

**ST. PATRICK PARISH
COMMUNICATION REQUEST**

Name: _____ Phone number: _____

Email: _____

Purpose: _____

Date of Use: _____

End Date: _____

COMMUNICATION TYPE

(Please circle all choices that apply)

SIGNAGE

Lawn Sign

Banner

Parking Lot Easel

Bulletin Board

**SURROUNDING THE
MASS ENVIRONMENT**

Table outside of church

Easel in the Narthex

Parish Bulletin

Information in Pews

Mass Announcements

Printed Literature in Church

ELECTRONIC MEDIA

Email

Website

Social Media

Other: _____

Office Use Only:

Date Received:

Ministry/Program Chair is aware: Yes No N/A Signed: _____ Date:

Production budget confirmed: Yes No N/A

Adheres to Communication Policy: Yes No N/A

Approved by: _____ Date: