



**PPC Meeting Minutes
Monday March 2nd, 2020
Loughry room 7-9p**

Present:

Fr Trout, Michelle Hobson, Dennis Valentini, Jon Monroe, Brian Savage, Chuck Nozicka

Prayer:

The meeting opened with CFTK/Seven Steps – thank you for leading us Fr Trout.

Pastor Topics:

- New processes/protocols for Coronavirus: Last weekend our parish took very necessary/proactive steps to communicate new directives to help keep our parish safe and healthy. This information was communicated via email and at all masses. This communication was actually a few days in advance of the Archdiocese's communication. Overall our parishioners received this information well and are in compliance. This is our "new normal" until further notice.
- Opportunity to bring CEO of the Catholic Leadership Institute to St Joe's: In conjunction with last month's Priests' Day gathering, Fr Trout connected with Dan Cellucci, CEO of the Catholic Leadership Institute. There could be great value in bringing Dan to St Joe's to share with rest of Clergy, Staff and PPC a deep dive of the deck "What does a next generation parish look like". These statistics are shocking and as a leadership team we need to take them seriously and plan accordingly – especially as we create our new FY21 goals/objectives. Fr Trout will keep us apprised as this opportunity/dialogue progresses.
- CFTK at Commission/Ministry meetings: Fr Trout reiterated his request to have all Commission/Ministry meetings open with CFTK/Seven Steps. This will embed a deeper sense of community (Belong/Believe/Become).

Commission Update (full report attached for reference)

Faith Formation (Jon Monroe) – Highlights include:

- Estimated Rel Ed enrollment for next year is 725 students, down from 764 this year. Tuition will increase \$10 next year to \$260 per student; registration begins on 3/8.
- School enrollment is flat year over year. Tuition will increase \$250 per student. Currently \$36,131 in IL Tax Credit Scholarship money has been donated for next year.

- An analysis of school family donations to the parish shows that only 74% are donating. This presents an opportunity to message to families who are not giving.
- The school is researching optimal class size and considering a cap.
- Two confirmation liturgies will be held on 3/14 to include more than 150 students.
- Our second annual Teaching Masses on 2/9 were very well received! Schedule for next year will coincide with Catholic Schools Week which is end of January.
- The Rite of Elect for 6 adult RCIA candidates/sponsors and 3 teens was celebrated at Holy Name Cathedral on 3/1.
- Both CFTK and Lenten groups are encouraged to consider using the *Live Lent!* Book to further support their Lenten journeys.
- The Men's Ministry sponsored a Saturday Morning Live session on 3/7 and the Women's Council sponsored a Morning of Reflection on 3/7 (included St Mary of Vernon Parish).
- Our new "Healing our Church" ministry is hosting an information meeting on Saturday 3/21 to continue dialogue around the abuse scandal for concerned parishioners.

"Protecting our Worship Space" - New Security Ministry (led by Certified Law Enforcement Officers Mark Hobson, Gene Gaiser, Brian Carey):

- In an effort to be proactive and prepared in the event of an active incident, Officers Mark Hobson, Gene Gaiser, and Brian Carey have been working together to create a new Security Ministry to protect our worship space. The goal of this new ministry is to bring together a group of concerned parishioners consisting of Clergy, Staff, Law Enforcement, and laity to work to develop an Emergency Response Plan for St Joseph Parish in response to a potential active incident during masses. This master plan includes 4 segments: Preparing, Responding, Recovering, and Mitigating. This scope of this proposed work is still being defined – including the creation of the core working team, defining all necessary training/materials, procuring medical supplies, communication strategy, timeline, etc. At this time Administration, Finance, and PPC have provided a green light to move forward with high level planning/organizing. It is Fr Trout's request to leverage our own parishioner resources vs Libertyville PD so as to protect the integrity of our worshipping as much as possible. Mark and team will check into insurance/liabilities as this is of utmost concern and #1 priority. They will also connect with other law enforcement officers within our parish who might be available and willing to assist in furthering the development of this new ministry. Prayer and Worship will be engaged in the short term to help organize training for our parishioners (videos, live forums, etc). Specific list of medical supplies to be purchased will be provided to Administration (to include duffle bags w/bandages, tourniquets, blood clotting material, etc). A copy of the Proposed New Ministry form is attached for reference. Much more to come - PPC will be apprised regularly.

Update on Music Ministry (Dennis Valentini):

- Dennis provided a brief update on our search for a new Director of Music. A team consisting of Deacon George, Fr Robinson, Dennis, and a few choir members are

meeting on Wednesdays/6p to discuss progress, share updates, review resumes, etc. Interviews will be conducted for top candidates – Fr Trout will make the final decision.

Other:

- 2/3 Meeting Notes were approved - Minutes have been posted to our website.
- Megan’s term with PPC is quickly approaching. She has proposed her replacement to Fr Trout and he shared with PPC – PPC is aligned. Megan will formally transition out of her role in May and will bring her replacement to our meeting.
- Reminder we do not have a meeting in April and will reconvene on May 4th.

Closing Prayer:

We concluded our meeting with a Prayer for Lent.

Lenten Prayer for Transformation

Loving Father,

We invite you into our lives today and make ourselves available to you.

Help us to become the-best-version-of-ourselves

by seeking your will and becoming a living example of your love in the world.

Open our hearts to the areas of our lives that need to change

*in order for us to carry out the mission and experience the joy you have
imagined for us.*

Inspire us to live the Catholic faith in ways that are dynamic and engaging.

Show us how to best get involved in the life of our parish.

Make our community hungry for best practices and continuous learning.

*Give us courage when we are afraid, hope when we are discouraged, and clarity
in times of decision.*

*Teach us to enjoy uncertainty and lead your Church to become all you imagined
it would be for the people of our times.*

We ask this through our Lord Jesus Christ. Amen.

Upcoming Commission Dates – pls advise if you have any conflicts.

April - No Meeting

5/4/20 - Prayer and Worship, Community Building, Youth

6/1/20 - Social Justice and Accountability

July – No meeting

8/3/20 – likely “gratitude” gathering tbd

9/14/20 – Faith Formation and Youth (moved to 2nd Monday as 9/7 is Labor Day)

10/5/20 – Prayer and Worship and Community Building

11/9/20 – Social Justice and Accountability (moved to 2nd Monday as 11/2 is All Souls Mass)

12/7/20 – Faith Formation and Youth