

**ALTAR SERVER REGISTRATION FORM
2021-2022**

We are inviting your son to accept the honor and privilege of becoming an Altar Server for St. Benilde Catholic Church. By completing this form, your son recognizes the tremendous privilege of being asked to serve at the Altar of the Lord, and you agree to support your child in carrying out his duties as an Altar Server. As parents, you also recognize the importance of arranging your schedule so that your child will be available to serve on the predetermined dates and times for Mass.

All boys in fourth grade or above are eligible to be an Altar Server.

____ Yes, my child would like to make a one-year commitment (Sept 2021-August 2022) to be an Altar Server at St. Benilde Parish. My child has my permission to serve in this ministry. Deacon Stephen J. Gordon has been assigned as the coordinator. His address is 2000 Neyrey Drive, Metairie, sgordon@arch-no.org, 504-218-6255 cell.

NOTE: Once this form is submitted Deacon Stephen will be in touch with you regarding upcoming training requirements for new and returning serves.

Altar Server Expectations

Please Initial next to each to state you understand this expectation (both parent and server)

- _____ All servers are expected to also serve at their home parish for Sunday liturgies, whether that home parish is St. Benilde or another parish.
- _____ All servers are expected to make a commitment to attend Sunday mass on a weekly basis, whether or not they are serving.
- _____ All servers are expected to follow the preprinted schedule and to attend all Masses (Sundays and Holy Days of Obligation) for which the server is assigned. If a server cannot attend a Mass for which he is assigned, then server or parents are to make a responsible and reasonable effort to find a substitute. We understand that numerous absences may result in my child being removed from the server schedule.
- _____ All servers are expected to be at the Church **15 minutes** before Mass begins.
- _____ All servers are to **sign in** when they serve so that an accurate attendance record may be maintained.
- _____ All servers are expected to dress appropriately for Mass. This includes brown or black slacks AND brown or black dress shoes. **NO TENNIS SHOES.**
- _____ All servers are expected to hang up their vestments after Mass.
- _____ All servers are expected to pay attention to the Priest and Deacon during Mass and to fulfill all the requirements of their ministry.
- _____ All servers are expected to attend periodic training sessions and meetings.

Signature of Parent/Guardian:

Signature of Altar Server: _____

Child's Name (Printed): _____

Age: _____ (as of 9-1-21) Birthday: _____

School: _____

Grade Level (as of September 2021): _____ Number of Years as an Altar Server: _____

Father's Name: _____

Mother's Name: _____

Home Address: _____

Home Telephone: _____ Mobile Phone: _____

Work Telephone: _____ Other Telephone: _____

The majority of communication in the Altar Server Ministry is done through Email. Please include a valid Email address. Your son's email may be included. No email will be sent to your son without also being copied to the parent. Group email will have your address in the blind copy section (BCC:) to keep it private.

Primary Email: _____

Secondary Email: _____

Other Email: _____

Name(s) of Sibling(s) who are Active Altar Servers: _____

NOTE: *Siblings will serve the same Mass unless otherwise requested by parent/guardian.*

When are you available to serve? (Please check **all** that apply)

_____ St. Benilde School Mass

_____ Saturday, 4:00 pm Vigil Mass

_____ Sunday, 9:00 am Mass

_____ Sunday, 11:00 am Mass

_____ Sunday, 6:00 pm Mass

_____ Special Liturgies – Holy Week, Christmas, Holy Days of Obligation, etc.