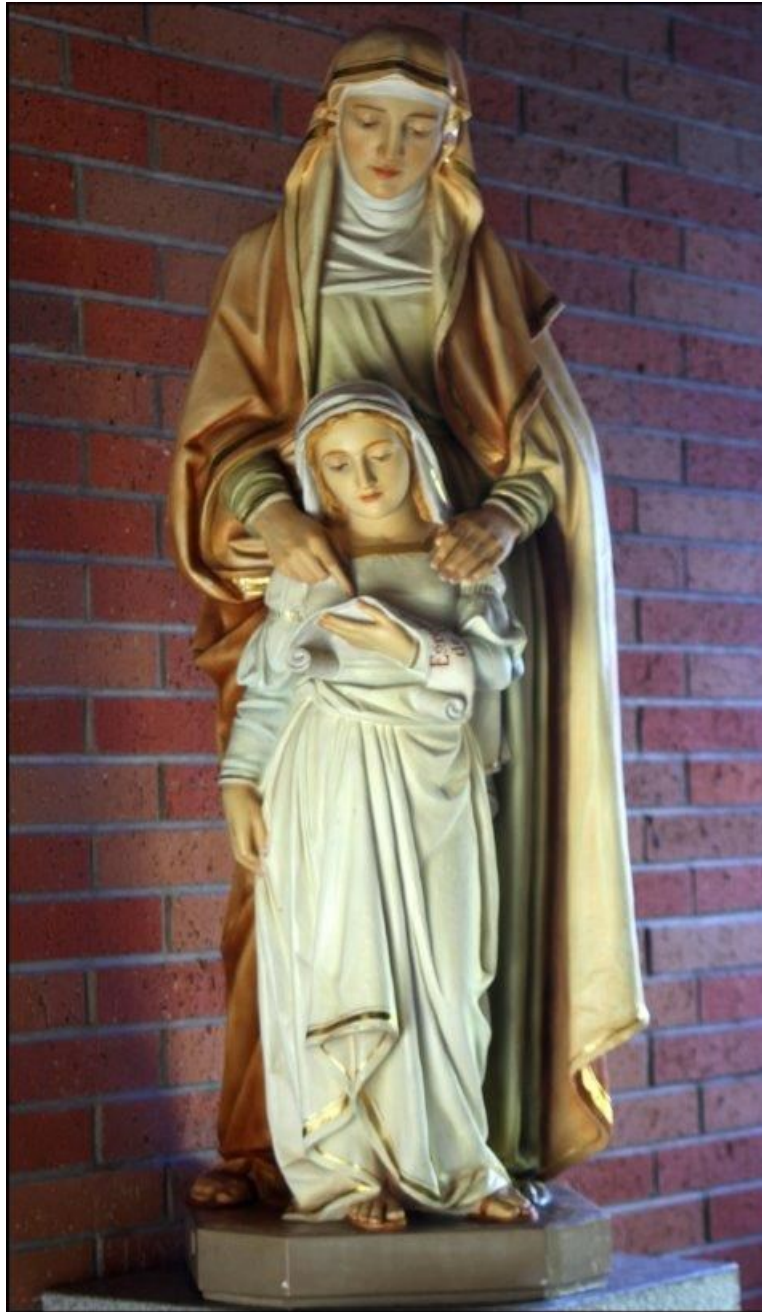


# *Church of Saint Anne*

## *Guidelines for the Sacrament of Marriage*



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**Phone: 701.223.1549**

**Website: [www.stannesbismarck.org](http://www.stannesbismarck.org)**

*Dear Engaged Couple,*

*Thank you for allowing us to accompany you on this exciting and important part of your journey together with Our Lord. We appreciate how important this time of preparation is to firmly establish the foundation on which you will live out the beautiful Sacrament of Matrimony. These months ahead mark a special time in which you are able to deepen your relationship in Christ and prepare yourself for the gift He has ready for you.*

*Marriage is a Sacrament of the Church. The Sacraments are “powers that come forth” from the Body of Christ. They are actions of the Holy Spirit at work in His Body, the Church. They are the “masterworks of God” in the new and everlasting covenant. (CCC 1116)*

*Marriage is a power that comes forth from the Body of Christ. It is an action of the Holy Spirit; it is a masterwork of God! This activity of God might be easier to appreciate in some of the other Sacraments when the priest is the minister through whom God acts to accomplish His wonderful work: “I Baptize you,” “I Absolve you,” “Take this and eat of it, This is my Body.” For these actions of the Holy Spirit to occur, the minister needs to be properly prepared, know what they are doing, and then carry out the action as the Holy Spirit has inspired Christ’s Church to do.*

*In the Sacrament of Matrimony, the engaged couple are actually the ministers! It is through your words and actions that this power will come forth from God and join the two of you in this masterwork of becoming one in His love.*

*It is our pleasure to help prepare you for that day on which the foundation is set for your life together in Christ.*

*It is our hope that this handbook will help guide you to enter more fully into this time of preparation for the day of your wedding, knowing that it is the Sacrament of Marriage which will enable the two of you to “Remain in His love.” (Jn. 15:9)*

*Our prayers are with you!*

*God bless you,*

*Father Wayne Sattler and the Staff of St. Anne’s*

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# *General Information*

## SCHEDULING A WEDDING AT THE CHURCH OF SAINT ANNE

- The first step for a couple who seek marriage and to be married at the Church of Saint Anne is to contact Father Sattler as soon as possible (one year or sooner is not too soon). **At least 9 months** advance notice is necessary. The priest will establish a meeting date and time with the couple to discuss marriage preparation requirements.
- Wedding liturgies are scheduled any time with respect to the wishes of the couple and the availability of the Church building and the priest that will preside. Saturday weddings are to be scheduled no later than 1:30 pm to respect those who will be arriving at the Church for the Sacrament of Reconciliation at 3:00 pm. Weddings are not scheduled during Lent.
- Be sure to secure the date of your wedding with Father Sattler before making commitments with caterers, reception halls, invitations, etc.
- Wedding rehearsals are scheduled on the evening before the wedding and generally last 45 minutes to one hour.

## SPECIAL CIRCUMSTANCES

- If either of you were previously married or divorced it will be necessary to receive further guidance from either Father Sattler before a date for your marriage can be scheduled.
- Ordinarily, one of the priests from Church of Saint Anne's will preside at your wedding. However, you are welcome to invite another ordained Roman Catholic priest or deacon to preside at your wedding. Note, however, the priest or deacon you wish to witness your marriage must be authorized to witness marriages in the Diocese of Bismarck. Father Sattler can provide you with more information about this.

## WEDDING FEES

The Church of Saint Anne is an active parish that provides a full range of spiritual and pastoral ministries to its parishioners and other individuals throughout the Bismarck area. The wedding fee you pay helps to cover the use of the church, maintenance and utility costs.

- The fee for a wedding at the Church of Saint Anne is \$200 for parishioners and \$400 for non-parishioners. Payment is due when the church is reserved for your wedding ceremony. If you desire to use the lower level of the Church for a reception there may be an additional fee. If the fee is a personal hardship, please speak with Father Sattler and the situation will be addressed accordingly.
- In the case that the wedding is canceled, 50% of this fee is refundable if notice is given at least 90 days before the wedding. After 90 days 100% of the fee is nonrefundable.
- Musician Fees– You are responsible for compensating the musicians who provide music for your wedding. Each musician will indicate what he or she would charge.
- Priest Stipend– There is no stipend required for the priest presiding at your wedding. If it is your desire to give the priest a gift, please take care to designate it as a gift and not a stipend.



# *Marriage Preparation*

*As with any Sacrament in the Catholic Church, one must be properly prepared to receive the Sacrament. In order to help prepare couples to receive the Sacrament of Marriage, the Diocese of Bismarck has established a marriage preparation program to help couples properly prepare for the Sacrament of marriage and all the graces God wishes to bestow upon them through that Sacrament. Each requirement is intentionally included and completion of the Marriage Preparation Program is required to be married at Church of Saint Anne. These requirements will be discussed with you in further detail during the first meeting with the priest. All requirements should be completed at least two months before the date of marriage.*

The Marriage Preparation Program consists of the following:

- Meet with the priest for marriage preparation sessions.
- Complete the FOCCUS Inventory.
- Attend a Pre-Marriage Seminar Weekend.
  - More information can be found on the Bismarck Diocese website using the following link:  
<https://bismarckdiocese.com/pre-marriage>
- Enrolling in a Natural Family Planning (NFP) Class.
  - More information regarding NFP methods, instructors and classes are available at the following link: <https://bismarckdiocese.com/nfp>

## *Required Documentation*

*The Catholic Church requires several documents to be on file with the Church prior to a wedding ceremony. These documents establish your ability to enter into marriage freely and provide the Church with the necessary information to record your marriage properly.*

### MARRIAGE FORMS

- The priest/deacon fills out the diocesan marriage forms. These must be completed before the couple can go ahead with finalizing the plans for the marriage. The papers are kept on file in the parish where the marriage is to take place.

### BAPTISMAL CERTIFICATES

- If you were Baptized as a Roman Catholic, an official copy of your Baptismal Certificate is needed (with the seal of the Church embossed onto it). An official copy is one issued before your wedding date, but not more than 9 months prior or after first contact with the priest. Call or write to the Church where you were baptized to obtain a copy. If you were baptized in another Christian church, a certificate or other proof of baptism must be provided.

### CIVIL MARRIAGE LICENSE

- Please submit the marriage license to the church office at least 2 weeks prior to your wedding.



# *Required Documentation for special circumstances*

## AFFIDAVIT CONCERNING MARITAL FREEDOM

- If either or both of you are not known personally by the priest/deacon, he may ask for a statement from someone who knows you well that you are free to marry. If either partner has been previously married they must produce either a death certificate for their former spouse, or a Declaration of Nullity and Freedom to Marry Form from the Marriage Tribunal.

## CANONICAL PERMISSION FOR A MARRIAGE BETWEEN A CATHOLIC AND A BAPTIZED NON-CATHOLIC

- Marriage between a baptized non-Catholic and a Catholic requires the permission of the bishop. The priest/deacon must complete and submit the request.

## DISPENSATION FROM THE IMPEDIMENT OF DISPARITY OF CULT

- When a Catholic plans a marriage to someone who is not baptized, a dispensation must be granted by the bishop. The form for making this request is completed and submitted by the priest/deacon.

## PROMISE OF THE CATHOLIC PARTY

- In a marriage with a non-Catholic, the Catholic party must promise to continue living their faith in the Catholic Church; to do all in their power to share their faith with their children by having them Baptized and educated as Catholics and to respect the conscience of their partner in marriage. The non-Catholic partner is not asked to make these promises, but must be aware that the Catholic party is doing so.

## PETITION FOR DISPENSATION FROM THE CANONICAL FORM OF MARRIAGE

- When a Catholic wishes to marry a non-Catholic in the non-Catholic party's church, a special dispensation must be granted by the bishop. This dispensation will be granted if there is a good reason. The dispensation allows the marriage in the non-Catholic Church with the minister as official witness of the vows. No priest/deacon need be present. The form requesting this dispensation must be completed by the priest/deacon and submitted to the bishop.



# *The Marriage Ceremony*

*The Marriage Ceremony is a religious ritual in which the Catholic Church celebrates the continuing presence and activity of Jesus in the relationship of husband and wife. The Sacrament of Matrimony always takes place in a parish church and never in a private home, outdoors etc.*

## LITURGY PREPARATION

The Church celebrates marriage in one of two forms:

1) Rite for Celebrating Marriage During Mass (Mass with Communion)

OR

2) Rite for Marriage Outside Mass (i.e. no Communion).

- When both partners are Catholic, the celebration of marriage takes place during Mass.
- The celebration of marriage for an interfaith couple typically takes place outside of the Mass. If there is a desire by both parties to have marriage during Mass, please discuss this with the pastor.
- The priest will help you decide which form is appropriate for your celebration. Appendix A has the order of service for each type of Marriage Ceremony.

## PRESIDER

- Ordinarily, one of the priests from Church of Saint Anne will preside at your wedding. However, you are welcome to invite another ordained Roman Catholic priest or deacon\* to preside at your wedding. Note, however, the priest or deacon you wish to witness your marriage must be authorized to witness marriages in the Diocese of Bismarck. Father Sattler will also need to give delegation to this priest or deacon, and can provide you with more information about this.
- Clergy of other religious communities and faiths are welcome to assist in the celebration of your wedding. They may assist with the reading of either the Old Testament or New Testament scripture. Appropriate adaptations may be made after consultation with that minister and the officiating priest.  
*\*An ordained deacon could only preside over a Rite of Marriage Outside of Mass (i.e. celebration without Communion).*

## READINGS AND PRAYERS

- Begin planning your wedding liturgy by choosing the Scripture readings. *TOGETHER FOR LIFE*, a book by Joseph M. Champlin, will be given to you on your pre-marriage weekend. It presents an excellent selection of suggested readings, prayers, prefaces and blessings. Please note that non-scriptural readings or poems are never permitted in place of readings from the scriptures.
- Choose the following from the *TOGETHER FOR LIFE* book:  
A reading from the OLD TESTAMENT  
A RESPONSORIAL PSALM (response may be printed in your program; the psalm is usually sung)  
A reading from the NEW TESTAMENT (other than the Gospels)  
A sung ALLELUIA  
A GOSPEL reading





# *The Marriage Ceremony Continued*

## MUSIC AT YOUR WEDDING

- The music at the celebration of marriage is an integral part of your ceremony. The choice of music reflects the sacredness of the Catholic Marriage Rite, our unity in Christ, and the presence of God in the ceremony.
- All music within the wedding ceremony, therefore, must be appropriate for a Catholic wedding ceremony, i.e., it must be sacred music. All music must be approved by the Director of Music. See Appendix B for a list of appropriate music selections.
- Ordinarily, musicians from the Church of St. Anne will provide music for your wedding. The Director of Music can assist you in finding musicians.
- If you have family members or musicians from outside the Church of St. Anne that you would like to do the music, you may visit with the Director of Music and it will be discussed on a case by case basis.
- Musicians will each charge their own fees and you are responsible to determine the arrangement of their payment.

The Director of Music will assist you in planning the music for your wedding and finding musicians. Please review Appendix B with the music selections before your appointment.

Schedule an appointment by contacting:

Anne Storick, Director of Music.  
Email: [astorick@stannesbismarck.org](mailto:astorick@stannesbismarck.org).  
Phone: 223-1549

## CEREMONY PARTICIPANTS

*The Director of Music will also assist you in planning your liturgy. Some things you can do to prepare for that meeting:*

- Review the template for the liturgy (on pages 6 and 7) and determine which is appropriate for your ceremony.
- The wedding couple should arrange for readers to proclaim the readings.
- One Extraordinary Minister of the Eucharist may be needed if you will have a large number of people receiving Holy Communion. Eucharistic Ministers must be commissioned to provide this ministry. If you are in need of finding someone the Director of Liturgy and Music will assist you.





# *Additional Information*

## WEDDING PARTY

- In order to maintain a proper focus on the bride and groom, it is suggested that up to five bridesmaids and groomsmen be chosen. This includes the best man and maid/matron of honor and junior bridesmaids and junior groomsmen.
- There is to be only one best man and one maid/matron of honor. The best man must be a man and the maid/matron of honor must be a woman, both of whom must be at least 18 years of age.
- Each couple that walks down the aisle will be one man and one woman. Bridesmaids are women and groomsmen are men. Two men or two women walking down the aisle is not permitted.
- You may have one ring bearer and/or one flower girl. Care should be taken in choosing young children for the wedding party, since sometimes in large social gatherings such as a wedding the children may become upset and not be able to perform his or her duty. It has been our experience that children 5 years of age and older are best suited for these roles. The children must be able to walk down the aisle themselves (i.e. no wagons will be allowed), and are not be allowed to hold or carry any signs.
- No pets are permitted.

## WEDDING ATTIRE

- All wedding dresses, including bridesmaid dresses, should be modest in nature and appropriate for the sacredness of this occasion. It is important to maintain reverence and dignity in the Lord's house. If the dress of the bride or bridesmaid has an open back or front, it is appropriate during the ceremony to make use of a bridal bolero, shrug, or jacket (these are available for purchase through most bridal retailers and are accessories that can be worn over the dress and removed when no longer needed). Shawls are acceptable in place of a bolero, shrug, or jacket if they are worn to cover your shoulders and the open back and open front of the dress.
- Please inform members of the wedding party to refrain from chewing gum and consuming alcoholic beverages prior to the wedding rehearsal and ceremony, and to come in proper dress. Anyone coming to the church intoxicated will not be allowed to participate in the ceremony, including the bride or groom.



# *Additional Information Continued*

## CHURCH ENVIRONMENT / DECORATIONS

*Your wedding liturgy takes place within the church's liturgical seasons and any decorations in the church are to be left in their original place. Church furnishings or seasonal decorations may not be altered or moved. You may find that the seasonal décor is sufficient without adding any other decorations. If you choose to add to the environment, please keep the following in mind:*

- Floral arrangements must be held in watertight containers.
- Floral arrangements should not hinder the visibility of the altar or clutter the sanctuary area. No arrangements can be placed on the altar. A couple of arrangements can be placed at the base of the altar as long as the height of the arrangements do not exceed the top of the altar.
- Decorations of any type may not be attached to any wall or element inside the Church.
- Pew decorations must be attached without the use of tape or other adhesives. Ribbons or special hangars, which do not mar the finish of the pews, may be used.
- Please do not block pew entrances with ribbon, cords, strings, or other decorations.
- If the use of candelabra is desired, up to two may be placed in the sanctuary behind the altar, or at the entrance of the Church. Care must be taken that the wax does not fall onto the flooring.
- Aisle runners are not permitted, due to safety concerns.
- The throwing of rice, birdseed, confetti, bubbles and the like, as well as silk or fresh flower petals, inside or outside the Church, are not permitted to avoid potential safety hazards and to minimize custodial work.
- Unity sand is not permitted.
- If you wish to remember a deceased relative with a flower, a single flower for each to be remembered could be put in a small vase on a stand in front of the altar.
- No food or beverage is to be brought into the Church, even during time of pictures.
- Floral and pew decorations may be put in place within two hours before the beginning of the ceremony.
- All containers used for flowers and floral arrangements should be removed from the Church before the ceremony begins.
- Please remove all decorations from the church within 30 minutes after the conclusion of the ceremony.

**Please remember to notify any wedding coordinators of the church policy so that decorators are aware of the time that church decorating can be done.**



## USE OF CHURCH ROOMS PRIOR TO CEREMONY

- The parent's room (crying room) off the gathering space can be used for dressing. Please restore the room to its original appearance when you are finished (i.e. shades are pulled up, chairs arranged for Mass, any floral boxes or debris picked up).
- There are rest rooms on the main level of the church or in the lower level of the church which can be used for dressing and primping.
- The parish hall in the lower level of the church can be used prior to the ceremony and you may bring food and beverages to this area. Please contact the church office to reserve the lower level in the event that someone else would like to use the area. Also please inform your wedding party and your families to remove any food containers, beverages etc. and to dispose of any garbage in the garbage containers prior to the ceremony.
- No alcoholic beverages are allowed on the premises.

## PHOTOGRAPHY AND VIDEOGRAPHY

*Your wedding liturgy is a sacred and religious occasion. Photographers, videographers, and their assistants must be discreet and perform their duties respectfully and without disruption to ceremony. The following guidelines should be shared with your photographer or videographer and participants:*

- You are able to use the church for two hours before your wedding, 1 1/2 hours for photos and 1/2 hour to prepare for your guests. **Pictures should be finished 30 minutes before the scheduled time of the wedding.**
- If you desire to have photos taken after the ceremony please take into consideration that on Saturday Confessions begin at 3:00 pm.
- The Church remains a sacred space. Do not bring any food or beverages inside and please keep conversations to a respectful level.
- During the ceremony photographers should remain around the outer perimeter of the church. They may situate themselves in the middle aisle during procession, but never in front of the pews.
- Videotaping should be from off to the side and not from the front or altar area. Please refer any questions to the priest if further guidance is needed.
- No flash photography or additional lighting is permitted during the ceremony. Please advise your guests of these restrictions.
- No camera lights or additional lighting is permitted for video cameras.
- No photographer, videographer, or assistant is permitted in the altar area at any time during the ceremony.
- All equipment must remain on the floor and be kept well out of the way of traffic. Nothing should be placed in or on the pews.
- Church decorations and furnishings may not be moved.
- Because of the sacredness and formality of the wedding, proper professional attire is required of all personnel.
- Please inform your families and guests to be respectful of the church. Only those involved in pictures should be near the altar area.



# Order of Celebrating Marriage Within Mass

When both partners are Catholic, the celebration of marriage takes place during Mass.

Below is a sample program for celebrating Marriage during Mass.

## *The Marriage Ceremony Uniting Name & Name*

Prelude (optional)

"How Beautiful" (Paris)

### *Entrance Rite*

Processional

"Canon in D" (Pachelbel)

Greeting

Gloria

Hymnal #875

Opening Prayer

### *Liturgy of the Word*

Old Testament Reading

Sirach 26:1-4,16-21

Responsorial Psalm

Psalm 128

*"Blessed are those who fear the Lord"*

New Testament Reading

Colossians 3:12-17

Gospel Acclamation

1 John 4:16

Gospel Reading

John 15:9-12

Homily

### *Rite of Marriage*

Exchange of Marriage Vows

Blessing and Exchange of Rings

Prayer of the Faithful

### *Liturgy of the Eucharist*

Preparation of the Gifts

"Seek Ye First" Hymn # 435

Holy

Hymnal # 876

Eucharistic Prayer

Memorial Acclamation

Hymnal # 877

Amen

Hymnal # 880

Lamb of God

Hymnal # 881

The Lord's Prayer

Nuptial Blessing

Sign of Peace

Communion Song

"Amazing Grace" Hymn # 432

### *Concluding Rite*

Final Prayer and Blessing

Presentation of Couple

Recessional

"Trumpet Voluntary" (Clarke)



# *Order of Celebrating Marriage Outside of Mass*

The celebration of marriage for an interfaith couple takes place outside of the Mass. If there is a desire by both parties to have marriage during Mass, please discuss this with the pastor.

Below is a sample program for celebrating marriage outside Mass.

## *The Wedding Ceremony of ...*

Prelude (optional)

“Ave Maria”

### *Entrance Rite*

Processional

“Canon in D”

Greeting

Opening Prayer

### *Liturgy of the Word*

Old Testament Reading

Sirach 26:1-4,16-21

Responsorial Psalm

Psalm 112:12

*“Happy are those who do what the Lord commands”*

New Testament Reading

Colossians 3:12-17

Gospel Acclamation

1 John 4:16

Gospel Reading

John 15:9-12

Homily

### *Rite of Marriage*

Statement of Intentions

Exchange of Vows

Blessing and Exchange of Rings

Musical Selection (optional)

“How Beautiful”

### *Intercessions and Blessing*

Prayer of the Faithful

Nuptial Blessing

The Lord’s Prayer

Final Prayer and Blessing

Presentation of Couple

Recessional

“Trumpet Voluntary”



# *Music Selections for Rite of Marriage at St. Anne's*

## **Preludes:**

*You may choose between 1-3 prelude pieces. You may choose a vocal solo, instrumental solo, a hymn, or a combination of all three.*

### **Vocal Solos**

Ave Maria (Cuccini)	How Beautiful (Twila Paris)
Ave Maria (Bach-Gounod)	Panis Angelicus (Frank)
Ave Maria (Schubert)	Set Me as a Seal (Clausen)
I Shall Not Want (Audrey Assad)	Wonderful, Merciful, Savior (Selah)

### **Instrumental Pieces**

Il Giorni (Ludovico Einaudi)	Arioso (Bach)
Angels Watching (O'Neill)	Prelude in C Major (Bach)
Air from Water Music (Handel)	Jesu, Joy of Man's Desiring (Bach)

## **Processional:**

*You may choose either a hymn or instrumental piece for the entire procession, or one piece for the bridal party and a second piece for just the bride.*

### **Hymns:**

Be Thou My Vision #396  
Love Divine, All Loves Excelling #473  
Joyful, Joyful, We Adore Thee #544  
Here Us Now, Our God and Father #658

### **Instrumental:**

Canon in D (Pachelbel)  
Thanks Be to Thee (Handel)  
Jesu, Joy of Man's Desiring (Bach)  
Laudate Dominum (Mozart)  
Wachet Auf (Bach)

## **Psalm:**

*You may choose the Psalm text from the "Together for Life" Booklet.*

## **Alleluia:**

*You may choose the Alleluia text from the "Together for Life" Booklet.*

## **Preparation of Gifts:**

*You may choose a hymn from the list below or a vocal or instrumental solo from the list above.*

### **Hymns:**

Ave Maria #689	Seek Ye First #435
Hail Mary, Gentle Woman #695	Servant Song #376
Love Goes On #477	Ubi Caritas #326
Where Love is Found #656	What Wondrous Love #480



# *Music Selections Continued*

## **Communion:**

*Depending on the size of your wedding, you may choose 1 or 2 pieces of music for Communion. You may choose a hymn from the list below and/or a vocal or instrumental solo from the lists above.*

### **Hymns:**

Communion Antiphon	Panis Angelicus #367
Amazing Grace #432	Prayer of St. Francis #525
Bread of Angels #365	Sacred Silence #546
Eye Has Not Seen #461	Taste and See #333
Gift of Finest Wheat #322	Servant Song #376
I Am the Bread of Life #362	Ubi Caritas #326
One Bread, One Body #338	Ubi Caritas (chant) #478

## **Recessional:**

*You may choose between a hymn or an instrumental solo.*

### **Hymns:**

All Creatures of Our God and King #538  
God We Praise You #209  
Holy, Holy, Holy, #211  
Joyful, Joyful We Adore Thee #544  
O God Beyond All Praising #536  
Now Thank We All Our God

### **Instrumental Solo:**

Jesu, Joy of Man's Desiring (Bach)  
Ode to Joy (Bach)  
Prelude in Classic Style (Young)  
Prelude in C BWV 553 (Bach)  
Rondeau (Mouret)  
Trumpet Tune (Purcell)  
Trumpet Voluntary (Clarke)  
Fanfare (Lemmons)  
Psalm 19 (Marcello)

## **Postlude: (optional)**

*You may choose an additional piece from the Recessional List.*

