NEW PRINCIPALS ORIENTATION
The orientation program for principals new to the Diocese of Paterson will be held on August 24th, beginning at 10:00am and concluding by 3:00pm. The program will take place at the Diocesan Center, 777 Valley Road, Clifton, NJ 07013. Lunch will be provided.

OPENING PRINCIPALS MEETING
The first meeting of the year for principals, high school presidents, and school pastors and vicars will be held on August 25th, at St. Paul Inside the Walls. The program will start with Mass at 11:00am, celebrated by Bishop Serratelli. The liturgy will be followed by lunch and the program. The program will conclude by 3:00pm. Priests attending are asked to RSVP to the Catholic Schools Office (tonilucas@patersondiocese.org) by August 18th. Please bring your diocesan vestment.

NEW TEACHER ORIENTATION
The orientation program for all teachers new to the Diocese of Paterson will be held at DePaul Catholic High School on August 26th. The program will begin at 9:00am and will conclude by 2:00pm. Continental breakfast will be available at 8:30am, and lunch will be provided. Participation by all new professional staff is required. Principals are welcome to attend. Principals are reminded to inform new hires about this program. Use this link to register teachers with the Catholic Schools Office.

CALENDAR 2015-2016
There have been a number of additions to the Catholic Schools Office events calendar. The summary version may be found on the new website for the Catholic Schools Office at www.patdioschools.org.

PRINCIPALS MEETING
There will be a meeting for all elementary and secondary school principals on September 23rd, at the John Paul II Center, Clifton. Continental breakfast will be available at 8:30am. The meeting will run from 9:00am to 3:00pm. Lunch will be provided.

“So faith, hope and love remain, these three; but the greatest of these is love. 1 Cor 13:13

“The Mission of the Catholic Schools of the Diocese of Paterson is to develop communities that are Christ-centered, academically excellent and welcoming, that enable students to be lifelong learners and good citizens of the world.”
NEW WEBSITE
To increase our schools' marketing campaign and to be mobile-enabled, the Schools Office has transferred to a new website, effective August 1st. Administrators and teachers will find their documentation starting with the Login tab on the front page. An email will be sent to the Principals with the password information.

PROTECTING GOD’S CHILDREN
Since each school had individuals participate in a “trainer of trainers” program, each school is expected to do the training in this area for all new employees and volunteers. If you have administrative questions about the program, please address them to Joan Volk (jvalk@patersondiocese.org).

CATECHETICAL CERTIFICATION
All new teachers in the elementary schools in the Diocese who teach Religion must enroll in an online Theology program and take two courses per year until certification is granted. The approved universities include Notre Dame University, University of Dayton, and Fordham University. All elementary and secondary teachers who teach Religion are to complete a minimum of one elective course every three years in theology and/or religious education from an accredited college/university.

PER PUPIL ALLOCATIONS:
The 2015-2016 allocations for technology, textbooks, nursing and security are as follows:
- Technology $26.00
- Textbooks $57.10
- Nursing $90.00
- Security Aid $25.00** (see below)
The Security Aid funding is new this year. Principals should discuss these allocations with the Local Educational Agencies during the before-school Consultation. The form that Public School Districts are to use can be found here. The Public School District is required to give Administrators in Nonpublic Schools a copy of this form.

FUNDING
The 2016 New Jersey State Budget provides funding for nonpublic school security aid. This new program permits funds to be used for security services, equipment, or technology to ensure a safe and secure environment for nonpublic school students. As with all nonpublic state programs, the funding, program management and oversight will be handled through the districts in which the nonpublic schools are located.

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NURSING SERVICES GUIDELINES:
Nursing services should begin the first day of the school year. Per the Nursing Guide Document, all Consultation regarding nursing services must take place between the district and each nonpublic school principal as soon as the official per pupil amount has been disseminated. Please note that consultation between the district BOE and diocesan principals should be an ongoing conversation, covering each of the programs for which students are eligible.

STEM MEETING
Principals of STEM schools, all cohorts, will meet on September 16th, from 9:30 to 11:00am, in the Terrace Room at the Diocesan Center in Clifton. Use this link for the full year schedule, including teachers' PLCs.

STEM ACCREDITATION
Principals from the four schools seeking STEM accreditation from Advanc-ED in 2016 will meet following the STEM Principals Meeting on September 16th from 11-12 noon in the Terrace Room at the Diocesan Center in Clifton.

TEACHER EVALUATION COMMITTEE
The next meeting for the Teacher evaluation Committee is scheduled for Wednesday, August 19th, from 10-11am at the Diocesan Center. A rubric for the evaluation instrument will be sent to committee members for review prior to the meeting.

E-RATE
USAC has funds available for all schools to fund Category 2 services for the 2015-2016 funding year. Assistance is available to better understand what Category 2 services are and how to apply for them. For further information, contact Ben at E-Rate Advantage at ben@erateadvantage.com, or 908-894-5213.

POWERSCHOOL START-OF-YEAR
The PowerSchool Start-of-Year training for administrators is scheduled for August 17th/18th from 8:00am to 3:00pm, at St. Anthony School, Hawthorne. Administrators are to choose one session and find the sign-up form here.

POWERTEACHER NEW PRINCIPAL TRAINING
This session is scheduled for August 19th, from 8:00am to 11:00am, at St. Anthony School, Hawthorne. New principals should attend this session if they are not familiar with PowerTeacher. The online sign-up form can be found here.
POWERTEACHER NEW TEACHER TRAINING
The PowerTeacher New Teacher Sessions are scheduled for August 19th and 20th, at St. Anthony School, Hawthorne. There are 3 sessions and it is required that new teachers choose one session to attend.
Please note the times for these sessions:
- August 19th - 12 noon to 3:00pm
- August 20th - 8:00am to 11:00am
- August 21st - 12 noon to 3:00pm
The online sign-up form can be found here.

ACE 3-MINUTE WALKTHROUGH UPDATE
A few maintenance tasks need to be completed to prepare the ACE 3-Minute Observation for 2015-2016. The tasks will require each school to generate a new spreadsheet page to store last year’s data. In addition, faculty changes (additions and deletions) will also need to be made to the instrument itself. The 3-minute Walk Through SOY Maintenance directions for both procedures are available on our website under the Assessment, Faculty & Staff section in the Administrators section by clicking here. If you require assistance, please email Mike Zakur at mzak@patersondiocese.org.

ALERT SOLUTIONS
We have upgraded the Alert Solutions system to version 2.0. Access to the new system is via a new “Alert Solutions 2” button in the PowerSchool interface. Further instructions will be sent in early August.

WELLNESS SCREENINGS
The Diocese will once again offer a discount on medical insurance costs for the calendar year 2016 when you participate in the 2015 wellness screenings. Please share these dates with your staff:
- Tuesday, September 15th - Pope John Paul II Conference Center, Clifton
- Wednesday, September 16th - Pope John XXIII High School, Sparta
- Thursday, September 17th - Morris Catholic High School, Denville
- Monday, September 21st - Bishop Rodimer Center (St. John’s Cathedral)
- Tuesday, September 22nd - DePaul Catholic High School (Wayne)
- Thursday, September 24th - St. Paul Inside the Wall (Madison)

NEW PRINCIPALS
- Academy of St. Elizabeth - Lynn Burek
- Academy of St. Francis - Leslie Dreps
- Mary, Help of Christians - Sister Marisa DeRose
- Our Lady of Mt. Carmel - Mary Ann Dow
- St. Anthony - Sister Emy DeFilippi
- St. Virgil - Candace Wallace

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