

St. Therese of Lisieux Finance Council Meeting Minutes

April 18, 2017

Attendees:

<input checked="" type="checkbox"/>	Father Larry Zurawski
<input checked="" type="checkbox"/>	Dave Basirico
<input checked="" type="checkbox"/>	Lily Anne Lacap
<input checked="" type="checkbox"/>	Lori Rafferty
<input checked="" type="checkbox"/>	Roger Stanek
<input type="checkbox"/>	Kim Wojcik

<input checked="" type="checkbox"/>	Betty Buzynski
<input checked="" type="checkbox"/>	Mary Lee Killoran
<input checked="" type="checkbox"/>	Bill Scally
<input checked="" type="checkbox"/>	Bob Pazdzierz
<input type="checkbox"/>	Randy Berd
<input type="checkbox"/>	Jim Blaisdell

	Agenda Topic Discussion	Lead	Time
1	Opening Prayer	Father Larry	7:05pm
2	Prior Meeting Minutes <i>3/16/17 meeting minutes approved</i>	Kim Wojcik	
3	Formation Reading - Forming Intentional Disciples <i>a No review for April</i> <i>b Read Chapter 11 for May, Chapter 12 for June</i>	Dave Basirico	
4	Acts of Greater Importance (\$10K to \$100K) <i>Withdrawal of \$10K from LDP on 3/22/17 for CapEx</i>	Lori Rafferty	
5	Acts of Extraordinary Administration (over \$100k) <i>None</i>	Lori Rafferty	
6	Business Manager Report <i>a Budget vs. Actual-- Looks Good</i> <i>i. Total Parish Operating Income for 9 months ended March 31, 2017 is positive and "Better" than budget</i> <i>ii. Total Parish Operating Expenses for 9 months ended March 31, 2017 is (\$15,573) "Worse"</i> <i>iii. Net Surplus in Account Balances of \$60,631 is "Better"</i> <i>b Weekly Contributions Comparisons -- worse than March-end 2016</i> <i>i. Accumulative Difference of \$(14,858) or (1.75)% worse in than March 2016</i> <i>ii. Father Larry advised the group that preliminary Easter donations of \$43,404.50 is 11% better than \$39,214 collected in 2016</i> <i>c Accounts Payable Aging Summary</i> <i>d Statement of Cash Flows</i> <i>d Highlights of AoD Loan Deposit Statement</i> <i>e Highlights of Bank Reconciliation</i>	Lori Rafferty	
7	Facilities Manager Report <i>a Facilities report out</i> <i>b 5-Year Workplan</i>	Bill Scally	

Restroom renovations:

2017 Fiscal Year -- replace mirrors, counters & sinks, powerwash floors, new paint - \$7,000 (or less)

2019 Fiscal Year -- Replace Stalls for about \$14,000

Driveway re-capping of \$32,393 to be added to 2018 Fiscal Year budget

8 Committee Reports

a Human Resources

Chair open

b Audit: Report on Parish Access Audit & Control Process

Betty Buzynski

c **Budget**

Lily Anne Lacap

i. Lily & Lori reviewed the preliminary budget. The FC thanks you and appreciates you both for this effort!

ii. Addition of Male Vocalist (to enrich vocal team) and Return on Endowment fund (to mitigate deficit) to be considered for addition to budget

d Building and Grounds

Jim Blaisdell

See Facilities Manager Report notes above

e Tithing

Lori Rafferty

Lily encouraged the FC to consider donating to **Austin Catholic**, since they now own the School Building. Tithing Committee committed to including Austin in future tithing. Future budgeted donations may resume if there is Net Income growth and a budget surplus.

f Faith Formation Fund

Betty Buzynski

i. Next meeting to be held May 2

9 Pastoral Council report, Chair

Bob Pazdzierz

a Bob reported the highlights of the PC meeting

10 Open Forum

All

a **Cashless giver Special donation envelopes** were going to be mailed each quarter; this has not occurred yet. Lori please request someone from your team to look into getting this done.

11 Father Larry's remarks

Father Larry

None

12 Closing Prayer

Father Larry

13 Next meeting: 7pm Tuesday, May 9, 2017