

Saint Joseph Parish Facilities

School - 1305 W Division St | Hall - 615 S 21st St
Parish Office - 205 S 19th St Slaton, TX 79364
(806) 828-3944

Rules and Regulations Revised as of February 4, 2019

1. Use of St. Joseph Facilities shall be under the jurisdiction of the Pastor of St Joseph Church under the advisement of St. Joseph Parish Council.
2. At the School, only the Cafeteria, Stage, Parking, Playground, and Restrooms are available. Classrooms and offices are reserved for Religious Education and for Religious Retreats as approved by the Pastor.
3. At the Hall, only the Hall, Kitchen, Restrooms, Courtyard, and Parking are available.

4. Fee Schedule

	Deposit	Rent	Liability Insurance	Total
Cafeteria: Parishioner	\$200	\$100	\$100**	\$200
Cafeteria: Non-Parishioner	\$200	\$250	\$100**	\$350
Hall: Parishioner	\$500	\$400	\$100**	\$500
Hall: Non-Parishioner	\$500	\$800	\$100**	\$900

- a. **Deposit is due within 2 weeks of setting a date. Rent & Insurance are due 1 month prior to use.**
 - b. The deposit will be used to hold the date and will be refunded if the premises pass inspection by caretaker, or if the rental is canceled 21 days prior to the rental day. **No subletting is permitted.**
 - c. Caretaker will provide janitorial services. Renter will abide by cleaning rules (#10) posted by caretaker.
 - d. **Liability insurance is mandatory, and must be paid to the Diocese of Lubbock at the current rate.
5. If any damages are found, renter is responsible for payment, including any amount over the deposit.
 6. Hanging decorations from ceiling, or with damaging fasteners (e.g. nails, staples, duct tape) is not permitted.
 7. **Functions for profit are not allowed** except those sponsored by St. Joseph Parish or parish Organizations.
 8. **Alcohol**
 - a. Alcohol consumption is limited to inside the Hall, the Smokehouse, and the School Cafeteria.
 - b. Purchase of liability insurance (4d above) releases the parish from liability for any damage or injury associated with alcohol consumption.
 - c. Minors are not allowed to possess or consume alcoholic beverages on parish property.
 - d. A security guard is required at all functions where alcoholic beverages are consumed when the renter is a non-parishioner. The security guard must be a Licensed Texas Peace Officer or Security Officer.
 9. **No smoking** is permitted inside, including e-cigarettes; all Diocesan facilities are tobacco free.
 10. By 9AM the following morning, the following **cleaning expectations** apply:
 - a. Clean any spills from stoves, ovens, countertops, and doors, and refrigerator shelves.
 - b. Remove all food waste and leftovers.
 - c. Remove all trash from kitchen and bathrooms.
 - d. Empty all trash receptacles into dumpster.
 11. Deposit status is based upon the state of the facility as of 9AM the following morning, and returned upon delivery of the key to the church office.

I have read and understand thee above rules and regulations, and agree to abide by them.

Signed : _____

Date: _____

RENTAL INDEMNITY AGREEMENT

Parish: Saint Joseph Catholic Church Slaton, TX 79364

RENTAL LOCATION

(Initial one or Both)

- _____ Saint Joseph Hall - 615 S 21st St
- _____ Saint Joseph School Cafeteria - 1305 W Division St

In consideration of the acceptance of the Agreement for use or rental of facilities, I, intending to be legally bound, hereby for myself, my heirs, executors, and administrators, waive and release any and all rights and claims for damages I may have against St. Joseph Church - Slaton Texas, Parish, its Pastor, representatives agents, employees, and all other persons acting thereas, from any and all damages which may be sustained and suffered by me, or any guests in connection with this event and further agree to indemnify St. Joseph Church - Slaton, Texas, Parish, its Pastor, representatives, agents, employees, and all other persons acting thereas, from any and all claims, damages, liabilities, or suits, including the cost of litigation and counsel fees arising from my use of the facilities or traveling to or from the event by me or any guests.

USER/RENTER NAME: _____

NAME OF EVENT: _____

DATE OF EVENT: _____