such a way to accommodate online learning to support families in keeping sick children home.
- If a student requires the distance learning accommodation, the school day, bell schedule, and school calendar will remain constant, and accommodations will be at the discretion of the classroom teacher.
- Early release days (5 per semester) will be utilized in conjunction with faculty meetings and regular collaboration among grade-level teachers to monitor vulnerable students, including those in populations affected by COVID-19.
- Students who are on an ISP or receiving any services through Dickinson Public Schools (DPS) will continue to receive those services through DPS.
- Teachers will regularly engage in discussion with students on the topics of COVID-19, including the impact on student lives.
- Support and training for parents who need help accessing technology, tools, and online curriculum will be available.

#### BODY

- Masks and facial-coverings are optional, though may be required in certain circumstances, including but not limited to bus trips or field trips where the destination requires a mask. Students will be provided with a mask at the beginning of the year, and disposable masks will be available

- on school transportation.
- Students will be supported and encouraged to use everyday protective measures, strive for the virtue of modesty, which includes the habit of healthy hygiene practices.
- There will be limited use of shared materials and supplies when possible.
- Desks will be arranged to allow for cohort groups and social distancing when possible and reasonable.
- Buildings will be routinely cleaned and disinfected according to CDC guidelines, with special focus on high-traffic areas.
- Water fountains will be utilized as filling stations only.
- Students must bring their own water bottle from home.
- Hand-washing and use of hand sanitizer will be integrated into daily routines, with required use at the entry of all classrooms, including the library, computer labs, and gymnasium.
- Within the final five minutes of each class period and before the bell rings, classroom teachers will govern disinfecting of contact areas in the classroom, including student desks/chairs, supplies, and books.
- Disinfecting mister will be used on equipment between PE and Music classes.
- All bookshelves, furniture, and computer areas in the library will be disinfected at the end of each school day.
- A disinfecting routine will occur daily in Fisher Commons before school, during lunch, and after school.
- Students eating hot lunch will verbally tell the lunchroom staff their lunch number, which will be entered by the staff into the computer system.
- Lunch times will continue to be staggered in the cafeteria and social distancing will be used when possible.
- Salad bar and other essential self-serve foods and utensils will be served by a staff member. Lunch servers will wear masks in addition to their food safety protocols. The lunchroom will be disinfected after every sitting.
- Academic eligibility protocol, including the multi-tiered system of support program and T-time, will consider COVID-19 impacted absences and how student performance is affected.
- The North Dakota High School Activities Association (NDHSAA) will serve as the point of reference for all health and safety parameters regarding extra-curricular activities.
- Access to schools may be limited with new protocols for volunteers/visitors.
- Some school events, concerts, assemblies, and gatherings may be changed or canceled.

## **SOUL**

- Students will attend Holy Mass and social distance when possible.
- The St. John Paul II Chapel will be disinfected daily.
- Students will attend lessons, prayer gatherings, and other religious

- activities and embrace social distancing when possible.
- All teachers and staff will receive training on creating a developmentally-responsive culture and curriculum specific to grades 7-12.
- The school counselor and, when possible, parish priests will be available for student intervention and counsel as needed.

### **YELLOW (LEARNING WITH CAUTION)**

Trinity Junior High & High School will remain open to all students with an option for distance learning. Students will attend face-to-face instruction when possible. Based on conditions, a hybrid option of face-to-face and/or distance learning will be provided in all four buildings of the school system based on parent preference for the safety of their child. A hybrid schedule may be implemented in a single building or the entire TCS System. All required work would be the same for face-to-face and/or distance learning. Protocols will include the same information as the **GREEN/BLUE (NEW NORMAL OPERATIONS)** with these additions:

#### **MIND**

- Modifications will be made based on guidance from the North Dakota Department of Public Instruction.

#### **BODY**

- No unscheduled volunteers/visitors will be allowed in school buildings.
- Modifications to extra-curricular activities will be made based on guidance from the North Dakota High School Activities Association.

#### **SOUL**

- Students may alternate Holy Mass schedules, allowing fewer students in the St. John Paul II Chapel at a time.
- Students will attend lessons, prayer gatherings and other religious gatherings on alternate days/times when possible.

### **ORANGE/RED (LEARN AT HOME AND STAY SAFE)**

Trinity Junior High & High School will close and shift to distance learning for all students in extreme conditions, which could include a local or state stay-at-home order. Here are the expectations in this scenario:

#### **MIND**

- Focused, rigorous instruction on key learning standards will occur in each grade and content area including but not limited to math, religion, science, and social studies.
- There will be traditional grades and accountability for students.

#### **BODY**

- Students will be encouraged to stay home but remain active while following CDC guidelines.

## **SOUL**

- Titan 20 will accommodate streamed daily Holy Mass, prayer, and class meetings.
- Students will be encouraged to pray alone and with family regularly.