

**St Vincent Martyr Parish  
 Gifted, Grateful and Giving  
 Annual Financial Report to Parishioners  
 Fiscal Year Ended June 30, 2019**

**Overview**

Through the continued generosity of the parishioners and prudent financial management, St Vincent Martyr Parish and School (collectively "St Vincent Martyr ") continues to have access to the financial resources needed to fulfil our mission sharing the love of Christ in prayer, ministry, education and service as the Catholic presence in Madison.

For our fiscal year 2019 (period from July 1, 2018 to June 30, 2019), we generated a surplus of \$5,394 compared to our fiscal year 2018 surplus of \$2,578. This includes the results from liturgical and ministerial activities (collectively "the parish" or "SVM") as well as parish school activities ("the school" or "SVMS").

**Statement of Operations - St Vincent Martyr Parish (SVM) and School (SVMS)**

|                       | <b>SVM</b>     |                | <b>SVMS</b>   |               |
|-----------------------|----------------|----------------|---------------|---------------|
|                       | <u>2019</u>    | <u>2018</u>    | <u>2019</u>   | <u>2018</u>   |
| <u>Income</u>         |                |                |               |               |
| Collections           | \$1,748,735    | \$1,613,718    | \$ -0-        | -0-           |
| Tuition               | -0-            | -0-            | 2,781,415     | 2,798,073     |
| HSA Contributions     | -0-            | -0-            | 207,709       | 217,449       |
| Program Fees          | 122,026        | 105,626        | -0-           | -0-           |
| Donations/Gifts/Other | <u>107,994</u> | <u>110,184</u> | <u>88,908</u> | <u>85,416</u> |
| Total                 | \$1,978,755    | \$1,829,528    | \$3,078,032   | \$3,100,937   |
| <br><u>Expenses</u>   |                |                |               |               |
| Salaries/Benefits     | \$ 981,177     | \$ 932,046     | \$2,578,243   | \$2,595,726   |
| Operating Costs       |                |                |               |               |
| - Operations          | 194,338        | 182,988        | 188,951       | 203,520       |
| - Facilities          | 349,090        | 340,184        | 301,070       | 284,772       |
| - Office              | 92,510         | 80,262         | 50,314        | 57,180        |
| Charitable giving     | 56,637         | 69,226         | -0-           | -0-           |
| Diocesan Assessment   | <u>149,063</u> | <u>141,984</u> | <u>-0-</u>    | <u>-0-</u>    |
| Total                 | \$1,822,815    | \$1,746,690    | \$3,118,578   | \$3,141,198   |
| Surplus/(Deficit)     | \$ 155,940     | \$ 82,838      | (\$ 40,546)   | (\$ 40,260)   |
| <br>Parish Subsidy    |                |                |               |               |
| to School             | (\$ 40,546)    | (\$ 40,260)    | \$ 40,546     | \$ 40,260     |
| Transfer to Parish    |                |                |               |               |
| Capital Fund          | (\$ 110,000)   | (\$ 40,000)    | \$ -0-        | \$ -0-        |
| Net Surplus/(Deficit) | \$ 5,394       | \$ 2,578       | \$ -0-        | \$ -0-        |

## The Parish

### Income

The Parish remains committed to fostering good Parish stewardship. This includes two annual stewardship commitment weekends, one of which focuses on Parish offertory. Parishioners are encouraged to evaluate their giving each year and commit to an amount for their weekly, monthly or yearly contribution

Collection income, which includes weekly and holy day (Christmas and Easter) collections and stipends (e.g., income from sacramental events such as baptisms, weddings and funerals) increased by 5% compared with 2018. Weekly collections averaged \$27,071 in 2019 compared to \$25,796 in 2018, an increase of 5% due to the continued success of the Parish Stewardship initiative. Holy day collections in 2019 were slightly higher than in 2018. Fees from liturgical services such as Baptism, Wedding and Funeral fees increased by 49% as a result of a significant increase in the number of weddings. The Annual Second Collection offering was conducted in 2019 to assist with the cost of the Diocesan assessment, resulting in a collection of \$32,859 covering 22% of our 2019 assessment. The parish did not conduct this offering in 2018 due to the focus on Parish stewardship efforts.

Program fees represent fees received from the participants in Adult and Christian formation and youth ministry programs. Fees collected historically cover only a portion of the cost of the programs such that parish support is required. Such programs strive to maintain program fees at a level which encourages extensive participation of the community as such programs are viewed as an important component of the parish mission.

Donations and gifts include a rebate of \$27,903 in 2019 and \$35,728 in 2018 from our share of the Bishops Annual Appeal campaign. One-half of parish contributions in excess of the campaign assessment (\$78,221 in 2019 and \$68,355 in 2018) are rebated to the parish. In total SVM contributed \$134,027 in 2019 and \$139,811 in 2018 to the campaign

Collections for the Holy Land, CoOp and the Retired Religious of \$23,002 are not recognized as income but rather netted against the related contribution of the same amount, as proceeds from such collections are remitted directly to the diocese and are not available for parish use. The financial statements also do not include the value of non-monetary contributions by members of the parish to charitable and social causes such as Hope House and semi-annual clothing drives. These contributions are a critical component of meeting the overall needs of the community and reflect the generosity of the parish.

### Expenses

Parish expenses increased by 2% in 2019 compared to 2018 due primarily to increased salary and benefit costs as well as increased utility and insurance costs. The Diocesan Assessment is charged to the parish to cover diocese operating costs including publication and distribution of The Beacon as well as contributions to charities supported by the Diocese. Our assessment increased by 5% in 2019 compared to 2018

## The School

### Income

Tuition income, the principle source of school income, decreased by 1% compared to 2018 despite a slight increase in 2019 enrolment (428 students) compared to 2018 (423 students). Average tuition per student was \$6,499 in 2019 compared to \$6,615 in 2018, a decrease of 2%. The tuition per student decrease resulted from a reduction in pre-K tuition to address enrolment challenges, which more than offset a 3% tuition increase for grades K-8, and a higher proportion of in-parish versus out-of-parish students in 2019. In-parish tuition is lower than tuition charged to out-of-parish students.

HSA contributions represent contributions by the St Vincent Martyr Home School Association (HSA) towards education costs. HSA income results from various fundraising activities throughout the year. In addition to the annual contribution of \$150,000 the HSA made significant contributions to support the educational needs of SVMS through purchases of school equipment and supplies as well as the cost of various school activities.

Donations and Gifts increased 4% in 2019 compared to 2018. These contributions enable SVMS to maintain tuition at a competitive level and to provide support for those requiring financial assistance to achieve a Catholic education. The work of the HSA and SVMS parents are critical to meeting the educational needs of our community and the parish is grateful for their contribution of time, talent and treasure.

### Expenses

Total school expenses were flat in 2019 compared to 2018. Salary and benefit costs, which represent 83% of total school costs in 2019 and 2018, were slightly lower in 2019 due to cost containment measures which offset Diocese mandated compensation and benefit increases.

### Parish Subsidy

The parish subsidy represents the amount contributed by the parish to the school to ensure the school generates a balanced result. Parish schools in the Diocese of Paterson are generally supported by the parish to ensure they can offer a Catholic education at a competitive tuition. The SVM parish subsidy is well within the guidelines of the Diocese for parish subsidies.

**Statement of Financial Position**

**As of June 30**

|  | <u>2019</u>    | <u>2018</u>    |
|--|----------------|----------------|
| <b>UNRESTRICTED FUNDS</b>                          |                |                |
| <b>Cash</b>  | \$ 313,039     | \$ 620,957     |
| <b>Investments</b>                                 |                |                |
| <u>Parish</u>                                      |                |                |
| -Budget Fund                                       | \$ 375,353     | \$ 369,960     |
| -Capital Fund                                      | 323,541        | 40,000         |
| -Special Funds                                     | 76,559         | 91,284         |
| <u>HSA School Fund</u>                             | <u>188,847</u> | <u>194,560</u> |
| <b>Total Investments</b>                           | \$ 964,301     | \$ 695,804     |
| <b>Total Unrestricted Funds</b>                    | \$1,277,340    | \$1,316,761    |
| <b>RESTRICTED FUNDS</b>                            |                |                |
| SVM Cemetery                                       | \$ 379,433     | \$ 322,262     |
| Partners in Faith/<br>Building Our Future Campaign | \$ 106,500     | \$ 244,651     |

The investment funds of the parish and school are designated for purposes described below and are invested in high quality securities. The funds are monitored by the Pastor and Finance Council in accordance with Diocesan directives and guidelines.

The **Parish Budget Fund** is used to support parish operations when a net deficit results from unbudgeted expenditures or a shortfall in income. To the extent the parish operations yields a net surplus, the surplus is transferred to this fund.

The **Parish Capital Fund** is used for capital expenditures (equipment, modernization, repairs & maintenance) to parish and school buildings and grounds. Transfers from parish and school surplus are made to this fund in amounts deemed necessary to support future capital expenditures. In 2019 expenditures totalled \$30,000 (\$360,537 in 2018). In 2018 expenditures were primarily for the repair and repaving of the parking lot. The parish will continue to build the capital fund in order to provide for the continuing repairs and replacement of the parish and school facilities in accordance with the long-term facilities management plans.

The **Parish Special Fund** includes "special bequests" where the contributor has specified the purpose for which their contributions should be targeted. Expenditures from special funds are made in accordance with the terms of the bequest.

The **HSA School Fund** represent the Home School Association funds held in reserve to provide the operating needs of the school.

**Restricted Funds** are funds that have been dedicated for a specified use or project.

The **Cemetery Fund** is dedicated to the perpetual maintenance of the SVM cemetery.

The **Partners in Faith/Building Our Future Campaign Fund** has been established for donations to the Diocese capital campaign as well as the SVM church renovation project (hereafter referred to as "the campaign"). As of June 30, 2019, the campaign has received pledges of \$7,156,671, of which \$6,960,814 have been received and \$195,857 are scheduled to be received. The campaign has disbursed \$5,835,791 for the church renovation project and \$958,500 for our pledge to the Diocese of Paterson capital campaign. \$106,500 remains to be paid to the Diocese which will be fulfilled by the end of 2019. Campaign funds in excess of amounts required to fulfil our Diocese campaign pledge will be used for parish capital requirements