



MEDICATION POLICY

In order to safeguard our children who are on medication, the following regulations will be strictly followed:

1. **Only medicine in its original prescription container will be accepted.**
2. **Parents must bring the medicine to the office for the first dosage.**
3. Parents **must** sign an authorization form before the medicine may be administered.
4. The school **must** receive **written** doctor's orders, preferably on the form the school provides, before the medicine may be administered. This order must state student's name, diagnosis, medication, dosage, duration of time to be given and carry the doctor's signature.
5. If your child needs medicine for a long period of time, the nurse will send the container home as soon as it is empty.
6. **No over the counter medication or prescription medication will be given at school without written doctor's orders.** This includes cough syrup, cough drops, acetaminophen, ibuprofen, etc.
7. If a medicine is prescribed two times a day or every 12 hours, or three times a day or every eight hours, it will not be given at school. These medicines should be given at home according to the doctor's orders.