

CATHOLIC COMMUNITIES OF CHEROKEE AND HOLSTEIN

IMMACULATE CONCEPTION PARISH OUR LADY OF GOOD COUNSEL PARISH

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COVID USHERS INSTRUCTIONS

BEFORE MASS:

Arrive around thirty-five [35] minutes before Mass at the designated entrance to prepare.

Usher #1 will be stationed at the entrance door to welcome parishioners, to ask a few questions, to give a few instructions including the need to wear masks, and to take attendance [in case we need to contact attendees later if we have a COVID-19 outbreak due to someone attending that Mass].

Usher #2 will be stationed further in the church to ensure persons use hand sanitizer, maintain proper social distancing, and direct persons inside to the next usher.

Usher #3 will be stationed in the center aisle to direct persons to a pew, starting from the front and working to the back. When the church is full this usher will notify Usher #2 to notify Usher #1 to close the front door to late comers.

DURING MASS:

Ushers will help monitor the congregation, stationed at designated locations in the church building.

AFTER MASS:

Usher #3 will be stationed in the center aisle to dismiss people in an orderly fashion from the pews so they may receive Holy Communion.

Usher #2 will be stationed near the exit door to ensure people use hand sanitizer as they depart.

Usher #1 will be available to assist where needed.

After all people have departed, ushers may receive Holy Communion.

Ushers and parish staff may be asked to assist with cleaning, sanitizing, and disinfecting the church building [especially at Cherokee after the Saturday evening Mass due to the Sunday Mass]. They will be provided proper gloves and instructions to assist with the cleaning.

IF any usher:

1. feels uncomfortable with any of these duties, he/she is asked to notify the pastor and he/she may 'retire'
2. has a fever, shows signs of illness, and/or has been around anyone who has tested positive for COVID-19 in the last fourteen [14] days—he/she is asked to refrain from service

Ushers are asked to

1. work as a team and serve as scheduled, finding a sub if not able to serve when scheduled
2. be familiar with **RE-OPENING DIRECTIVES FOR THE CATHOLIC COMMUNITY OF CHEROKEE AND HOLSTEIN: PHASE 1 – LIMITED ATTENDANCE: SUNDAY MASS**

VERSION: 6/26/2020