

## Bensalem Township School District

### Bus Stop or Day Care Transportation Change Request

Student Name: \_\_\_\_\_

Student Address: \_\_\_\_\_

Student School: \_\_\_\_\_

Current A.M. Bus Stop: \_\_\_\_\_

Current P.M. Bus Stop: \_\_\_\_\_

Requested A.M. Bus Stop: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Requested P.M. Bus Stop: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Reason for Bus Stop Change: \_\_\_\_\_

Start Date for change: \_\_\_\_\_

If approved by the School Principal with signature, the school should immediately fax the approved form to Transportation at (215) 244-2709, or email to [transportation@bensalemsd.org](mailto:transportation@bensalemsd.org). Please note that requests may take up to four school days to implement. **As per School Board policy, all requests must use an existing bus stop. No new bus stops will be added.** All areas of this form must be completed.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Principal Signature

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Parent daytime phone number: \_\_\_\_\_

Parent daytime e-mail address: \_\_\_\_\_

---