St. Joseph Student Council
Permission to Run for/Hold Office

Dear Parents,

Your child has expressed interest in running for office in the St. Joseph School Student Council for the 2019-20 school year. Before giving your consent, please read the expectations outlined in the information for the Qualifications of Potential Student Council Officers as well as the information in the St. Joseph Student Council Officer Job Descriptions. After reading this information, please discuss with your child the commitment and responsibilities associated with running and holding an office. This form must be completed and submitted by 8:30 am on September 24, 2019 to your homeroom teacher. Prospective candidates will be notified of their eligibility to run for office. Speeches must be submitted by 8:30 am on September 30, 2019. Please note that no exceptions or extensions will be allowed. Elections will take place on Thursday, October 3, 2019.

Thank you for taking the time to read and discuss this information with your child. When taken seriously, Student Council can be a rewarding experience. Students will gain skills in leadership, communication, organization, and peer relations while providing service to his/her school.

Best wishes to all the candidates!

______________________________________________________________

I have read and discussed the information in the St. Joseph School Student Council Association Bylaws to include: the Purposes and Objectives, Qualifications to run for Student Council, Qualifications to Remain in Office, and the Job Descriptions of Student Council Officers. If I am elected, I will give my full dedication to upholding the duties and responsibilities associated with my office.

______________________________  ____________________________
Student’s Signature and Grade  Date

______________________________  ____________________________
Parent’s Signature  Date
Name ___________________________________________ Grade ________

Date ____________________________________________

St Joseph Catholic School Student Council Application

1. For which SCA office would you like to run? ____________________________________________

2. Why would you be a good candidate for this office? Please include skills that would make you a good candidate.

_________________________________________________________________________________
_________________________________________________________________________________
_________________________________________________________________________________
_________________________________________________________________________________
_________________________________________________________________________________

Teacher Recommendation 1:
_________________________________________________________________________________
_________________________________________________________________________________
_________________________________________________________________________________
_________________________________________________________________________________
_________________________________________________________________________________

Teacher’s Signature: ___________________________________________

Teacher Recommendation 2:
_________________________________________________________________________________
_________________________________________________________________________________
_________________________________________________________________________________
_________________________________________________________________________________
_________________________________________________________________________________

Teacher’s Signature: ___________________________________________
St. Joseph School Student Council Association Bylaws

Article I: St. Joseph Catholic School Student Council Association

Article II: Purpose and Objectives

- Promote good citizenship
- Encourage high standards of scholarship
- Promote authentic school spirit
- Demonstrate the value of service
- Present a model for the wider school community of student leadership which demonstrates exemplary moral character and behavior based on Catholic values.

Article III: Qualifications

Qualifications to run for Student Council

1. Must be a current 7th or 8th-grade student at St. Joseph School depending on position.
2. Must have attended SJS for at least one year prior to running for office.
3. Must be a student in good academic standing the previous year with no final average below 80% on the previous year's report card.
4. Must not have an x or a 1 on the report card from the previous year.
5. Must have an average of "2" or higher in all encore classes on the report card from the previous year.
6. Must have at least 2 positive teacher recommendations from the previous year.
7. Must submit all paperwork – Permission to Run, speech, and poster – on time to be eligible to run for office.

Qualifications to Remain in Office

1. Must be a current 7th or 8th-grade student at St. Joseph School depending on position.
2. Must maintain good academic standing with an average of 80% or above in all academic subjects.
3. Must not have an x or a 1 on a report card in the current year.
4. Must have an average of "2" or higher in all encore classes in the current year.
5. Must uphold the Saint Joe's Six.
6. Must abide by the Purpose and Objectives of the St. Joseph Catholic School Student Council bylaws. (see above)

**Elected officers must maintain these qualifications. Failure to do so may result in the officer being placed on probation and/or removed from office.**
Article IV: Job Descriptions for St. Joseph School Student Council Officers

1. President (8th Grade Student)
   - Runs the SCA meetings with moderators acting as support
   - Fills in for afternoon announcements as needed
   - Delegates to SCA officers and representatives duties relating to school events
   - Attends money-counting sessions with treasurer
   - Attends all scheduled SCA meetings
   - Others duties as requested by the moderators

2. Vice President (8th grade student)
   - Serves in the absence of President
   - Supports and assists the President and other officers in any way needed
   - Attends all scheduled SCA meetings
   - Other duties as requested by moderators

3. Secretary (7th or 8th grade student)
   - Keeps an accurate record of all SCA meetings (in writing)
   - Type up minutes and emails copies to officers, moderators, and administrators
   - Creates announcements and presentations with Publicity Officer for SJS News
   - Attends all scheduled SCA meetings
   - Other duties as requested by moderators

4. Treasurer (8th grade student)
   - Keeps accurate records of SCA account (expenditures, income, and balance)
   - Reports account information to SCA officers
   - Organizes and schedules workers for SCA fundraisers and sales
   - Meets with Finance Office to count and record money
   - Attends all scheduled SCA meetings
   - Other duties as requested by moderators

5. Religious Affairs (8th grade student)
   - Leads prayers at school functions and SCA meetings
   - Assists with organizing and setting up Living Rosary - in charge of ensuring each homeroom teacher has Rosaries available for students
   - Share “Faith Facts” presentation on SJS News
   - Attends all scheduled SCA meetings
   - Other duties as requested by moderators

6. Spirit Officer (7th or 8th grade student)
   - Helps teacher coordinators organize the pep rally and sales of spirit items
- Works with Publicity Officer to support Catholic Schools Week
- Works with Moderators and Publicity Officer to organize Spirit Week Activities
- Works with Talent Show Advisors and Publicity Officer to organize Talent Show
- Attends all scheduled SCA meetings
- Other duties as requested by moderators

7. Publicity Officer (7th or 8th grade student)
   - Works with Spirit Officer to support Catholic Schools Week
   - Works with Moderators and Spirit Officer to organize Spirit Week Activities
   - Works with Talent Show Advisors and Spirit Officer to organize Talent Show
   - Assists in updating Service Bulletin Board
   - Attends all scheduled SCA meetings
   - Other duties as requested by moderators