

St. Therese of Lisieux Finance Council Meeting Minutes

September 19, 2017

Attendees:

<input checked="" type="checkbox"/>	Father Larry Zurawski
<input type="checkbox"/>	Dave Basirico
<input checked="" type="checkbox"/>	Lily Anne Lacap
<input checked="" type="checkbox"/>	Lori Rafferty
<input checked="" type="checkbox"/>	Roger Stanek
<input checked="" type="checkbox"/>	Anita Garr

<input checked="" type="checkbox"/>	Betty Buzynski
<input checked="" type="checkbox"/>	Mary Lee Killoran
<input checked="" type="checkbox"/>	Bill Scally
<input type="checkbox"/>	Bob Pazdzierz
<input checked="" type="checkbox"/>	Randy Berd
<input type="checkbox"/>	Jim Blaisdell

	Agenda Topic Description	Lead	Time
1	Opening Prayer	Father Larry	7:00 P.M.
2	Austin Catholic Academy	Lori Rafferty	
	<i>Discussion regarding St. Therese Parish commitment to Austin Catholic Academy. Original commitment was proposed on 8/1/2004 for \$1,000,000 (one million dollars). The commitment was for a five year period. Thus far, St. Therese Parish community has paid \$480,000. Lori Rafferty has agreed to send a letter to the Austin Catholic Academy financial officer to get an accounting of the monies provided to the school and ascertain what the funds were used for over the past 13 years.</i>		
3	6/13/2017 <i>Prior meeting minutes approved</i>	Lori Rafferty Mary Lou Killoran moved, Betty Buzynski 2nd	
4	<i>Formation Reading</i> <i>The Four Signs of A Dynamic Catholics by Matthew Kelly were distributed to all present.</i>	Lori Rafferty	
5	July 2017 - June 2018 Membership terms <i>None</i>	Dave Basirico Absent	
6	Acts of Greater Importance (\$10K to \$100K) <i>Asphalt on driveways and bathroom renovations</i>	Lori Rafferty	
7	Acts of Extraordinary Administration (over \$100k) <i>None</i>	Lori Rafferty	
8	Business Manager Report	Lori Rafferty	
a	Budget vs. Actual <i>Budgetary findings were reviewed by Lori.</i>		
b	Weekly Contributions Comparisons <i>Reviewed</i>		
c	Accounts Payable Aging Summary		
d	Statement of Cash Flows		
e	Highlights of AoD Loan Deposit Statement		
f	Highlights of Bank Reconciliation		
9	Facilities Manager Report	Bill Scally	
a	<i>North and South driveways were completed July 2017</i>		
b	<i>LED lights installed and discussed plans for electronic security door.</i>		
10	Committee reports		
a	Human Resources		
b	Audit: Report on Parish Access Audit & Control Process	Lori Rafferty	
c	Budget - letter received from AOD approving upcoming budget	Fr. Larry	
d	Building and Grounds	Bill Scally	
e	Tithing - \$20,000 check sent to Austin Catholic Academy Sept. 2017	Lori Rafferty	
f	Faith Formation Fund	Betty Buzynski	
	<i>Parish Council scheduled for Monday, Sept. 25, 2017</i>		
11	Pastoral Council report, Chair <i>None</i>		
12	Open Forum <i>Lori Rafferty reported on the need for a new phone system. Bids are being solicited.</i>	All	
13	Father Larry's remarks <i>Fr. Larry reported the CSA is only \$2,505.00 away from target</i>	Father Larry	
14	Next Meeting is 7 PM Tuesday, October, 17, 2017		

Note: Moving to third Tuesday's