

Minutes of the November 19, 2018 St Therese of Lisieux Parish Council

- I. **Call to Order** - Chairman Jeff Vitale called the meeting to order at 7:02 PM
Roll Call - Present : Fr Larry, Jeff Vitale, Deacon Greg Willoughby, Peg Sass, Marilyn Hill, Paul Hill, Phyliss Brady, Bob Brady, Ted Lang, Pete Connors
Absent: Dawn Pulcer, Randy Berd, Matt Ostrowski, Neil Fraylick, Ed Pavlica
Guests - Chris Pieback,
- II. **Opening Prayer** - Fr Larry led our prayer
- III. **Review/Approval of the Meeting Agenda** - No Changes
- IV. **Review/Approval of Oct 2018 meeting minutes** - M/B Peg Sass, S/B Paul Hill to approve - Ayes all
- V. Guest Topics
- VI. **Pastoral Council Topics**

a. Suggestions (Are you Curious?) update

Paul Hill provided the status of the 7 submittals. Four are completed.

The size of the Lady of Fatima statue in the Chapel will not be able to be purchased. The AOD does not have any statues to donate to us. The letter to be sent back will invite the person to donate a statue if they would like to.

The American Flag to be placed inside of the Church has been sent to Worship Commission for their consideration. Perhaps alongside of the Memorial Crosses exhibit.

The list of confessions upcoming during Advent and where there are confessions in our Vicariate will be made public and advertised in the Parish Bulletin and on the Parish website. Fr Larry is always available by appointment.

The procedure for the "Are You Curious" program is:

- Paul picks up the request form
- Paul calls to better understand the request
- Paul brings the request to PC
- PC either sends it to a Commission for their review and recommendation or solves the request.
- Paul writes the response and brings it to PC for the Chair to send out either solved or no.

Chris showed the new look "Are You Curious?" form and they will be available in the Parish Office and on the website soon.

b. Building Security Protocol

Copies of the report from The Shelby Police department were available to all present.

The report noted some recommendations for consideration including additional cameras, removing tall bushes that block vision and provide hiding places, adding additional lighting to the outside, added security to the office glass and access to the vault.

M/B Peg Sass, S/B Ted Lang that Bill and Pete look into the pricing of each item, and report back to PC by the January meeting to allow for discussion on completing the recommendations or budgeting for them.

i. A.L.I.C.E. training is scheduled for Thursday, Jan 17 from 6:30 to 8:30.

Alert, Lockdown, Inform, Counter, Evacuate

Chairman Vitale will email Fran to invite Ushers, Brenda to invite teachers, and all Commission Heads and interested parties to attend this important training.

Chris will pass on to EM's. This is the same type of training that all Utica School teachers are being taught.

Ted Lang volunteered to video tape the presentation so that over the next couple of years, new ushers and teachers and anyone else can watch the taped presentation and be brought up to speed on security training.

Fr Larry also noted that the AOD Presbyteral Council, the 34 Priests that provide consultation to the Archbishop, has just issued a requirement for all Churches to do an assessment and develop a Parish Response to Emergency Situations, (PRES).

This goal is to come up with a plan for emergency situations and then to implement the plan. While we have met with the Police Department, it is recommended that we also meet with Firefighters and medical professionals to provide input. The plan that is developed is to include procedures for medical, fire, shelter in place, bomb threats and active shooter/lockdown situations.

The PRES Committee is to include first responders, parish council, pastoral staff, school staff, parents and skilled parishioners. The PRES report is to be ready for implementation by July 1, 2019. and housed in the open in various locations for parishioners and personnel to assess as necessary. PRES will be an agenda item for the next six months.

c. St Therese "Involved" Volunteer questionnaire

Chris Pieback and John Karski have noted that the number of active volunteers that will be mailed the survey now looks like around 600 parishioners. Council decided to have the questionnaire ready for mail out by Monday, Jan 9, 2019. We will request responses no later than Monday Jan 21. Bob Brady noted that we consider Survey Monkey to be used by affected volunteers that are computer efficient. Chris concurred on the online response and will also look at Sign Up Genius and this method will be made part of the survey. Other responses can be dropped off in the box in the Parish Office.

As Altar Servers will also be surveyed, it was decided to ask the age bracket of respondents. Perhaps under 18, 19 to 35, 36 to 50, 51 to 65, over 65???

Pete will work with Chris on developing the questions using the input from Council members.

Peg, Phyliss Ted and Pete will assist Chris in data entry and analysis of the responses to be brought back to PC for their analysis and determination of the following questionnaire to be sent to active attendees of the parish for their help in PC setting the goals of St Therese Parish for the next 1 to 3 years.

VII - Member Topics/New Business

Ted asked about a walkway from Bickford Senior Living our north neighbor to St Therese. Fr Larry noted that they have already communicated their desire with the Parish and are awaiting clearance from Bickford Corporate before it can proceed.

VIII - Commission Updates

a. **Christian Service** - The Mercy Blankets project for the North Vicariate Mercy In Action Day was a success with 350 Mercy Blankets put together and given out to several organizations.

-Market Day did well - \$875 in goods sold; \$193 in quilt raffle; Rosary Ministry sold \$1290 worth; Right to life Christmas cards took in \$910

- Memorial Mass attendance was 700 with 300 at the reception

- St Therese Parish welcomes Marilyn Cito as our new Parish Nurse

- Giving trees are up and ready for donors

- P.I.M.E missionaries took in \$3500 in tree sales.

b. Evangelization Commission

-The new book for give away to all at Christmas is "The Biggest Lie in the History of Christianity"

-The Commission will purchase a St Paul Medal and Brochure kit for Evangelization at various events

-The Healing Service with Fr Patrick Gonyeau will be at St Isidore's on Jan 11 at all are invited

-Anne Harmon from St Paul Street Evangelization will be presenting on Jan 24 at St Therese - all are invited

- The Welcoming Booth will be up soon and volunteers to staff it are needed.

c. Stewardship Commission

-Weekly collections for the 1st quarter are down \$7000

- CSA -St Therese will achieve or overachieve our CSA Goal

- Mission Sunday collection was over 50% less this year

- Social Media -A video series will be emailed weekly to Parishioners and placed on Facebook and the parish website.

- New articles in the Parish Bulletin are welcomed.

- Photos of Baptisms, Weddings, and Parishioners who have recently passed away will be shown on the Parish screens and either the Parish Bulletin or on the website. This in order to bring our Parish family closer to each other.

- The 2018 Contribution statement will include a form for Parishioners to update their current contact information

- New Business -Review Electronic Giving program

- Host "Funeral Representative Designate" informational program

- Possible second collection - Utilities/fuel

d. Worship Commission

- Helen Tocco, head of Altar Care has passed away and is missed

- John Schroeder and Chris Pieback have taken over EM training and information

- Memorial Mass went well with the church packed - discussion on meal vs appetizers for next year

- Music Ministry will be performing at St John Vianney again this year on Dec 2 at 5pm

- Bake sale on Dec 22 and 23 to benefit the Music Ministry
- Trivia Night on March 2 - \$25 per person
- New Business - Fr Larry noted Lessons and Carols beginning Sunday November 25 through Wednesday, Nov 28 at 6:30 each evening
- a list of area reconciliation services was provided and will be noted in the Parish Bulletin

e. North Macomb Vicariate

- No meeting was held so no minutes

IX - Fr Larry's Comments

- Fr Larry and some staff attended a "Day of Renewal" seminar last Friday which discussed how we must all be more hospitable to guests. With Christmas coming there will be many who are coming here perhaps for the first time.
- The Welcome Booth will be installed tomorrow
- Anointing Mass was the best attended
- The Dynamic Catholic event was well attended and went well
- Dec 17 at 7 pm is Reconciliation at St Therese of Lisieux. Other services will be available elsewhere in the Vicariate during Advent and will be noted in the Parish Bulletin

X - Next Meeting

- a. The next Parish Council meeting will be Monday, January 21 at 7 pm
- b. Marilyn Hill volunteered to lead us in prayer at the next meeting

XI - Closing Prayer

- Fr Larry led us in prayer

XII - Adjournment

- The meeting was adjourned at 8:51 pm by Chairman Vitale