

## **Amazing Parish Team Minutes – April 4, 2016**

Present: Father Pete, Dennis and Julie Makoutz, Ann Marie Dose, Maria Schultz, Rebecca Stolz, Becca Weist

Absent: Deacon David Dose

Chair: Father; Observer: Rebecca; Timekeeper: Becca; Recorder: Maria

Note: SM=St. Mary's - SP= St. Patrick's – JPPC=Joint Parish Pastoral Council

- The meeting began with Mass

Discussion began with approving the agenda and the minutes of February 22, 2016. The process for recording of the minutes was reviewed. Maria will record minutes and the team will review the action items at the end of the meeting. Minutes will be typed and sent out within 2-3 days for comments. Minutes will be published (website and photocopied for bulletin) within three days after comments.

### **Implementation of Catholicism 101:**

Father has invited three people from SM to coordinate this event. He will invite three people from SP and then schedule the first planning meeting. Julie suggested resources to use.

After explaining what a parish retreat is, Father asked us to consider bringing in Father Thomas McCarthy (at some point in the future) who comes highly recommended.

### **Update on Creating Two Separate Ministries of Ushers/Greeters (SM):**

- Second weekend in April, Father Pete will talk about the two roles during the Sat/Sun Masses at St. Mary's and invite both current ushers/greeters to complete a questionnaire defining their preferences, as well as invite others who might be interested in these roles to complete it as well.
- Third weekend in April, during announcements, Becca (and family) will share some of the positive reasons for this change
- Judy, Lavada, and Maria will develop the questionnaire which will be available at all Masses in April. Since respondents need to include their names/contact info on the forms, we will know who has not yet submitted a form from the current list and can send them a form by mail. We hope to add it to the SM page of the parish website.
- For April and May, Judy, Marilyn/Jerry, and Lavada will schedule ushers until we have the new system in place.
- AMD will take Brian's current Usher Duties document, split duties into the separate roles, revise as necessary with input from others and have ready for training the first two weekends in May.
- A welcome and explanation of duties for the two roles will take place after all Masses the weekends of May 1 and May 8
- Start date for the two ministries as separate roles will be the weekend of June 4-5
- Judy Burfeind has offered to be the new Usher Coordinator to replace Brian Schreiber
- Greeters: The new Greeter Coordinators are Jerry and Marilyn Pfeilsticker, also replacing a role fulfilled previously by Brian Schreiber

SP and SM Liturgy Committees: Ann Marie will schedule a meeting with interested people from SM and SP to define liturgical needs and roles within the Liturgy Committee based within the framework of "The Sunday Experience" established by APT as it relates to the Liturgy.

SP Ministry Plan: Dennis offered to define a ministry plan that will focus on all ministries, liturgical and all other areas of ministry, as well as formation. Father has examples that he used in other parishes that he will share with Dennis. The goal is to have this plan defined by Fall 2016. The plans will include: a thank you dinner for all ministries, a ministries sign-up weekend, and instruction as needed.

Review of Joint Parish Pastoral Council Membership Policy: The policy created by the Joint Parish Pastoral Council was reviewed. At the weekend Masses, Father will begin inviting people to serve on this Council.

New Confirmation Requirement: Policy developed by the JPPC was reviewed and summarized. This new policy, effective immediately, will require all Confirmation students to attend at least one committee meeting in order to help them learn about parish functions and the importance of volunteering in this capacity.

Amazing Parish Webinar: Julie reviewed briefly. Information can be found at: [amazingparish.org](http://amazingparish.org)

**Next meeting**: Monday, May 9, 2016 beginning with Mass at 7:00 pm at the Rectory

Observations: Rebecca observed that there was a lot accomplished with respectful and creative discussion. Thank you to those who volunteered to take on the tasks to move forward with our goals.

Closing Prayer: Father asked for Our Lady's intercession as we prayed the Hail Mary.

Maria Schultz, Recorder