



Complete the Diocese on line Training Course on Mandated Reporting

1. Go to <https://safeyouth.hbgdiocese.org>
2. Click "Registration" Found in the bottom of the green box at the bottom of the page.
3. Information you need for this page: Your name, your social security number, your email, create a password, your address, your phone number, your date of birth.
  - a. At the bottom of this page choose a "Start Date" based off of when you will begin volunteering.
  - b. For category choose: Parishes, then choose "Sacred Heart of Jesus Lewisburg" as your location.
  - c. Finally for reason choose: "Adult Volunteer with Youth."
4. Click "Save."
5. Click the link that says "Click Here Link."
6. Click the link that says "Click Here Link." Below the video from the Bishop.
7. Click the link that says "Click Here."
8. Click the link that says "Click Here."
9. Click "Registration" at the upper left hand side of the screen.
10. Information needed for this page
  - a. Your name, your email, your county, County where your employment is, gender, race, ethnicity.
11. Click "Submit."
12. The computer will produce a user name and a password for you. Write them down.
13. Click "Log in."
14. Use your user name and password to log in.
15. From here you can enter the course and begin the training.