

St. Joseph the Worker Cluster
Holy Name Finance Council
Meeting Minutes – May 14, 2020
West Union – 7:00 pm

PRESENT: Fr. Komboh (President)
Building & Grounds = Don Baumler, Ken Scholbrock
Cluster Council = Bill Bouska, Katrina Schmitt
Parish Life = Jane Marshall (phone)
Faith Formation = Amy Ihde
ABSENT: Building & Grounds = Roger Schmitt

NON-VOTING: Present = Kathy Wenthold, Finance Officer
Maureen Johnson, Business Manager
Pam Rochford, Secretary
Absent = Deacon Michal Schemmel

Council Chair, Don Baumler invited Father to open the meeting with a prayer.

Approval of the agenda for May 14, 2020 motioned by Ken, second Amy, CARRIED.
Approval of February 11, 2020 minutes motioned by Bill, second Amy, CARRIED.

Maureen reported on the Year-To-Date financials of Holy Name. The checking account is very healthy right now due to a generous donation from the Clarence Houg Estate that has now been closed. Clarence had bequeathed a percentage of his farm land to Holy Name and this said land has now been sold giving us \$18,662.00. Bill motioned that the council acknowledge the gift through prayer to Clarence who has no relative left living, second by Don, CARRIED. Maureen also applied for a PPP loan which will be used for payroll and utilities during the COVID-19 crisis. Our loan was for \$11,500.00 and we hope for forgiveness in repaying it back. Our stewardship income is above 100%, fundraising was EXCELLENT, poor & needy is doing well with contribution help from SFA and SP, and office expenses are below budget. Discussion was held on Father's cable bill, pay raise for Pam (which was declined & not budgeted for '20-'21) and the financial stability of the other Cluster parishes (which are holding their own). Bill motioned to approve, Katrina second, CARRIED.

The 2020-2021 Budget was discussed next. The proposed budget will have an increase of \$16,761.36 from last years budget of \$134,877.48. Amy motioned to approve, Jane second, CARRIED.

In miscellaneous business, the copy machines maintenance contracts were discussed. These contracts for two copiers cost the parish money for the low usage we have since we went with LPi for the bulletin publication. Bill motioned to get out of the contract, Ken second, CARRIED. Bill then motioned that a separate restricted fund be set up and we make the contract payments to ourself and build our own maintenance funds. Katrina seconded, CARRIED. The money counter workshop was successful! The weekend deposits have been much better.

Fundraising for 2020-2021 has begun with a date of July 26th or August 9th for Dad's Belgian Waffles. Kathy will get this booked and gather a committee. Pam will be planning a 2021 Mardi Gras Celebration.

For the Cluster Council Reports, no reports were available for Cluster Pastoral and Faith Formation since these councils have not met due to the COVID-19. The Finance report was given by Maureen and the Cluster budget for '20-'21 will see a 5% increase. Parish Elections should have been held in May but due to the COVID-19 have been postponed until we will be able to gather again. Those whose terms are ending have been asked to stay on until we can have elections. Bill & Amy agreed to stay on until then and Don's position is by appointment. Bill volunteered to take the position but nothing formal was decided.

Cluster Committee reports were given by Maureen for Social Justice and Jane reported on Parish Life. For Stewardship our new representative will be John Michael, thank you for stepping up! John will join the Committee with others from the Cluster. Liturgy has not met due to COVID-19. Don reported that the KC's now have plaques on the Altar and display cabinet out at the cemetery along with 2 seats. Work continues on the directory names.

Don reported on project updates, spring lawn care has been done with seeding and weed control, Barb Heins has begun painting all inside doors and frames in the Parish Center, she also painted the restrooms downstairs for Faith Formation. Mike Heins will be repairing the Rectory window and Barb is painting the window frames inside the front porch area. KC's will be adjusting the dirt on the north side of the Church; the Church windows are going to be buffed to make them shiny again done by Norm Einck; Mike Heins and Don will be repairing the plaster in the Church's front entrance and repainting; and the parking lot out back has been scheduled for blacktopping in the spring of 2022. For upcoming projects, Don reported that the Rectory needs a new dishwasher, the Church office needs a new computer, working with Decorah Glass to fix the inside entrance doors so that they will stay closed and in the near future the inside of the Church will need painting. A baby changing table in the Parish Center has been added to the "needs" list. Don shared a letter he has written that includes information on the parking lot and the fundraising we need to do to cover the cost. This letter will be included with the parishioners year end report. Bill motioned to pay for the dishwasher and all painting costs out of the Maintenance Fund, second by Amy, CARRIED. Don motioned to ask the Rosary Society to pay towards the new office computer and if more funds are needed to take the rest from the general fund, second by Katrina, CARRIED.

Other business next on the agenda. ArchdioceseOne is on hold for now due to COVID-19, Tom Grapes is our representative. Pam has written a new Parish Center Rental Agreement per the Council's wishes, Amy motioned to approve, second by Ken, CARRIED. Don and Jane reported on the 150th Anniversary Celebration which is still planned for August 2nd. There is a committee of 8 members working on the planning, Steve Murray did an outdoor banner that will be posted soon, menu will include pork loin done by Neil Lansing and Joe Breuer, cheesy potatoes, cowboy beans, free will donation, Pam is working on music for Mass, a booklet may be put together as a memorabilia of the event. Father suggested having Mass outside, we could put up tents outback for the current social distancing requirements. Mike Heins, Leroy Soppe, Don Baumler built a display cabinet in the Parish Center that will contain old items from the school building and items found in the attic of the Rectory. Very nice! Thank you gentlemen!

Father commented that the Archbishop has everything shut down yet and will tell us when we can reopen.

Bill motioned to adjourn, Amy second, CARRIED.

Father Komboh led us in closing prayer.

Respectfully Submitted,

Pam Rochford, Secretary

