

Immaculate Conception Finance Council Meeting Minutes
Tuesday, May 12, 2020 (Held via Zoom Conferencing)

Present: Amy Brandt, Kelly Henderson, Bill Meyer, Deacon Michal Schemmel, Ryan Smith, Tom Yungtum, Fr. Donald Komboh, Maureen Johnson (SJWC Cluster Business Manager), and Cindy Jacob (recorder)

Absent: Stephanie Egan-Holtz, Chris Matt, Dave Teeling

I. Opening Prayer: Fr. Komboh led the opening prayer.

II. Approval of Agenda: Additions made: Under Building & Grounds – South Steps; Water in Basement; Under Old Business – Lights in R.E. Building; Under New Business – Outside Flowers. Bill Meyer motioned to approve, seconded by Ryan Smith, motion carried.

Approval of Minutes: Corrections made in attendance and absences. Bill Meyer motioned to approve, seconded by Ryan, motion carried

III. Approval of Finance Statements: Maureen Johnson presenting. Immaculate Conception parish received a PPP Loan for \$7,300.00. The money is to be used for payroll and utilities during the 8 weeks following receipt of the funds. At this time, it is uncertain if the parish will have to repay any of the money but receiving that funding helps insure adequate cash flow. Until notice is received that the loan has been forgiven it is considered a liability. Bill Meyer motioned to approve the financial statements, Ryan Smith seconded, motion carried.

Maureen presented the proposed 2020-2021 Parish Budget. After review and questions answered, Kelly Henderson motioned to approve, seconded by Amy Brandt, motion carried.

IV. Building & Grounds:

- A. Windows in west entrance: Ryan Smith reporting. To date nothing has been done but he and Chris Matt will get the windows caulked soon.
- B. Street Project: Tom Yungtum reporting. The project consists of removing and replacing all of the sidewalk in front of the church. An old abandoned water line has a drainage pipe that sticks out above the sidewalk. This line was disconnected and capped off years ago. Tom recommended that this old line be removed at the main before construction of the new sidewalks.
- C. Heat in the Religious Ed Building: All of the controls in the building have been reset. The offices are using the splitters for heating and cooling.
- D. South Steps: These are in need of repair. The Building & Grounds representatives will look into getting them repaired or replaced.
- E. Water in Basement: Ryan Smith reporting. Plans have been made to dig at the north corner of the Church and install an intake to pull water away from the building. Maureen asked if expenses for this repair will be taken from restricted special projects funds or from general funds. The Council directed that expenses be paid from general funds. However, the restricted funds would be available if necessary.

V. Cluster Reports:

- A. Cluster Pastoral Council (April 23, 2020) No meeting took place.
- B. Faith Formation Council (March 17, 2020) No meeting took place.

C. Cluster Liturgy (April 5, 2020) No meeting took place.

D. Cluster Social Justice (March 11, 2020) Maureen reporting. Highlights: A special collection was planned for Mother's Day with the collection going to Mary's Inn in Dubuque. The Kleenex Challenge that took place in August of 2019 was a big success and they are hoping to do another one in August 2020.

VI. Parish Life: Amy Brandt reporting.

A. Fish Fry – Feb. 28, 2020

The 2020 Fish Fry was a big success with 420 meals served. \$3,126.10 was raised.

B. Bingo – Sunday, March 1 2020; Bill Meyer and Tom Yungtum reporting. For a first night of Bingo things went well with a profit of \$140.00.

VII. Old Business:

A. Performance Reviews – The performance reviews were postponed due to the pandemic. However, Tom and Maureen will coordinate the reviews limiting the number of people in attendance.

VIII. New Business:

A. Lawn Mowing – Mike Joeegen will take over mowing the Church lawn. Mike will be covered under his home-owner's insurance as long as the income derived is limited. Maureen mentioned a certificate of insurance will be needed from Mike.

B. Cluster Elections – The elections will take place as soon as Masses resume. Maureen asked the council to start networking and get some nominations ready so the election is ready to go when Masses resume. IC has two positions to fill: Dave Teeling as Pastoral Council Representative and Stephanie Egan-Holtz as Cluster Faith Formation Representative. Ryan Smith's term as an appointed member of the Building & Grounds Committee is also ending. However, Ryan has agreed to stay on for another term. Ryan Smith and Bill Meyer offered to assist with tallying and calling nominees

C. Outside Flowers – Bill Meyer reporting. Nancy Meyer requested permission to purchase flowers to plant in front of the Church and Religious Education Building. Nancy is taking over for Peggy Becker who previously took care of the flowers. The Council gave permission to Nancy to purchase and plant the outside flowers.

Bill Meyer motioned to adjourn the meeting, seconded by Ryan Smith, motion carried.

IX. Closing Prayer: Led by Fr. Kombh.

The next meeting is set for Thursday, August 6, 2020 @ 7:00 pm.