

9. **ADULT VIRTUS® TRAINING:**

All adults, including clergy, paid parish/school staff and volunteers who work or volunteer with or around children **must take the 3 hr. VIRTUS® “Protecting God’s Children”.** [www.virtus.org](http://www.virtus.org)

The training is good for four years from the date on the Certificate.

- Must take the “Keeping the Promise Alive” Recertification before the Certificate expires.
- If the certificate is more than 4 years old, they must retake the “Protecting God’s Children” session.
- If a participant has read 48 or more VIRTUS® Monthly Bulletins, he/she can apply for an **Option #3 Recertification** by emailing [avichot@la-archdiocese.org](mailto:avichot@la-archdiocese.org) with his/her name and the Region where the VIRTUS® online account is located.

Complete the following information on the adults who are in compliance and those who need to be trained:

**PARISH – CLERGY, STAFF AND VOLUNTEERS:**

	<u>Total Number</u>	<u>#VIRTUS® Trained</u>	<u># To be Trained</u>	<u>Deadline</u>
Pastor/Priest:	<u>4</u>	<u>4</u>	<u>0</u>	<u>          </u>
Deacon(s):	<u>4</u>	<u>4</u>	<u>0</u>	<u>          </u>
Admin Staff:	<u>6</u>	<u>6</u>	<u>0</u>	<u>          </u>
DRE:	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Confirmation Coord.:	<u>1</u>	<u>1</u>	<u>0</u>	<u>          </u>
Youth Minister:	<u>Confirmation Coord</u>	<u>          </u>	<u>          </u>	<u>          </u>
Catechists:	<u>50</u>	<u>50</u>	<u>0</u>	<u>          </u>
Parent Volunteers:	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Other Volunteers:	<u>223</u>	<u>223</u>	<u>0</u>	<u>          </u>

**SCHOOL - PRINCIPAL, STAFF AND VOLUNTEERS:**

	<u>Total Number</u>	<u>#VIRTUS® Trained</u>	<u>#To be Trained</u>	<u>Deadline</u>
Principal:	<u>n/a</u>	<u>          </u>	<u>          </u>	<u>          </u>
Teachers:	<u>n/a</u>	<u>          </u>	<u>          </u>	<u>          </u>
Admin Staff:	<u>n/a</u>	<u>          </u>	<u>          </u>	<u>          </u>
Coaches:	<u>n/a</u>	<u>          </u>	<u>          </u>	<u>          </u>
Parent Volunteers:	<u>n/a</u>	<u>          </u>	<u>          </u>	<u>          </u>
Other Volunteers:	<u>n/a</u>	<u>          </u>	<u>          </u>	<u>          </u>

10. **CHILDREN AND YOUNG PEOPLE TRAINING:**

All Catholic Elementary and Religious Education Program must use “Empowering God’s Children and Young People” ©Archdiocese of Los Angeles. All Catholic High School and Confirmation/Youth Ministry must use “Empowering God’s Children and Young People” ©Archdiocese of Los Angeles or approved Components of the High School Outcome and Criteria.

For “Empowering God’s Children/Young People” Lesson Plans and Resources, visit:  
[www.archla.org/safeguard](http://www.archla.org/safeguard)

<u>Number of Children/Youth in Programs</u>	<u># Trained</u>	<u># Absent</u>	<u># Opt-Outs</u>
Religious Education: _____	114	34	0
Confirmation: _____	105	7	0
Youth Ministry: _____	16	9	0
School: <u>n/a</u>	_____	_____	_____

Has the children/youth training been reported on VIRTUS® Online?  Yes  No  
 If “No” the information must be reported by **March 28, 2019**.

11. **OPT-OUT FORMS:** *(Opt-Out Forms Must Be Kept Permanently Onsite)*

Did the Parish/School/Office of Religious Education/Youth Ministry have **any parents who choose not to have their child participate** in the Archdiocesan safe environment children’s training?  
 How many parents opted out? 0

If parents **refuse to sign any form**, has a record been maintained by the parish? Where is the documentation filed?  
We did not have any parents refuse.

What materials were offered to parents who chose to opt-out of safe environment training for their child(ren)?  
n/a

12. **FINGERPRINTING:**

All clergy, paid parish/school personnel and volunteers who work regularly in a supervisory role with children or youth must be fingerprinted. Each parish/school must have a VPIN (Volunteer and Personnel Information Network) Administrator who is responsible for checking fingerprinting records for their site. For information, call: (213) 637-7680.

<http://www.la-archdiocese.org/org/hr/Pages/fingerprinting.aspx>

VPIN Administrator (Parish): Sue Thompson

Phone: (805) 498-3602

VPIN Administrator (School): n/a

Phone: \_\_\_\_\_