

*Mary Queen of the  
Holy Rosary Parish*

**2020**

*Time and Talent Directory*



TIME AND TALENT OPPORTUNITY DESCRIPTIONS

**PARISH OFFICE PHONE NUMBER**

(859) 278-7432 Fax 278-2453

**Pastors**

Rev. Dan Noll, 278-7432, ext. 266  
Rev. Aldrin Tayag 278-7432, ext. 254  
Rev. Carlos Martinez 278-2432 ext. 219

**Deacons**

Deacon Jim Paris, 224-8592  
Deacon Bill Rood, 361-2455  
Deacon Bob Kotzbauer, 273-3645  
Deacon Nick Nickl, 266-5820

**Office Staff**

Business Manager Brian Carlson, ext. 239  
Facilities Manager Zach Wiley, ext. 256  
Secretary Jane Tucker, ext. 303  
Secretary Elisa Arnett, ext. 300  
Music Director, Brian Hunt, etc. 257  
RCIA & Adult Formation Coordinator, Cara Johnson, ext. 220  
Religious Formation 1<sup>st</sup> – 5<sup>th</sup> grade Coordinator, Karen Estes, etc. 302  
Religious Formation 6 Grades – College Coordinator, Angie Allen, etc. 248  
Parish Life coordinator, Anna Humble, etc. 256

## TIME AND TALENT OPPORTUNITY DESCRIPTIONS

### WORSHIP

#### WORSHIP MINISTRY

- ALTAR SERVERS

An opportunity to take an active role in service at the Altar of the Lord. This ministry is open to youth (4<sup>th</sup> grade and up), adults and families. Contact: Father Aldrin Tayag (859) 278-7432, atayag@cdlex.org

- EXTRAORDINARY MINISTERS OF HOLY COMMUNION

Distribute Holy Communion under both species at Mass and to the homebound. If interested in becoming an Extraordinary Minister you must have received the sacrament of confirmation and be in the 11<sup>th</sup> grade. Once trained you will be commissioned by the Bishop for a period of three years. Contact: Jenna Canning (859) 492-7497, jennacanning3@gmail.com for Homebound Contact: Bob Kotzbauer, bkotzbauer@gmail.com

- USHERS

Ushers prepare the church for service and at the end prepare it for following services. Ushers also help with seating, taking up the collection, instructing the Offertory gift bearers and direct flow during communion. New ushers are trained by shadowing experienced ushers. Contact: Sue Knies (859) 879-3145, suek1305@yahoo.com

- GREETERS

Greeters are the first contact with parishioners and visitors attending mass. They make all who enter church feel welcome in the Spirit of the Lord. Greeters are also responsible for passing out bulletins, making the outer perimeter of the church ready before Mass and prepared for following services at the end of Mass. New greeters will attend a 30-minute training session. Time commitment is greeting at one Mass per month. Contact: Sue Knies (859) 879-3145, suek1305@yahoo.com

- LECTORS

Lectors proclaim the Word of God in the Scriptures at Mass and at other special services. To be a Lector, you must have received the sacrament of confirmation. Lectors are typically assigned 1 or 2 Sundays per 3-month cycle at their preferred Mass times. They may also volunteer for holy day and special Masses. Contact: John Hayes (859) 608-2018, jhayes@conauto.com

- ROSARY

Rosary leaders celebrate the rosary before Masses. Please contact Jeanne Singh, sald Singh@gmail.com

## TIME AND TALENT OPPORTUNITY DESCRIPTIONS

### WORSHIP SUPPORT

- ARTS AND ENVIRONMENT

Ministry responsible for decorating the church in proper liturgical colors throughout the year. Additional responsibilities include use and care of flowers, altar/specialty candles, and most artwork displayed in the sanctuary. Most work occurs during the day from 9-5. Contact: Jennie Hayes (859) 229-0376, [jennielhayes@gmail.com](mailto:jennielhayes@gmail.com)

- EUCHARISTIC ADORATION

Occurs weekly beginning with the 8:15AM Mass on Thursday and continues 24 Hrs. until Friday 8:15 AM. What a profound blessing to adore Jesus in the Blessed Sacrament! Contact: Deacon Bill Rood (859) 361-2455 [brood@cdlex.org](mailto:brood@cdlex.org)

### WORSHIP MUSIC

Mary Queen is always interested in having parish members join one of the choral ensembles or sharing their musical talent in our Music Ministry. Contact: Brian Hunt (859) 278-7432, [bhunt@cdlex.org](mailto:bhunt@cdlex.org)

- SMALL CHOIR

This group is comprised of people interested in singing harmony and traditional church music. They lead the 8:15 AM mass each Sunday. They meet regularly on Thursday evenings at 6:30 PM for practice.

- CORO

There are two Coro groups that lead the music for our 9:30 AM Sunday Spanish Mass and 1:00 PM Spanish Mass. They have leadership among them semi-autonomous from the English music program.

- SONG

This group is more "Folk" style in nature- they sing usually about two Saturday 4:00 PM Masses each month- with varying schedule. Accompaniment includes guitar, mandolin, and piano.

- SPIRIT ALIVE

This is our largest "Folk" ensemble. They sing at one Sunday 11:00 AM Mass each month. When they sing, they meet for practice the Thursday evening at 7:30 PM prior to the Sunday Mass. In addition to singers, there are guitars, mandolin and piano.

## TIME AND TALENT OPPORTUNITY DESCRIPTIONS

- CANTORS

More Cantors would be a welcome addition to the Music Ministry. Cantors are those singers who are competent to lead the singing for an entire Mass, particularly on the Respondent Psalm, The Gospel Acclamation, the Mass parts, as well as hymns or songs. Ideally, new cantors will meet with the Director of Music Ministry to get familiar with the practice of this leadership role prior to becoming part of the regular rotation. Cantors are needed for the Sat. 4:00 PM Mass, Sunday 11:00 AM and 5:00 PM Masses.

- ACCOMPANISTS

Mary Queen is blessed to have a handful of very faithful and competent pianists who volunteer their time and skills to assist the Director of Music when a substitute is needed. This is an area of needed growth for our Music Ministry to have other individuals who would consider this a valuable and necessary ministry.

- INSTRUMENTALISTS

At present, Mary Queen's instrumental music is primarily keyboard or stringed instruments other than orchestra strings. Those who play an instrument and would be willing to share their talent, should contact the Director of Music Ministry to see how their gifts could be used to enhance the music program and the spiritual life of the parish.

## FORMATION

### SACRAMENTAL FORMATION

- BAPTISMAL PARENT PREPARATION

Catechists are needed to facilitate the Baptismal preparation classes held the second Monday of the month at 7:00 PM. Baptismal Parent Preparation includes discussing the Rite of Baptism, parental responsibilities and expectations from the Parish Community. Contact: Cara Johnson (859) 278-7432, Ext. 220, [cjohnson@cdlex.org](mailto:cjohnson@cdlex.org)

- FIRST RECONCILIATION AND COMMUNION PREPARATION

Catechists and aides are needed for a weekly commitment from September to May. Training is provided. This preparation is for parents and their children in the 2<sup>nd</sup> grade preparing to receive the sacraments of Reconciliation and Communion. The classes are held on Sunday mornings from 9:30 to 10:45 AM. Contact: Karen Estes (859) 278-7432, Ext.302, [kestes@cdlex.org](mailto:kestes@cdlex.org)

## TIME AND TALENT OPPORTUNITY DESCRIPTIONS

- CONFIRMATION

Catechists and aides are needed for weekly commitment September to May. Training is provided. These sessions are provided for students in the 9<sup>th</sup> grade and above and their parents. These sessions are held on Sunday mornings from 9:30 to 10:45 AM. Contact: Angie Allen (859) 278-7432, Ext.248 aallen@cdlex.org

- MARRIAGE PREPARATION

Married couples are needed to facilitate the Married Life Workshops offered throughout the year. Workshops are done in three sessions at the facilitators couple's choosing. Training is provided. Contact: Cara Johnson (859) 278-7432, Ext.220 cjohnson@cdlex.org

- RITE OF CHRISTIAN INITIATION FOR ADULTS (RCIA)

RCIA Team members are needed for Sunday mornings from 9:30 to 10:45 AM to support adults on their journey to becoming Catholic either from another faith tradition or no faith background. Training is provided. Sponsors and Catechists are needed. Contact: Cara Johnson (859)278-7432, Ext. 220 cjohnson@cdlex.org

- RITE OF CHRISTIAN INITIATION ADAPTED FOR CHILDREN (RCIA for Children)

Sponsors, aides and catechists are needed during the school year for sessions held on Sunday mornings for 9:30 to 10:45 AM. Training is provided. Contact: Cara Johnson (859) 278-7432, Ext.220 cjohnson@cdlex.org

## ADULT FORMATION

- BIBLE STUDY LEADER

Facilitators are needed to offer Bible studies throughout the year. There are many options of length and format through FORMED.org. The facilitator will choose the day and time of their convenience. Training is provided. Contact: Cara Johnson (859) 278-7432, Ext. 220 cjohnson@cdlex.org

- COMPASS CATHOLIC LEADER

Facilitators are needed to offer a nine-week bible study about understanding God's plan for our finances/possessions, and developing close relationships with fellow participants. The facilitators will choose the day and time of their convenience and training is provided. Cara Contact: Cara Johnson (859) 278-7432, Ext. 220 cjohnson@cdlex.org

## TIME AND TALENT OPPORTUNITY DESCRIPTIONS

- SMALL Church Community LEADERS

A small church community leader chooses the day, time, and subject of meeting regularly in groups of 7-10 people. Many options include monthly, weekly or bi-weekly. These Small Church Communities are developed to help others develop their faith journey, wherever they may be. Contact: Cara Johnson (859) 278-7432, Ext. 220 [cjohnson@cdlex.org](mailto:cjohnson@cdlex.org)

## CHILD/YOUTH FORMATION

- CHILDREN'S LITURGY OF THE WORD

Catechists are needed to guide children age 2 until their 1<sup>st</sup> Communion in a basic understanding of their faith. This takes place during the 11:00 AM Mass each Sunday. Contact: Michele Lankster (859) 219-0186, [m.lankster@twc.com](mailto:m.lankster@twc.com)

- PRESCHOOL AGES 2 THROUGH 4

Catechists and Classroom Aides are needed to provide a weekly structured educational program that is designed to give children an opportunity to come together as a "community" to celebrate Christ, one another and the world around them. The classes are held during the school year on Sunday from 9:30 to 10:45 AM. Contact: Camila Valencia (859) 539-7094, [cvalencia@cdlex.org](mailto:cvalencia@cdlex.org)

- KINDERGARTEN – 5<sup>TH</sup> GRADE

Catechists and Classroom Aides are needed to provide a weekly structured educational program that is designed to give children an opportunity to come together as a "community" to celebrate God, one another, the world around them and Jesus. The classes are held during the school year on Sunday from 9:30 to 10:45 AM. Contact: Karen Estes (859) 278-7432, Ext. 302, [kestes@cdlex.org](mailto:kestes@cdlex.org)

- VACATION BIBLE SCHOOL

Vacation Bible School is held for one week each summer and needs volunteers (7<sup>th</sup> grade and up) to work with children age 3 through 5<sup>th</sup> grade with various activities throughout the week. Maximum time commitment is 25 hours but have opportunities that vary from 1-25 hours. For youth working on service hours this is a great opportunity! Training is provided. Contact: Karen Estes (859) 278-7432, Ext. 302, [kestes@cdlex.org](mailto:kestes@cdlex.org)

- MIDDLE SCHOOL AND HIGH SCHOOL FORMATION

Catechists and Classroom Aides are needed to support a structured religious program for parish youth. Training is provided The classes are held during the school year on Sunday mornings from 9:30 to 10:45 AM. Contact: Angie Allen, (859) 278-7432, Ext. 248, [aallen@cdlex.org](mailto:aallen@cdlex.org)

## TIME AND TALENT OPPORTUNITY DESCRIPTIONS

- MIDDLE SCHOOL YOUTH GROUP

Team Members are needed to guide students (6<sup>th</sup> through 8<sup>th</sup> grade) during evening weekly meetings in their formation as member of the Body of Christ through fellowship, catechists, service to their Mary Queen of the Holy Rosary and many other different activities. Training is provided. Contact: Angie Allen, (859) 278-7432, Ext. 248, aallen@cdlex.org

- HIGH SCHOOL YOUTH GROUP

Team Members are needed to guide students (9<sup>th</sup> through 12<sup>th</sup> grade) during evening weekly meetings in their formation as members of the Body of Christ through fellowship, catechists, service to their Mary Queen of the Holy Rosary and many other different activities. Training is provided. Contact: Angie Allen, (859) 278-7432, Ext. 248, aallen@cdlex.org

## SERVICE

### PARISH LIFE

- FUNERAL MEALS

Volunteers are needed to prepare food and coordinate meals for fellow parishioners who have experienced death in their immediate family. Contact: Barbara Coats (859) 333-2615, brcoats@gmail.com

- FUNERAL LITURGY

Volunteers needed to assist with Funeral Masses (Lector, Choir, Eucharistic Minister). Contact: Jenna Canning (859) 543-1184, jennacanning@gmail.com

- TEMPORARY FOOD PREPARATION

Volunteers needed for food preparation for families in need due to illness or other emergency. Contact: Parish Office (859) 278-7432

- PARISH LIBRARY

Volunteers needed to help with cataloging once or twice a year. Contact: Pat Johnson, (859) 223-8037

- FISH FRIES

Volunteers needed on Thursdays and Fridays during Lent to prepare for, work and clean up after the fish fries. Contact: Parish Office (859) 278-7432

- RECEPTION COMMITTEE

Volunteers are needed to coordinate receptions for special gatherings at various times throughout the year. Contact: Parish Office (859) 278-7432



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- FALL FESTIVAL

Volunteers are needed to prepare for and work during this major two-day event held in the fall. This is a joint effort held between the Parish and the School for general operating expenses. Contact: Parish Office, (859) 278-7432.

- WELCOME COMMITTEE

Volunteers needed to assist with welcoming new and returning members to our Parish by providing them with any information or concerns they may have about religious programming, ministries, and social activities. Contact: Parish Office, (859) 278-7423

- HEALTH MINISTRY

Volunteer nurses provide blood pressure screenings after Masses on the last weekend of the month. Contact: Judy Cornett (859) 224-3192, mmjalcorn@gmail.com

### PARISH OUTREACH

- HEALING BLANKET MINISTRY

This ministry makes blankets to provide solace and comfort to individuals who are grieving, facing surgery, coping with a diagnosis or going through a stressful time. Volunteers with skills to make blankets or donation of materials are needed. Contact: Margo Bevin (859) 223-7704

- HAT MINISTRY

Volunteers for this ministry will use their gift of using their hands to knit or crochet hats for individuals who are receiving cancer treatments. Contact: Becky Estep, bestep@windstream.net

- ELIZABETH MINISTRY

Volunteers in this ministry offer prayers, blessings, direct services, peer support, mentoring, educational materials, spiritual nourishment, meals and inspirational resources to families with new children in our community. Contact: Patti Webb (859) 321-6005, patricia.webb@me.com

- REFUGEE MINISTRY

Volunteers are needed who are interested in working with and helping refugees. Needs are varied and sporadic such as: teachers and helpers at 6 week, 2/week, 2hrs/day Summer ESL program; donation for Congolese kids, such as Christmas gifts or back to school; with household items and mentoring when new families arrive. Contact: Kabby Akers (859) 285-9695, kackers@cdlex.org

## TIME AND TALENT OPPORTUNITY DESCRIPTIONS

- B.U.I.L.D. (BUILDING a UNITED INTERFAITH LEXINGTON through DIRECT ACTION)

This is an ecumenical group that works together with other congregations to change unjust systems in Lexington by working together. Participation varies from attending the once/year Nehemiah Action, being a Justice Ministry Network Member (attend up to 6 meetings/year and contribute to the process of choosing and working on issues), or very involved as a team member (organizing MQ's network).

Contact: Kabby Akers (859) 285-9695, kackers@cdlex.org

- HABITAT FOR HUMANITY

Habitat is an ecumenical Christian organization founded on the conviction that everyone should have a simple, decent, affordable place to live in dignity and safety. Volunteers are needed to help in all phases of building a house so that it can become a home. Contact: Mark Buerger (859) 338-6075

- CATHOLIC ACTION CENTER

Volunteers are needed to provide the food and/or serve at our monthly Sunday dinners. We have 3 different MQ teams serving on the 1<sup>st</sup>, 2<sup>nd</sup> and 4<sup>th</sup> Sundays of each month. Contact: Kabby Akers (859) 285-9695, kakers@cdllex.org

- BIRTHRIGHT OF LEXINGTON

Parish volunteers are essential in providing support to this organization in a variety of areas including counseling and support, collection of clothing, shelter homes, publicity and fund-raising. Contact: Diane Monahan (859) 223-9257, emonahan@barefoot.com

- ST. VINCENT DE PAUL

Volunteers work to supply needy families of Lexington with food vouchers, and operating a small self-supporting grocery store for the residents of the Connie Griffith-Ballard Place housing complex. Contact: Bob Johnson (859) 223-8037, robertjohnson@earthlink.net

## ADMINISTRATION

- FINANCE COUNCIL

Assists the Pastor in planning, providing for, and supervising the Parish resources, budget and plant maintenance. The Finance Council develops the budget together with the Pastor or approval by the Parish Pastoral Council (PPC). It reviews, approves, and signs the annual financial report of the Parish. The Council meets regularly once a month.

Contact: Brian Carlson (859) 278-7432 bcarlson@cdlex.org

## TIME AND TALENT OPPORTUNITY DESCRIPTIONS

- STEWARDSHIP COMMITTEE

Assists the Pastor by working to share the message that all we have, and all we are, comes from God. The Stewardship Committee supports the theology and practice of stewardship by identifying volunteer needs and calling on parishioners to annually make a commitment of Time, Talent and Treasure. It creates a Time and Talent Directory and Stewardship annual report. The committee meets regularly once a month. Contact: Ann Henry (859) 552-8211, thehenrys3391@gmail.com

- SCHOOL COUNCIL

Composed of parents elected by the school parents to assist the Principal on a variety of issues. They serve as a liaison between the parents and the administration. It is not a policy-making body, but does consult with the Principal and Education Formation Committee, who oversee all parish education to ensure that policies, practices, and procedures are consistent and compatible with established goals. Contact: Becky Brown (859) 277-3030, bbrown@mq@cdlex.org

- FACILITIES COMMITTEE

Meets to discuss cleaning and maintaining of buildings and grounds on the entire Mary Queen campus (church, office, school and surroundings). Contact Zach Wiley at (859) 278-7432, ext. 256, zwiley@cdlex.org

- PARISH OFFICE VOLUNTEERS

Office Work involves answering the telephones, filing reports and forms, and other secretarial in the parish offices. Contact the Parish office (859) 278-7432, mqhr@cdlex.org

- COMMUNICATIONS

Coordinates the key areas of information to support the Parish. Volunteers are always needed to help with these efforts. Contact: Parish Office (859) 278-7432

- LEGACY COMMITTEE/PLANNED GIVING

Interested volunteers are needed to assist in reaching out to parishioners to encourage them to think about planned giving that will continue the work of Mary Queen beyond their own lifetimes. Other activities include assisting with the annual recognition dinner for Legacy Society members and providing pulpit talks. The committee meets 3-4 times a year. Contact: Jeff Schriefer, jschriefer@bankofthebluegrass.com