

Saint Genesis Productions • *Annie, The Musical*

AUDITIONS: Thursday and Friday, January 15-16, 2015

Auditions are open to all actors in 4th through 8th grade who are currently attending a Catholic grade school in DuPage County.

1. Return your completed audition registration form (*see reverse*) on or before **Tuesday, January 13**, to the St. Alexander, Sacred Heart, or St. Pius X school office in an envelope marked **Sara Corkery/DRAMA CLUB**—OR send your form electronically to Sara Corkery at sara@eddiecorkery.com. Please note that the form must be signed by both the student and a parent.
2. Prepare a one-minute song and a one-minute monologue of your choice. (*See the St. Genesis website for ideas on where to find monologues and music.*) Wear comfortable clothing as you will be taught a short dance sequence to perform for the directors.
3. A callback list will be posted on the St. Genesis website sometime after auditions on Friday, January 16.
4. If you are called back, please plan on being at Sacred Heart on Saturday, January 17 from 10:00 a.m. to 2:00 p.m. Bring a sack lunch. We may end earlier, but please be prepared to stay the whole time.
5. For those students cast in the show, production fees are \$135 for the first student and \$75 for each additional sibling from the same family. Payment will be due on the first day of rehearsals—Friday, January 23, 2015. Saint Genesis does not want a lack of funding to keep interested students from being able to participate. A limited number of need-based scholarships are available. Please contact Sara Corkery (630-244-9406 or sara@eddiecorkery.com) to request assistance. All requests are confidential.

Auditions are January 15 and 16, 2015.
Callbacks are on Saturday, January 17, 2015.
Sacred Heart School, 322 W. Maple St., Lombard, IL

REHEARSAL AND PERFORMANCE SCHEDULE:

Regular rehearsals • Sacred Heart School —Upper Hall
Fridays 6:15 p.m. - 9:30 p.m., Saturdays 10 a.m.-2 p.m.

Friday, January 23 and Saturday, January 24
Friday, January 30 and Saturday, January 31
Friday, February 6 and Saturday, February 7

• **Mandatory Parent Meeting, Saturday at 10:15 a.m.**

Friday, February 13 and Saturday, February 14
Friday, February 20 and Saturday, February 21
Friday, February 27 and Saturday, February 28
Friday, March 6 and Saturday, March 7
Friday, March 13 and Saturday, March 14
Friday, March 20 and Saturday, March 21
Friday, March 27 and Saturday, March 28

Friday, April 3/Saturday April 4 - no rehearsal, EASTER

Friday, April 10 and Saturday, April 11
Friday, April 17 rehearse with orchestra
Saturday, April 18/Sunday April 19, possible tech, TBA

Mandatory Tech Rehearsals • 6 p.m. - 9 p.m.

Montini Catholic High School Auditorium

Monday, April 20 — Tech
Tuesday, April 21 — Tech
Thursday, April 23 — 6:00-9:30 DRESS REHEARSAL

Mandatory Performances • Montini Catholic High School Auditorium

Friday, April 24 — 5:00 p.m. call, Performance 7:00 p.m.
Saturday, April 25 — 1:00 p.m. call, Performances: 3:00 and 7:00 p.m.
Sunday, April 26 — 1:00 p.m. call, Performance: 3:00 p.m.



PLEASE NOTE: *If you have a supporting role, you may not be called for the entire rehearsal time. HOWEVER, we ask that you be available for the entire time, unless you have noted a conflict. YOU MUST BE AVAILABLE FOR ALL MANDATORY TECH REHEARSALS AND PERFORMANCES.*

152 N. Myrtle Avenue • Villa Park, Illinois 60181
<http://SaintGenesisProductions.com>
info@SaintGenesisProductions.com



Annie • Audition Registration Form

Student Information

Student Name _____ Age _____

Address _____ City _____ State _____ Zip _____

Parent's Name(s) _____ Parent's E-Mail _____

Phone Number H _____ C _____ Other _____

Emergency Contact Name _____ Phone Number _____

Catholic Grade School Attended _____ Current Grade _____

Audition Song _____ Monologue Title _____

Preferred Audition Time Slot

Please check one box below. Audition times will be assigned based on receipt of completed audition packets.

THURSDAY, JANUARY 15 **Time Slot A** —6:15 to 7:30 p.m. **Time Slot B** —7:45 to 9:00 p.m.

FRIDAY, JANUARY 16 **Time Slot C** —6:15 to 7:30 p.m. **Time Slot D** —7:45 to 9:00 p.m.

Conflicts

NOTE: Please review the rehearsal and performance schedules on page one above. If you are able to attend partial rehearsals please include that detail below—be specific. Use additional paper if necessary. After the show is cast and actor conflicts have been reviewed, a more detailed rehearsal schedule will follow. YOU MUST BE AVAILABLE FOR ALL TECH REHEARSALS AND PERFORMANCES.

CONFLICT _____

CONFLICT _____

CONFLICT _____

CONFLICT _____

CONFLICT _____

I have read the rehearsal schedule and agree that I can make ALL rehearsals, except as noted under "CONFLICTS." I agree that I can make ALL Tech Rehearsals and Performances.

Signature of Student _____ Date _____

Signature of Parent _____ Date _____

If you are new to Saint Genesius Productions, please list play(s) and role(s) you have appeared in.

Which roles would you especially like to be considered for? Are you willing to accept any role in the show? (Please be honest.)

Please list any special skills or training (e.g., dance, acrobatics, voice, etc.)

ANNIE • Saint Genesis Productions • Parent Responsibilities

I realize that if my child is cast, I will be responsible for making sure he/she attends every rehearsal and will notify the producer via phone, text, or e-mail in case of illness. I understand that there may be minor costs for makeup/costumes (i.e., tights, shoes, etc.) in addition to the production fees.

I realize that the success of this production relies on the involvement of parents and that I am required to sign up for one of the following committees. The participation of both parents is strongly encouraged. Couples may serve together or separately. A brief description of each committee is listed on the next page. Please number your 1st, 2nd, and 3rd choices, along with the first name of the parent. We recommend choosing one committee from each column.

COLUMN 1	Choice #/Parent Name	COLUMN 2	Choice #/Parent Name	COLUMN 3	Choice #/Parent Name
<input type="checkbox"/>	Makeup _____	<input type="checkbox"/>	Greenroom _____	<input type="checkbox"/>	Marketing/PR _____
<input type="checkbox"/>	Program _____	<input type="checkbox"/>	House Mgr _____	<input type="checkbox"/>	Costumes _____
<input type="checkbox"/>	Clean up _____	<input type="checkbox"/>	Photographer _____	<input type="checkbox"/>	Props _____
<input type="checkbox"/>	Production Asst _____	<input type="checkbox"/>	Refreshments _____	<input type="checkbox"/>	Sets _____
<input type="checkbox"/>	Backstage _____	<input type="checkbox"/>	Strike _____	<input type="checkbox"/>	Tech _____
<input type="checkbox"/>	Co-Stage Mngr. _____				

Would you consider chairing a committee? _____ Which one? _____

(There are advisory people to help guide you and answer questions.)

Parent's Contract

- At least one parent will attend the mandatory parent meeting on **Saturday, February 7 at 10:15 a.m.**
- I will serve a minimum of 10 hours as a part of a parent committee.
- I understand that in order to ensure the quality of the production, any unexcused absences during rehearsals may result in my child's dismissal from the show.

Signature of parent _____ Date _____

(Parent signature required. Form not accepted without signature.)

152 N. Myrtle Avenue • Villa Park, Illinois 60181
<http://.SaintGenesisProductions.com>
info@SaintGenesisProductions.com



ANNIE • Saint Genesius Productions • Committee Descriptions

The list below includes a general description of the parent volunteer committee tasks. Students may also sign up to help with many of these positions.

Makeup

Help to organize hair and makeup supplies in the makeup area before each performance; assist actors in applying their makeup before and during the performance; help with any hair or makeup quick-changes backstage during the performance; clean up the makeup area and organize supplies after each performance; inform makeup committee chair about any supplies that need to be restocked for the next performance; help to organize and pack supplies and do a clean up of the makeup area after the final performance.

Program

Help to sell ads to underwrite the cost of printing a program. The final look and length of the program will depend upon how many ads are sold to finance it.

Co-Stage Manager

Attend as many rehearsals as possible, note actor blocking and prop and set piece placement and work backstage during performances to organize and oversee actor entrances and exits, props, and set changes. Two to three volunteers needed to share duties. Special training available. Time-intensive position meriting extra-special gratitude and appreciation.

Backstage

Assist with the movement of the props, scenery, and performers during technical rehearsals and performances.

Greenroom

Assist with "crowd control" backstage during tech week rehearsals and performances at Montini. Plan games and/or activities to keep the children amused and relatively quiet during this time--but help to insure that they make their cues.

House Manager

Oversee activity in the front of the house. Manage ushers and box office volunteers.

Photographer/Videographer

Take digital photos/video of various rehearsals and performances to document the production.

Refreshments

Purchase (using St. Genesius Productions funding), organize, and sell concessions during intermission.

Marketing/PR

Help to publicize the performances and promote the event in the various surrounding communities and populations.

Costumes

Help to construct and fit the costumes and keep them organized; help to set up and organize the costume area and the dressing room area at Montini; assist performers in dressing during dress rehearsals and performances, and assist as needed with any quick-changes during the shows. Help to strike and pack the costumes after the last performance.

Props/Sets

Assist with the construction of the props and the scenery; help load props and scenery into the theater for technical rehearsals and help to set it up at the theater; assist with repairs as needed; help to strike, move, and store props and sets after the final performance.

Tech

Assist with the set up and running of the sound and lights during the technical rehearsals and the performances.

Behavioral Standards Agreement

Participation in drama club activities is a privilege and each person involved is entitled to a positive experience. Therefore all students are required to follow the behavioral standards listed below.

- Show respect for the directors, staff, parents, and their fellow students.
- Respectful language and actions should be used at all times. Name-calling, profanity, and/or inappropriate actions will not be tolerated.
- Dress modestly and appropriately in a way that promotes a healthy environment and eliminates distractions. Overly tight or revealing clothing, bared midribs, and visible underwear are prohibited.
- Be respectful of property. Any intentional damage done to property will be repaired/replaced by the student responsible.
- The use of illegal drugs, alcohol, or tobacco products is strictly prohibited during drama club activities.

Rehearsal and Performance Guidelines

- Avoid unnecessary noise and distractions during rehearsals and performances.
- Stay in approved areas while at a drama club facility. Do not leave the facilities at any time during rehearsals or performances unless permission to do so has been given by the director or staff person in charge.
- Complete clean-up duties as assigned during shows and rehearsals.
- Behave in a professional manner at all times during performances and rehearsals.
- Attend all rehearsals and performances excepting in the case of pre-excused absences or illness.
- Be on time for rehearsals, performances, and other scheduled activities. (Parents: please pick up your children on time, as well.)
- Come prepared with costumes, makeup, props, and scripts when appropriate.

Disciplinary Procedures

- For the first incident, a director or staff member in charge of a drama club activity will talk with the student about his/her misbehavior.
- If misbehavior continues, the producer will call the parent and explain the misbehavior of the student and the consequences of continued misbehavior.
- If misbehavior continues, the producer will meet with the parent and student to discuss possible dismissal from drama club activities.
- Continued misbehavior will result in dismissal from drama club activities for the duration of the production.
- Parents and students should be aware that serious misbehavior will be documented and may effect participation in future drama club activities. In certain cases, misbehavior that is considered extreme and/or which threatens the well being of others will result in immediate suspension and/or permanent expulsion from all drama club activities.

You must sign and return this form stating that you have read and agree to follow the guidelines stated above, and have read and understand the consequences of failing to follow them. Your signature will also signify that you are aware that drama club personnel strive to keep students and others safe and free from harm when reasonably possible, but that drama club personnel cannot guarantee any person's safety or that students will comply with these guidelines at all times.

Signature of Student

Date

Signature of Parent

Date

ANNIE • Saint Genesius Productions

Medical Information/Release Form

Student Name _____ Age _____ Birth date _____

Address _____ City _____ State _____ Zip _____

Parent's Name(s) _____ Parent's E-Mail _____ @ _____

Phone Number H _____ C _____ Other _____

School _____ Teacher _____

Please list any allergies, medical conditions, special needs, etc., that drama club staff should be aware of:

Emergency Contact _____ Phone _____

Physician _____ Phone _____

Insurance Company _____ Insurance Plan/Group # _____

Authorization and Release

The undersigned, the parent or legal guardian of the above-named minor, grants permission for the above-named minor to participate in auditions, rehearsals, performances, and other activities provided or sponsored by the drama club. The undersigned understands and acknowledges that the above-named minor may suffer injury, sickness, or other physical harm from participating in such activities. The undersigned further understands that the undersigned is responsible for all costs and charges for medical treatment that may result from such injury or sickness, or other damages that otherwise result, relate to, or arise from participation in drama club activities. The undersigned further understands and acknowledge that the drama club and Saint Genesius Productions will not allow the undersigned or the above-named minor or immediate relatives thereof to participate in drama club activities without releasing and holding the drama club and Saint Genesius Productions harmless. The undersigned requests that the drama club and Saint Genesius Productions allow above-named minor to participate in the drama club activities, and in consideration thereof, agrees to release, and forever discharge the drama club and Saint Genesius Productions, their officers and directors, and their employees, agents, and parties volunteering on behalf of the drama club from all actions, causes of action, or claims for damage of any kind growing out of or relating to any of the drama club activities in which the undersigned or above-named minor or their immediate families participate. The undersigned acknowledges that this is a full and complete release of all injuries, sicknesses, and damages that the undersigned or above-named minor or their immediate families may sustain or incur as a result of participation in the drama club's activities.

The undersigned gives permission to the drama club and Saint Genesius Productions to use any and all photographic portraits or pictures, television spots, movie films, videotapes, web sites, and/or sound recordings, or any part thereof, taken or created during drama club activities which may include the undersigned or above named minor or their immediate families in promotional materials.

Signature of parent/guardian _____ Date _____

Please be aware that we will be using a dog in this production of Annie. Although we can try to isolate the dog from our actors, if your child is allergic, we cannot guarantee that he or she won't be exposed to irritants. Children who are allergic to or fearful of dogs should definitely **NOT** audition for the role of Annie, as this actress in particular will interact with the animal several times during the rehearsals and performances. Please make note of any allergies or discomfort with dogs on the medical release form above.