

# St Therese of Lisieux Parish Pastoral Council Meeting Minutes of May 20, 2019

- I. Meeting was called to order at 7:05 pm
  - a. Present: Peg Sass, Marilyn Hill, Paul Hill, Randy Berd, Ted Lang, Matt Ostrowski, Pete Connors, Dawn Pulcer arrived at 7:14 pm
  - b. Absent excused: Fr Larry, Jeff Vitali, Deacon Greg
  - c. Absent: Ed Pavilica, Phyllis Brady, Bob Brady, Neil Fraylick, John Karski
  
- II. Opening Prayer: Marilyn Hill passed out a prayer for our Country and led us in prayer.
  
- III. Review/approval of current agenda. Pete asked that c. under VI, 5 be added for Distribution of survey results to Department Heads
  
- IV. Review/Approval of minutes from March 18, 2019  
M/B Peg Sass, S/B Ted Lang to approve the minutes - Ayes all
  
- V. Guest Topics - None
  
- VI. Pastoral Council Projects
  1. Parish Response to Emergency Situations (PRES) update. AOD Deadline is Sept 1, 2019. Pete met with Greg Cote and Bill Scully. An e mail requesting a meeting with Police, Fire, Rescue and Parish Nurse, along with appropriate Staff and any Council members interested in attending. The email was sent on May 15, 2019. It was requested that the template from Greg Cote be sent out to all PC Members (Done on May 21, 2019). PC may have to meet or by email to approve the PRES before September 1
  
  2. Building Security - Report from Greg Cote and Bill Scully noted the shrubs and tree removal recommended by The Building Security Report is accomplished. Eight more cameras will be installed this fiscal year and the Police will be able to monitor our cameras as they wish.  
For Fiscal year 2019/2020 :
    - a. the security film over the office glass will be installed.
    - b. The six portable emergency buttons will be looked into and purchased as needed.

- c. Four temporarily audible panic bar alarms for the four exit doors inside of the Church proper will be investigated.
- d. Adding a removable mullion in the front entrance doors will strengthen the doors yet allow for large item access
- e. Moving the Safe room alarm pad to the inside of the safe room and the addition of an additional drop box is not recommended at this time as the current process seems both workable and secure.
- f. Removable door barricades to limit access to the Church main from the Chapel will be installed.
- g. Trauma Units will be investigated , purchased and installed following the input from the PRES analysis
- h. Additional and/or improved parking lot lighting will be analyzed by our current Electrical contractor and may proceed a parking lot resurfacing/reconstruction project in FY 2020/2021
- i. . As part of the PRES, all exterior doors will be marked for easy directions to Emergency Personnel.

3. The collapsed catch basin on the North Drive of the complex will be temporarily repaired and brought up to grade until the parking lot reconstruction project occurs

#### 4. Are You Curious Program - Program survey

Paul has indicated that all Commissions and Ministries have received the report that they will need to prepare and provide a user survey/questionnaire for any and all programs or presentations where Parishioners attend in order that we can learn if we are meeting their needs and adjust as needed. Paul handed out a sample questionnaire.

It was asked of Randy if we were proceeding with pictures of Newlyweds, Baptisms and Parishioners who have died to show on the screens at each mass. He will follow up.

5. Involved Volunteer survey results. There was general discussion on what to do with the results and should we wait until our new Pastor, Monsignor John has time to look at it in order to proceed. Further discussion requested that all Department Heads receive a copy of the results and that perhaps we ask each to come to a PC meeting to let us know what goals they may have as a result of the survey. Perhaps Greg Cote would be first to show the budget to the Council and discuss where we are financially in order to plan and achieve any goals we may have.

M/B Randy Berd, S/B Peg Sass to request Fr Larry provide copies of the survey results to the Department Heads if he has no objection. Ayes all.

#### VII Member Topics/New Business

1. Randy discussed his belief that all Commission and Council Chairs should have a two year term limit. There was some discussion on no one wants the Chair. Other discussion that we should have a succession plan on each Commission and Council.
2. Discussion on if there were any budget items that PC wanted to include in the budget. It seems that the current Parish Council has not seen a Parish budget in the past. A request for Greg Cote to provide/ and or give the Council some background on how the budget is created.
3. Update Parish demographics. There was discussion on the new information provided by AOD. Randy added some new numbers on students, Confirmations and First Communion. Interestingly, over half of our Parishioners are from outside of the Parish official boundaries.
4. Other - Fr Larry's last mass at St Therese will be the 11:45 mass on Sunday, June 30. Following the Mass will be a reception in the Church Social Hall

M/B

#### VIII Commission Updates

1. Christian Service Commission - John Karski absent
  2. Evangelization Commission - Ted Lang noted that Brenda had presented many new things that the AOD wishes to implement. Our Mission Statement needs to be looked at to see if change is required
  3. Stewardship Commission - Randy noted that the meeting needed to be changed as there would have been no quorum.
  4. Worship Commission - Peg noted that their meeting has been rescheduled.
  5. North Macomb Vicariate - Dawn noted that a new concept from AOD is that each Parish adopt their own Parish Missionary Plan. Each Parish will eventually create their own plan and then work with their Vicariate to see if mutual goals can be realized. There will be several test Parishes first and then Cohorts, then all. Families and teens will be a focus.
- Budget - The Agape Center in Romeo has been postponed

- IX. Fr Larry's Comments - Fr Larry and other Parishioners are on a trip to Poland and Italy until tomorrow.

X. Next Meeting - Friday, June 21 is the Pot Luck dinner for all Commissions. Monsignor John is invited to attend.  
Not sure if there is a regular June Parish Council meeting  
Tentative date of September 16 is the next meeting after Summer recess

XI . Closing Prayer - Marilyn Hill closed the meeting with a prayer and volunteered for the September meeting as well

XII. Pete Connors adjourned the meeting at 8:56 pm