



*Learning Today. Leading Tomorrow*

Dear Parents,

Holy Trinity is offering an instrumental program for the 2020-2021 school year. Students in grades 4, 5, and 6 who are interested in playing a musical instrument may sign up to be in the program. \*All students who participated in band at Holy Trinity or at another school need to fill out this form if they want to return to band.\* Band is NOT required. However, it is a wonderful opportunity that is strongly supported by the staff and administration at Holy Trinity.

Instruments offered are: Flute, Clarinet, Saxophone, French Horn, Trumpet, Trombone, Baritone, Snare Drum, Bells, and Piano. All students will be scheduled for individual ½ hour lessons once a week during the school day as the school schedule allows. (See policies for more information.)

Holy Trinity has school instruments available to offer to students who enroll in the program. Rental instruments will be issued to 4<sup>th</sup> grade students first. The instruments are flute, clarinet, saxophone, French horn, trumpet, trombone, baritone, bells, and snare drum. There are very limited quantities of keyboards available for students who wish to rent one. These instruments may be used for one year for the fee of \$75 and will be issued on a first come, first served basis. I would like to encourage all 5<sup>th</sup> and 6<sup>th</sup> grade band students to purchase their own instruments. If you would like to purchase an instrument for your child, Mrs. Kiefer would be happy to help you locate a quality and affordable instrument.

Beginning this year, all students except for piano students are required to have a music stand. Holy Trinity is offering folding metal music stands for a yearly \$5 rental fee. If you wish to purchase your own, Mrs. Kiefer would be happy to recommend some very affordable and reliable music stands.

**Holy Trinity Catholic School Instrumental Program offers:**

- ½ hour private weekly lesson as the school schedule allows. (See policies for more information.)
- Participation in a weekly Full Band Class.
- Participation in student recital.
- Opportunity for advanced students to play at School Mass.
- Opportunities for other performances in the community throughout the year.

### **Fees for the program are:**

Private ½ hour weekly lesson- **Total Yearly Tuition of \$495.00**

Parents have a choice of two payment options:

9 monthly installments of \$55.00 due on the 15<sup>th</sup> of each month.

OR

2 installments of \$247.50 due September 16, 2020 and January 13, 2021 **\*Students who take lessons outside of the school day but who wish to participate in band will NOT be charged a fee.\***

### **Policies**

- All correspondence will be made through email.
- Parents are responsible to purchase all items needed for instruction. This includes method books, reeds, valve oil, etc.
- Students are responsible to make up all classroom work missed during their lesson time.
- Piano students will not participate in full band class. They will participate in the Winter and Spring Concerts and have other performance opportunities throughout the year.
- Students may take lessons in both piano AND a band instrument. One fee will cover instruction for both instruments. There will be only one lesson time: one week will be a piano lesson the next week will be a lesson on the band instrument.
- Students who wish to participate in Full Band Class must take private lessons with a qualified music teacher. It does not have to be Mrs. Kiefer but it must be with a music instructor who is qualified in the student's chosen instrument.
- Missed lessons due to student absence, forgotten instrument/music, teacher absence, holidays, school calendar, and activity conflicts will not be made up or rescheduled. Calendar and activity conflicts may include but are not limited to: holidays, spring and Christmas concert rehearsals, field trips, assemblies, Catholic School's week, activities, testing, and field day. \*The fee for this program is a yearly tuition: it is not a monthly fee based on a certain number of lessons per month. Your child is not guaranteed 4 lessons each month. Paying by the month is offered only as a convenience to those parents who cannot pay in two installments.
- Payments for this program must be kept up to date in order for a child to continue taking lessons. All payments are due by the 15<sup>th</sup> of each month. No notification will be sent home to remind you! If problems arise with the established payment schedule once your child has been accepted into the program, please contact the principal.

- A **late fee** of \$10 will be charged if a payment is 10 days overdue. Lessons will be discontinued until the monthly payment and late payments are made.
- Refunds or credits will not be given for missed lessons or if a student quits the program.
- Lessons begin in September and end in May. The remaining school days may possibly be used to offer make up lessons. There will be no guarantee of this.

#### **Covid- 19 Related Policies**

- Private instrumental lessons will be held outside under the gazebo. Lessons will be moved inside the music room or the cafeteria during inclement weather.
- One instrument mask will be provided for each band student. Students are responsible for washing and caring for that mask. If a student loses the mask, they are responsible for replacing it. Parents may contact Mrs. Kiefer to purchase additional instrument masks.
- Instrumental students will not be expected to wear face masks while playing their instruments.
- Mrs. Kiefer will wear a mask or a face shield at all times except when it's necessary for her to demonstrate on an instrument.
- Piano and percussion students will wear face masks at all times during their lesson time.
- Band students will be properly distanced during Full Band Rehearsal. Mrs. Kiefer will wear a face mask or a face shield at all times during rehearsal.
- All rental instruments have been properly sanitized. Students will be instructed on how to properly care and sanitize their instruments during the first week of class.
- Should the school be forced to move to remote instruction then lessons and full band rehearsals will be held via Zoom meetings or using other online platforms. Parents will be expected to continue paying for lessons should this occur.

If you are interested in the Holy Trinity School Music Program, please fill out the attached form and return it to school by Wednesday, September 4. We will have our first Full Band rehearsal during the first week of school. If you are not sure about the program or have any questions, please email me at [mkiefer@htcsyork.org](mailto:mkiefer@htcsyork.org). After your child has been accepted into the program, you will receive information about how to purchase or rent an instrument and the appropriate materials needed. Thank you for your interest in Holy Trinity Catholic School Music Program. I am looking forward to an exciting year of sharing music with your child!

Thank you!

Missy Kiefer

# Holy Trinity Catholic School Instrumental Music Program

Student Name \_\_\_\_\_

Grade \_\_\_\_\_

First Instrument Choice \_\_\_\_\_

Second Instrument Choice \_\_\_\_\_

## Interested in using a school instrument?

Flute, Clarinet, Saxophone, French horn, Trumpet, Trombone, Baritone, Bells, and Snare Drum are available to use for one school year at a rental rate of \$75. (First come, first served for rental instruments.) If you are willing to rent or purchase an instrument of your own please indicated that on this form.

\_\_\_\_\_ I am interested in using/renting a school instrument.

\_\_\_\_\_ I will purchase my own instrument. \*Please contact Mrs. Kiefer if you'd like assistance with this.\*

\_\_\_\_\_ I own this instrument.

\_\_\_\_\_ My child is receiving private music lessons outside of the school day. She/he would still like to participate in band. Here is the name of my child's private music instructor: \_\_\_\_\_

## Music stand

\_\_\_\_\_ I wish to rent a music stand for \$5.

\_\_\_\_\_ I need help in purchasing a music stand.

\_\_\_\_\_ I own a music stand.

Parent/Guardian's Name \_\_\_\_\_

Email address \_\_\_\_\_

Phone number \_\_\_\_\_

**Please return this page to Mrs. Kiefer by Wednesday, September 9, 2020**