

St. Francis of Assisi Parish/Finance Council Mtg. Minutes
Thursday, November 19, 2020

Present: Veryl Burghardt, Rick Fink, Rollin Fink, Tammy Ingels, Elaine Reicks, Anne Sellers, Kurt Wood, Sue Frey, Bonnie West, Maureen Johnson (SJWC Business Manager)

Absent: Fr. Komboh, Cindy Jacob (Recorder)

I. Opening Prayer: Led by Kurt Wood.

II. Approval of Agenda: Rick motioned to approve the agenda with the addition of Internet Access as item B under Old Business, seconded by Bonnie; motion carried.

III. Approval of August, 2020 Mtg. Minutes: Anne motioned to approve the minutes, seconded by Rollin; motion carried.

IV. Cluster Reports:

- A. **Cluster Pastoral Council:** Rollin Fink reporting.
 - a. Discussed the Stewardship Committee and their work
 - b. First Communion returning to the individual parishes rather than as a Cluster event
 - c. Clarified SFA Pastoral Council Rep roles: Rollin will remain as the Pastoral Council Rep also assigned to the Deanery Council with the understanding that Kurt will be the Alternate for Deanery meetings in the event Rollin is unable to attend.
- B. **Faith Formation Commission:** Tammy Ingels reporting.
 - a. The Commission plans to formally request First Communion change be approved by the Cluster Pastoral Council. Tammy moved to have the SFA Parish/Finance Council recommend to the Cluster Pastoral Council that SFA parish favors this change; seconded by Rick; motion carried unanimously. SFA has 2 First Communion students this year;
 - b. Discussed how to proceed with Religious Education Classes should it become necessary to shut-down in-person classes. Distribution of packets for home learning was favored since kids will be on the computer all day with their regular classes;
 - c. Subscription to "FORMED" was discussed as an aid to Religious Education throughout the Cluster.
- C. **Liturgy Committee:** Anne Sellers reporting.
 - a. Thanksgiving Day Mass will be at 9:00 a.m. at SFA, St. Peter is host parish;
 - b. Two Masses for the Immaculate Conception Holy Day (December 8th) – 9:00 a.m. at HN and 7:00 p.m. at IC;
 - c. Christmas Eve Masses: 5:00 pm at HN and 7:00 pm at IC; Christmas Day Masses: 8:00 am at SP and 10:00 am at SFA;
 - d. Solemnity of Mary (January 1st) Mass at SFA at 10:00 am;
 - e. There will be NO Advent Communal Penance service in the Cluster this year.
- D. **Cluster Social Justice:** Elaine Reicks reporting.
 - a. Working on the Giving Tree. We have 7 children from NFV and 7 from WC. Planning 3 gifts each. Agreed to 8 names from Prairie View also. Total gifts purchasing, 64 with fleece blankets which the Confirmation students tied last night.
 - b. Elaine moved to use up to \$100 of Poor & Needy funds to complete Giving Tree purchases if needed. Tammy seconded; motion carried.
 - c. Discussed Parishioner family's need for assistance during extensive medical treatments. Elaine moved to send \$1000 of the Poor & Needy funds to this family to assist with gas, food, or whatever needs may arise as a result of these treatments; Bonnie seconded; motion carried.

V. **Parish Life:** Bonnie West reporting.

It has been difficult to think of ways to promote Parish Life with COVID-19 restrictions since by nature these are socializing events. It is hoped to be able to hold another St. Patrick's Day dinner in March.

VI. **Old Business:**

A. Restroom and Narthex Progress: Kurt Wood Reporting.

- a. A steering committee met to discuss and revise plans drawn up by Lowell Lamphier. Both restrooms will be unisex, the north restroom will be handicap accessible. Materials are being purchased; work will begin after the holidays.
- b. Estimates were presented to the Council for three possible automatic door operators for the north restroom. Rick motioned to approve the Push-N-Go Operator for \$1615; Anne seconded; motion carried.
- c. The Council and Parish gratefully acknowledge the generous donation by the late Sheldon Fox, father of Pat Burghardt, which has helped make this project possible.

B. Internet Access

There was nothing to report on this. Kurt will coordinate with Holly and have cost estimates to the Council at the February meeting.

VII. **New Business:**

A. Insurance Inspection:

Action taken: wooden ladder removed from the garage; tree branches trimmed; plans formulated to remove the sidewalk in question in the Spring; Kurt will check with Leon regarding expired fire extinguisher; cord "gizmos" will be put in place to cover cords in the walkways of the choir area; sign will be installed on the door going to the basement.

- B. Exit signs in Gathering Area:** Though not specified in the insurance inspection, there are no lighted exit signs in the Gathering Area. Rollin moved to purchase and install two signs; Sue seconded; motion carried.

VIII. **Pastor's Comment:**

No report, Fr. Don was not present due to a Deanery meeting conflict.

IX. **Adjourn Parish Council Meeting**

SFA Finance Council

I. **Reconvene as Finance Council**

II. **Review and Approval of Finance Report:** Maureen Johnson reporting.

The PPP Loan has been forgiven.

Rick motioned to approve the financial report, seconded by Tammy, motion carried.

III. **Christmas Gift Proposal**

Kurt moved, Anne seconded to give \$500 to Fr. Komboh for Christmas; motion carried.

Kurt moved, Rollin seconded to give \$20 each to the youth servers for Christmas; motion carried.

Ann moved, Sue seconded to give \$100 to Cindy Jacob for Christmas; motion carried.

IV. **Adjournment:** The meeting adjourned at 8:48 pm.

V. **Closing Prayer:** Led by Kurt Wood.

Next meeting is scheduled for Thursday, February 23rd, 2021 @ 7:00 pm.

Respectfully Submitted, Maureen Johnson (Acting Recorder)