

President

The President is appointed by the Bishop upon the recommendation of the Board of Trustees and the Superintendent. Under the direction of the Board of Trustees, the President, as Chief Executive Officer of the school, has both the authority and responsibility to ensure the following:

Leadership of the School Community:	Provides visible, personal, spiritual leadership to all school faculty, staff, students, and families on issues related to the school's mission and goals. Provide direction, motivation, and guidance in maintaining a culture of excellence and equity.
Policies and programs:	Approves, in consultation with the Principal, all school policies and programs consistent with diocesan policies and the school's mission as a Catholic community, an academic center and a diocesan institution.
Planning:	Develops and executes long-range plans, in consultation with the Board of Trustees and the Principal, which are consistent with the school's mission and in coordination with the Superintendent of Schools.
Institutional Advancement:	Directs matters relating to public relations, community affairs, fund raising, and alumni/ae activities.
Public Representation:	Represents the school to all of its public, personally meets with selected constituencies to improve school community relations, to advance the school's image, and to raise funds.
Board of Trustees:	Acts as Executive Officer of the Board of Trustees and ensures that the Board is appropriately staffed.
Fiscal Management:	Oversees the development of the annual budget and ensures compliance to the budget and administers through the Finance Office all fiscal affairs of the school.
Employment of School Staff:	With the approval of the Superintendent of Schools and after consultation with the Board of Trustees appoints the principal. The president also appoints all other school administrators and approves the appointment of all other faculty and staff. Where religious congregations or diocesan priests are involved, the protocols for the appointment of personnel of the religious will be followed.
Supervision:	Enables the professional evaluation of the Principal according to Diocesan policy, as well as the Chaplain, and delegates to the Principal the evaluation of the teaching faculty and support staff.
Building and Grounds:	Ensures the operation and maintenance of school facilities and grounds.

Revised October 5, 2020