

Assumption Church , Parish Council Minutes, Feb. 12, 2015

Call to Order: Present, Jim Lideau, Joe Murphy, Fr. Jerry, Dianna Miller, Mark Robinson, Dan Smith, Gerri Searcy, Jack Goodrum. Visitor: Tim Templeton. Absent Justin Adams.

Minutes read by Ms. Miller; approved.

**FINANCES:** Mr. Murphy; collections and wedding monies are up. Concern over utilities expressed. Fr. Jerry stated that the rectory heat had been on 85 degrees, doors to the church were being closed between Masses, signs had been placed on doors in Bernard hall to keep doors closed and a gas leak had been identified and repaired. Fr. Jerry also stated that thermostats were being checked at the end of Sunday services.

Mr. Murphy asked for financial spreadsheet to put all janitorial services in one spot rather than some for house-keeping.

Fr. Jerry stated that the renovation to the Abbey provided by Mr. King had not been documented and the cost was over \$20,000.00. There was an e-mail implying payment yet no documentation could be found. Fr. D'Souza was contacted and stated by e-mail that the parish council was aware of the expenditures. However, no support could be found in the minutes. Fr. Jerry stated that since the Abbey did benefit from the work done, the Diocesan CFO, Bill Whelan was contacted and asked for a just ending. Mr. King was offered \$9,999.99, the amount just under the need for notification of the Bishop for expenditure to settle. Presented invoices for work done on the Abbey, e-mails and previous council minutes are on file in the church office.

Fr. Jerry stated that Mr. King had been contracted to manage the upper room of the Abbey. Mr. King had an offer for the council provided before Fr. Jerry arrived which was not suitable. The contract set states that all monies and scheduling would be through Assumption and Mr. King would be paid a fee for managing. Originally Mr. King was the soul caterer and if another caterer were used a fee would be charged. The contract corrected this and allowed for Mr. King as the preferred caterer but other caterers could be used. Complete contract is available and on file in the church office.

**LITURGY:** Dan Smith stated that liturgy had been laid out until after Easter. Fr. Raphael will be celebrating the Triduum for Assumption. Fr. Jerry announced that from the census taken, people had volunteered to participate in ministries. Ms. Rost has prepared a spread sheet of these people. Heads of ministries will be provided names and contacts for new help from the census cards.

**RELIGIOUS EDUCATION:** Fr. had stated that an adult ed. opportunity was found, but the person who had volunteered to run this had moved.

**WOMEN'S GROUP:** Ms. Miller reported on events from the group; caroling and refreshments with the Methodist community at Christmas. The group is discussing

getting together with St. Pius on bereavement help. A meal was provided for the 10:00 Mass participants and the 12:00 participants during Feb. but on separate days. In the future, there will be a monthly meal provided after the 10:00 and 12:00 Mass. On the same Sunday. A meal for retirees was discussed.

#### STANDING COMMITTEES:

**BUILDING AND GROUNDS.** At the previous meeting, Fr. Jerry had mentioned a capital campaign to focus the community with work on the church, organ, etc... this will be set aside for a more immediate need. Mr. Goodrum, talked about work that needed to be done to remove the wrap around concrete porch from the Manor. The concrete was causing moisture to form and damage the inside of the building. Approximate costs were provided including demolition, repairing steps to the front and left side door and landscaping. This move would be restoring the Buddeke House to its original design. Possibility of adding a handicap ramp in the rear was discussed along with handrails. Approximate cost was around \$25,000.00 for the entire effort, but this would be refined and then presented to the Bishop for approval.

Fr. Jerry reported that Catholic Mutual had done a walk-through of the property and suggested smoke alarms, but nothing major as yet. The report from Catholic Mutual has not been returned as of the date of this meeting.

#### OLD BUSINESS:

**Oktoberfest Wrap Up:** Fr. Jerry reported that the monies being charged from Oktoberfest 2014 (\$54,000 for re-branding and \$25,000 accrued debt for security (\$13,000 and the homecoming tent (\$7000.00) were discussed with Mr. King. The \$54,000 was omitted, since this cost was accrued after Fr. Jerry arrived and no written permission was given. The other fees were paid since they were obtained before Fr. Jerry arrived; and the 2 items were observed being used at the Oktoberfest for the Assumption area. (Homecoming tent and area security). A contract to secure the end of finances was signed and is on file in the church office.

**Oktoberfest 2015.** Fr. Jerry reported that Mr. King would be renting some of the Assumption property and providing Assumption with \$20,000.00 for the 2015 festival. This property is the Abbey, field to its left, field to the left of Bernard Hall and a mutual use of the kitchen to serve the traditional meal. Assumption would keep the lower lot and the church would be open for tours, viewing, etc... There was concern as to the Methodist's participation. Fr. noted that the event was originally a social gathering and both Assumption and the Methodist have opportunity and space to socialize. By renting out the property, Assumption would receive a specific payment and have clean-up and security provided for its space during the 3-day event. Contract is on file in the church office.

Mr. Lideau affirmed that Mr. King must provide insurance to us in due time to notify Catholic Mutual. This would include insurance of all vendors on our property and insurance for Mr. King's events on our property.

It was asked that Mr. King provide Assumption as list of vendors prior to the event. And that the event not interfere with the services at Assumption.

There was concern about the fees for the Abbey. These were adjusted for parishioners to \$300.00 plus a \$250.00 security deposit (refunded if space were left in clean condition) and the same price and procedure for Bernard Hall.

In noting the process for school subsidies it was asked to have the "limit 4 children" removed from the subsidy explanation. Fr. explained this was not meant to be a negative statement.

Meeting was adjourned around 9:15.